



# Welcome

*What is the use of living if it not be to strive for noble causes and to make this muddled world a better place for those who will live in it after we are gone?*

Winston Churchill



## **A LETTER FROM THE PRESIDENT**

It is my pleasure to welcome you to the Georgia Military College family of learners. We are pleased at your decision to become a member of this rapidly expanding educational community and look forward to your joining us as we work toward attaining your associate degree.

Georgia Military College was chartered in 1879 by the state legislature to provide the state of Georgia and the nation with educated, contributing citizens. Today we remain committed to that original purpose through the development of the intellect and elevation of the character of the men and women who are chosen to become a part of this family of learners.

Georgia Military College is a learning based college where you will find the opportunity to hone the intellectual tools that are critical to your success in college and life. You will discover that the Georgia Military College curriculum incorporates the goal of furthering the skills of ethical and critical thinking essential in daily life. Here you will live and work in a challenging educational environment governed by a code of honor surrounded by a high standard of ethical conduct.

We are eager to share with you the unique Georgia Military College learning experience. On behalf of this community of learners, allow me to thank you for your choice of Georgia Military College as your educational partner and to wish you well in your educational endeavors.

Sincerely,

Major General Peter J. Boylan, USA (Ret.)  
President

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*Remember the three R's:  
Respect for self;  
Respect for others;  
Responsibility for all your actions.*

*Anon.*



*Cover photo by Linda Moore, associate vice president of academic affairs. Back cover photos of alumni are from the archives of Georgia Military College.*



*Our thoughts determine our responses to life. We are not victims of the world. To the extent that we control our thoughts, we control the world.*



**A LETTER  
FROM THE ACADEMIC  
VICE PRESIDENT**

Welcome to Georgia Military College, Georgia's learning based college. As you read your catalog, it is my hope that you will see immediately that our purpose is to communicate with you in clear, concise terms what we offer in an educational experience and that our primary objective is your success.

GMC has dedicated itself to student learning. The community of Georgia Military College—faculty, staff and students—has adopted the objective that all students will develop and demonstrate the intellectual proficiencies essential in educational and life endeavors. We have adopted as critical elements of the GMC educational experience:

- Critical and ethical thinking
- Effective analytical reading and writing
- Effective oral communication
- Effective mathematical and scientific reasoning
- The role and use of technology in society
- Understanding of the historical, political, social and economic development of human kind.

Each of these is an element of the courses in the college's curriculum and is vital to the objective of improving the learning experience.

Several years ago, GMC adopted the accolade "Character Above All" to reflect publicly the commitment of the college community to a critical element of its educational philosophy. The development of critical and ethical thinking habits have played a preeminent role in the mission and the curriculum of the college since its founding. In 2000, the ethics across the curriculum program became a key ingredient of the college's course offerings, and in 2002 this was fully integrated into the learning based educational model of the college reflected in this catalog. The specific values and traits emphasized in this curriculum model are designed to foster student success in college and to enhance leadership ability in the future. Together the learning based curriculum and the ethics across the curriculum program offer a truly unique educational opportunity unduplicated in Georgia.

Sincerely,

John W. Anderson, Ph.D.

Vice President, Academic Affairs and Dean of Faculties



# What Is A Learning Based College



A learning based college approaches education differently than other colleges. The college, both inside and outside the classroom, places greater emphasis on student learning and student mastery of set educational objectives.

This student learning outcome model at Georgia Military College emphasizes:

1. Clearly stated student learning objectives.
2. Explicit identification of the knowledge, skills and abilities the student is expected to acquire.
3. On-going assessment (evaluation) of what the student has learned, the effectiveness of the instruction and the service the college provides.

Each course at Georgia Military College has a learning outline (syllabus), which sets forth the specific learning objectives for each student. An explanation of how the student and the faculty member will assess the student's progress toward attaining the objectives follows the learning objectives.

The learning outcomes for each course at Georgia Military College are designed to meet specific guidelines:

- To clearly state the course objectives.
- To relate the learning objectives to life situations.
- To express those skills the student will take away from the course.

This emphasis on student learning is not only a part of the classroom experience but student centered learning is emphasized in the college degree programs and throughout the college community. This reinforcement at multiple levels and throughout the institution insures that the entire college community is focused on the same educational objectives.

A key element in the student's responsibility for success is to assess (or evaluate) routinely, throughout the course, whether he/she is mastering the learning objectives. Knowing where one is and where one needs to be provides you, the student, with the tools necessary to achieve success. The syllabus for each course includes guidance on assessment, which will assist you in this critical learning element.

Student responsibility also includes a set of routine behaviors that are foundations for success in college as well as in life. If you have ever had a part-time or full-time job, you are familiar with many of these routine expectations.

- Attend class, or put another way, "Come to work everyday."

- Come to class on time. Most employers say, "Don't be late."
- Be prepared to accomplish your job.

Preparing to accomplish a college student's job means:

- Having carefully read the assigned readings or completed the homework.
- Bringing a notebook, pen or pencil, calculator, textbook or any other expected essential tool for the course.
- Always demonstrating respect for the opinions of others in the class.
- Fully participating in class by contributing thoughtful ideas or opinions in a respectful and dignified manner.
- Working cooperatively and faithfully with others in the group or class.
- Completing one's work in an ethical manner. This means that the work is the student's own work, not someone else's, and is given to the instructor on or before the due date.

The faculty of Georgia Military College believes that these elements are critical to successful completion of a degree at any college. That is why they have adopted them as key components of the student's responsibility in this learning community that is your college.

Georgia Military College believes that an education has two vital and integrated elements: The expansion of the intellect and the elevation of character. Given this philosophy, the college has incorporated into each course a component that focuses on ethics within the discipline under study. Ethical exercises and discussions are designed to foster the habit of ethical and critical thinking that is so essential to success, not only in life, but in any endeavor.

The Honor Code is an integral part of maintaining a climate of academic integrity on campus that allows the community of learners of the college to function freely and unencumbered in the pursuit of knowledge. The expectation is that we are a community of ladies and gentlemen of honor whose word, actions, and deeds reflect the highest standards of behavior. Each student is an important player in maintaining the strength of the community's integrity.

At Georgia Military College, we believe that Character Counts. We also believe that the daily practice of strong character values that are exemplified in duty, honor and country make stronger citizens, stronger

families, stronger communities and a stronger Republic. Our Republic, a beacon of liberty that is admired around the world, derives its strength solely from the character of its citizens. That is why Character Counts.

### More Beyond

Think not, young man of G. M. C.  
 Because you've reached your Senior year  
 That now from life's great tasks you're free  
 That henceforth you'll be void of care.  
 Think not when now you chance to think  
 Of by-gone days of dreary toil  
 That all is o'er; that now you'll drink  
 Of the cup of fame, as labor's spoil.

Tis true, your work's not been in vain,  
 Since now you have a valued "dip".  
 A dip" that signifies a gain  
 Of knowledge that shall never slip  
 From 'neath the shades of memory,  
 Lest in the future dark, unknown  
 You cease to brave life's stormy sea  
 From which you'd reap what here you've sown.

If you would only on the morrow  
 As you're wafted down life's way,  
 Be it in joy or either sorrow,  
 Be a man from day to day.  
 Your star of fate would upward guide  
 Your realm of strength, of power and might,  
 Unto the heights where doth abide  
 A lasting name to reward thy fight.

But if you now in thoughtlessness  
 Become a Judas to your trust,  
 You need never wish success.  
 Your rivals always will be first.  
 The time is here and now for you.  
 You're standing on the great divide,  
 And you must a goodly course pursue  
 To be upon the winning side.

I know that worldly pleasures plead  
 In siren's strains to you and I,  
 But to these things we must not heed  
 Only always pass them by.  
 Yes, let us toil from day to day  
 For therein happiness is found.  
 That others might about us say,  
 "His life to mankind's peace redounds."

Whatever be your walks in life,  
 Remember this, will you?  
 It matters not what's been your strife,  
 There's more beyond to do.  
 What 'er to you shall come to pass,  
 Let this your motto be:  
 "I'll reflect honor on my class,  
 And likewise on G. M. C."

*J. E. Denmark, Class of 1919, GMC*  
 John Eustace Denmark's poem appeared in the 1919  
 Georgia Military College yearbook.



# What Is Georgia Military College



## Georgia Military College Community College Network

Peter J. Boylan . . . . . President of the College

**GMC Board of Trustees**

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Thomas L. Davidson . . . . . Vice-Chairman, District 4

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Warner Robins . . . . . Susan Ferguson

**Extension Centers . . . . . Edward Shelor**

Sandersville . . . . . Susan Snell  
Coordinator

Madison . . . . . Bernard A. Fontaine  
Coordinator



## OUR HERITAGE

Georgia Military College was established in 1879, by act of the Georgia State Legislature, as Georgia Military and Agricultural College, a public, independent educational institution. A Board of Trustees, elected by the citizenry of Milledgeville, was designated as the governing body for the school. In that same act the legislature provided that Middle Georgia Military and Agricultural College would be located on the old capitol square. This twenty acre tract, sitting on a knoll above the Oconee River and the surrounding Georgia Piedmont, had been designated Statehouse Square when Milledgeville had been designed as Georgia's capital city in 1803. The college became the steward of the square and its Gothic Revival statehouse that had served as the state's capitol building from 1807 until 1868. From its inception in 1879 until 1952, Georgia Military and Agricultural College, renamed Georgia Military College in 1900, served as a high school for the city of Milledgeville and Baldwin County. In 1930, the Board of Trustees added the junior college program and Georgia Military College began offering associate degrees. In 1946, the school was designated as a military institution by the United States War Department and in the 1950s was designated as a Military Junior College. In 1971, with the development of distant learning centers across Georgia, Georgia Military College began a new era as a key educational presence in career and transfer programs for the citizenry of Georgia and for men and women in the armed forces of the United States.

Today, Georgia Military College is one of the fastest growing two-year colleges in Georgia. The college, in addition to its campus in Milledgeville with extension centers in Sandersville and Madison, has distant learning centers in Augusta, Atlanta, Columbus, Warner Robins and Valdosta. The total enrollment for the college exceeds 4500 traditional

and nontraditional students, who study in day, evening and weekend programs.

In addition to the 950 college students, the Milledgeville campus of Georgia Military College provides educational opportunity for 450 middle school and high school students in grades six through twelve. The campus is best known for its distinctive military environment, the emphasis on character education and the early commissioning program for cadet students; however, today, there are 250 resident cadet students and 700 plus non-cadet commuting students in the day and evening programs at the Milledgeville campus.

Georgia Military College awards three degrees: the Associate in Arts, the Associate in Science and the Associate in Applied Science, with concentrations in multiple disciplines. Each degree is organized on the liberal arts tradition of higher education with a core curriculum of humanities, natural sciences, mathematics and social sciences. The curriculum is learning based, placing great emphasis on the student learner's mastering a broad set of educational objectives and developing proficiency in those objectives.

Georgia Military College believes in both the development of the intellect and the elevation of character. Each course in each discipline includes a component focusing on ethical behavior and critical thinking. The blending of a learning based curriculum with an ethics across the curriculum program produces a unique educational experience. This blending produces learners who are responsible, productive citizens - citizens who make a positive difference in the communities where they live and work. The continuation of this historic focus from the 1879 charter is a distinguishing characteristic of this twenty-first century educational institution.

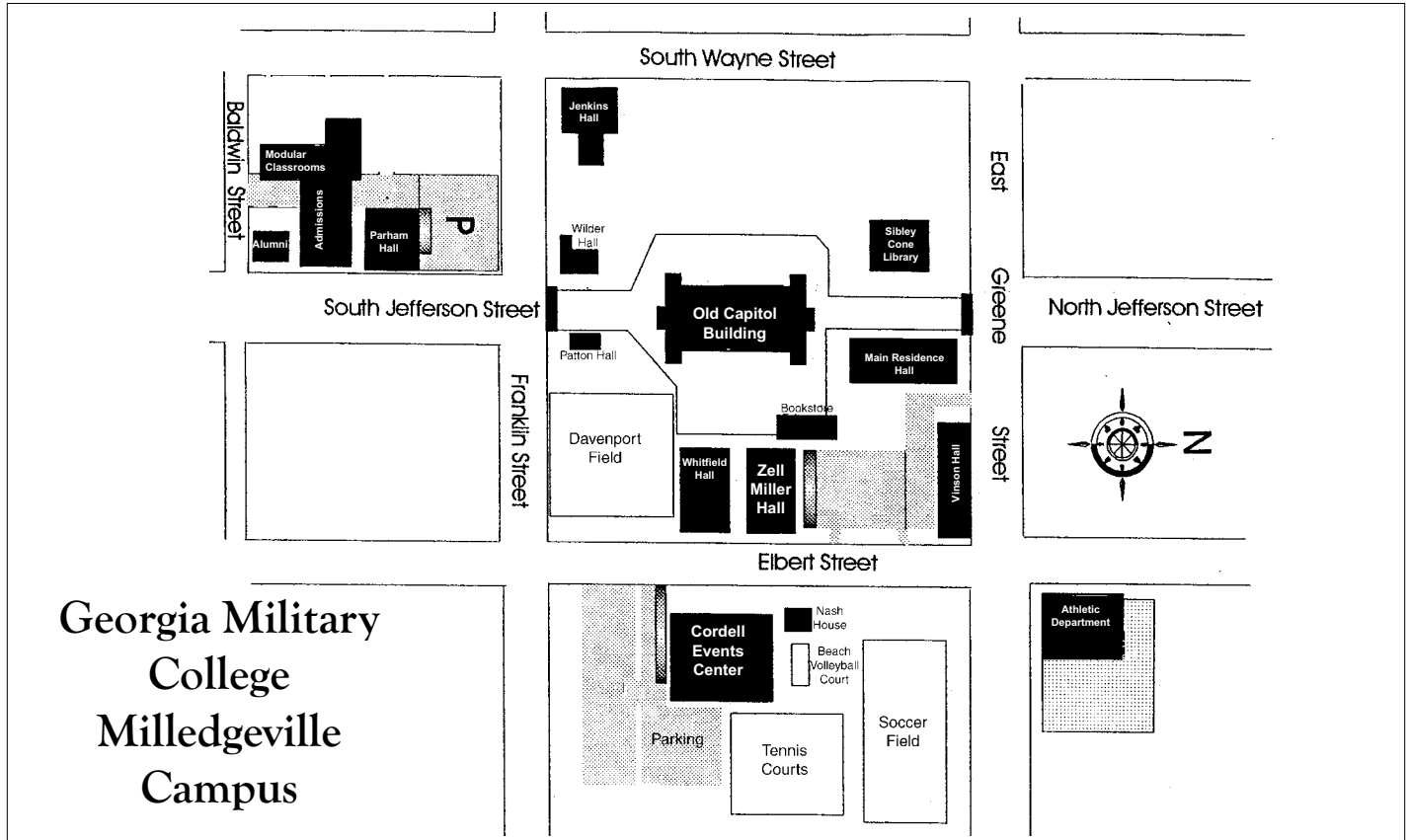
*Board of Trustees: George Hogan, Sr.; Dr. Thomas L. Davidson; Kenneth A. Dixon; Randall A. New; Carolyn T. Thomas; the Hon. Floyd L. Griffin, Jr. and Alberto C. Martinez, Jr.*



**CAMPUSES AND BUILDINGS**  
**MILLEDGEVILLE CAMPUS**

Georgia Military College's main campus is located in Milledgeville, a historic city near the center of the state, which was planned and laid out as the state's capital city in 1803. The college is easily accessible from I-75, I-16 and I-20.

laboratories for chemistry, physics, biology/microbiology, and computer science. All of the classrooms and labs feature up-to-date technology for junior college and high school use. ZMH also houses 10 faculty offices and the central computer system for the campus. The Georgia Military College High School and Information Technology occupy the ground floor.



*Old Capitol Building (OCB)*

The Old Capitol Building served the state of Georgia, as the center of government, from 1807 until 1868. Listed on the National Register of Historic Places, the OCB was completely restored in 2000. The OCB houses the Executive Offices of the College, classrooms, faculty office space, a computer laboratory, a tutoring and writing center, the art program, a museum featuring Milledgeville and Baldwin County, and the replica State Legislative Chambers, circa 1860. The OCB is fully accessible to all students and the community.

*Zell Miller Hall (ZMH)*

This building, the first phase of GMC's master plan of construction and renovation, was completed in 1997. A parking area lies on the north side of the building. While maintaining the integrity of the Gothic architecture of the campus, the 32,000 square foot building houses 13 modern classrooms and 5





### *Sibley-Cone Library*

This important feature of the campus was constructed in 1968 and completely renovated in 1996. Named in memory of Nettie Cone Sibley, John A. Sibley and Oscar M. Cone, the library, in over 13,000 square feet of floor space, houses a collection of 30,000 volumes and 200 print periodical subscriptions. In addition, there are 1,800 video recordings and a collection of multimedia CD-ROMs. New book and video titles are listed on the library web page as they arrive. The catalog is accessible from the college web page on any computer with internet access. The library serves all of the students of GMC through the efficient use of technology and the sharing of print resources.

Electronic resources available through the library include:

- Full internet access
- NewsBank, a newspaper database
- Galileo, the statewide library network which provides access to periodicals, newspapers, on-line encyclopedias, and library catalogs
- The Georgia Career Information System (GCIS), an on-line guide to information about specific colleges, scholarships, and careers nationwide
- A variety of other reference materials

### *Parham Hall*

Parham Hall, named for Georgia State Representative Bobby Parham, was completed in 1998. This facility houses the Registrar, Business Office, Financial Aid Office and the campus/student post office.

### *Jenkins Hall*

This building houses the middle school classrooms and an auditorium.

### *Cordell Events Center*

GMC's physical education building has approximately 30,000 square feet of floor space with basketball courts, a weight room, a band room, and general game areas for additional sports and recreation. This facility serves as a site for intramural, interscholastic, and intercollegiate activities.

### *Whitfield Hall*

This structure is a two-story, stuccoed building, with classrooms and the Thorne Rifle Range. Whitfield is scheduled for demolition in 2003 to make way for a new academic building. The new facility will be joined with Miller Hall.



*Sibley-Cone Library*

### *Main Barracks*

A four-story, stuccoed multipurpose building which has the dining hall and kitchen on the ground floor, a dormitory for cadets and staff housing on the top three floors and the campus security office on the first floor.

### *Student Center*

This building contains a snack bar, a uniform shop, bookstore and the office of the Assistant Dean of Students.

### *Wilder Hall*

Named for Colonel William M. Wilder, a GMC alumnus, this building is a brick and stuccoed structure which houses the Military Science Department offices and classrooms.

### *Vinson Hall*

This dormitory is named for the late Representative Carl Vinson, a distinguished alumnus, and includes apartments for staff and students' rooms. The Office of the Dean of Students and Commandant of Cadets and the infirmary are located on the first floor.

### *Patton Hall*

Built by cadets, this building is the location of the administrative offices for the Junior ROTC program.

### *Davenport Field*

Surrounded by a concrete and tile wall, this is the home field of the GMC football teams, serves as an athletic field for college, high school, and middle school physical education activities, and the parade grounds.

### *Lake Recreational Center*

A beautiful wooded setting on Lake Sinclair, a few miles north of the main campus, is equipped with boat landings, swimming area, bath house, and a large picnic pavilion.

### *The Admissions and Welcome Center*

The brick building located on South Jefferson Street is home to the GMC Office of Admissions and the Office of Extension Programs. It serves as a welcome center for visitors and prospective students.

### *Nash House*

The Nash House, located next door to the Cordell Events Center, houses the Offices for Academic Affairs and the Vice President for Academic Affairs.

### *The Athletic Building*

The Athletic Building, located at the corner of Greene and Elbert Streets, provides office space for the college and high school/middle school athletic directors and for many of the faculty coaching staff.

### *Alumni & Development House*

The White House, located at 431 South Jefferson Street, provides space for the Alumni & Development Office and houses the Georgia Military College Foundation.

## **GMC EXTENSION CENTERS**

### **Milledgeville Campus**

GMC at Night is an academic program tailored to the needs of the non-traditional student located in and around Milledgeville. This program has a director whose primary responsibility is the success of the non-traditional student. Courses at this center are offered at times convenient to the non-traditional student.

### **Sandersville/Madison Campuses**

The GMC Milledgeville Campus operates Extension Center programs in Sandersville and Madison, Georgia. These centers offer GMC students in Washington County, Morgan County, and the surrounding areas the opportunity to earn an Associate Degree at a center closer to home. Many students in the GMC Extension programs are non-traditional students, who typically have been out of high school for a number of years and are employed full-time. The Extension Center programs are designed to assist students in meeting their educational goals with class schedules that allow students to work around full-time employment. The class offerings follow the core curriculum and degree programs as outlined in this catalog. During registration at each center, the Extension Center staff, academic advisors, and staff from the

Financial Aid and Business offices from the Milledgeville Campus meet with students at the centers to assist them in completing the registration process. Each center has a coordinator to provide services to the students in the community on a daily basis.

The Sandersville classrooms are located at 415 Industrial Avenue, Sandersville, Georgia in the Carter Building, which is about a quarter mile east of Highway 15 and behind the Dairy Lane. Evening classes are offered four evenings a week.

The Madison classes are located in the Morgan County High School complex at 1231 College Drive, Madison, Georgia. The site is about one half mile north of the Highway 441 Bypass. Classes are offered four evenings a week.

## **ATLANTA CAMPUS**

The Atlanta Campus of GMC has offices located in the Union City Recreation Center on Bryant Street and at the Education Center on Troop Row at Fort McPherson. Classes are held on both campuses. At Union City, classrooms, a science lab and a computer lab are located in two wings that are reserved for the use of the college in the Bryant Street recreation center. A large parking area for students is located near the classrooms. At Fort McPherson, classrooms and labs near the Education Center on Troop Row are utilized. Parking is available on Cobb Street, which is behind the classrooms and the Education Center.



*One of GMC's Atlanta Campus locations is the Community Activities Center on Bryant Street in Union City.*

## **AUGUSTA CAMPUS**

The Augusta Campus of Georgia Military College has two locations. Administrative offices and classrooms of the Martinez location are at 115 Davis Road in Martinez. This is a single story red brick building, 200 yards from the intersection of Washington Road and Davis Road near the Washington Road K-Mart.

It is just around the corner from Sam's Club on Bobby Jones Expressway near the I-20 Interchange. This location allows easy access for the majority of the students from throughout the CSRA (Central Savannah River Area).

The administrative offices of the Fort Gordon location are in the Education Center at 741 Barnes Avenue, Building 21606. Classes are held in the academic classrooms east of Brainard Avenue near the McNair Housing Area.



GMC's Augusta Campus at 115 Davis Road, Martinez, Georgia Day, night and Saturday classes are scheduled. Students may take courses at either or both locations in the same quarter.

### **COLUMBUS CAMPUS**

The Columbus/ Fort Benning Campus of GMC offers services and classes at two locations. At Fort Benning, the office is located in Soldier's Plaza, Building 2613. Classes are held in various buildings on post. The biology classes meet in Building 2611. An office, several classrooms and a computer lab are located at the Wesley Heights Community Learning Center (WHCLC) on Floyd Road. At both locations, classes are held primarily in the evenings and on weekends. Parking is easily accessible at both locations.



GMC students study on the Columbus/Fort Benning campus.

### **VALDOSTA CAMPUS**

The Valdosta Campus of GMC has offices located in the Azalea Plaza on Bemiss Road and at the Education Center on Robinson Road at Moody Air Force Base. Classes are held at both locations during the day and evening hours. The Azalea Plaza facility contains six classrooms, a chemistry lab, a biology lab, a computer lab, and a student center. Parking is available in the GMC lot located at the rear entrance off Langdale Drive and in the community parking lot located at the front entrance in Azalea Plaza. At Moody AFB, classrooms are located in Buildings 3012, 3014, 3016, and 3018 adjacent to the Education Center. Parking is available in the spaces located on Robinson Road and Hickam Street.

### **WARNER ROBINS CAMPUS**

GMC Robins' offices are in the education building on Robins Air Force Base. Lunchtime, evening and Saturday classes are located in this building and at Northside High School in Warner Robins. Both sites have lighted parking areas just outside of the classrooms.



Three words to live by.



# Why Should I Attend Georgia Military College



Students choose Georgia Military College for many reasons. Many of those in the cadet corps either have a military tradition in their family or wish to begin such a tradition. Some of the Milledgeville campus students have a family history with the school. These students attend GMC because of the pride in the school that its alumni have passed on to them.

Most, however, become Georgia Military College students because the college offers them their best opportunity for a better, more productive life.

The eight locations in the college community offer classes close to where students live or work. For some, on military bases, it is work as a soldier, an airman, or as a federal employee. For others, it is everyday work in a variety of jobs in the commercial segment of society. The variety of times that classes are offered provides students the opportunity to plan a schedule around work and family responsibilities. Financial aid packages and tuition rates make GMC an attractive and affordable option. Finally, the college's focus on student centered learning and the preparation of the "whole individual" for the challenges of living, working, and contributing in the twenty-first century make its two-year degree "doable" for the student who has made such a commitment and promise to himself/herself.

All of these reasons, however, stem from the college's dedication to its purpose, mission, and educational goals. These "reasons" that students give when asked why they attend GMC are the embodiment of the college's mission.

## **MISSION**

The mission of Georgia Military College is to produce educated, contributing citizens by providing its junior and senior high school students an inclusive college preparatory curriculum and its college students a liberal arts based two-year undergraduate curriculum in an environment and with a curriculum conducive to the holistic development of the intellect and character of its students.

## **PURPOSE**

Georgia Military College will be successful in the educational development of citizens through integration of two dimensions of education: development of the intellect and elevation of character. Possession of these two dimensions, which includes the capacity to act upon one's knowledge, provides an individual the ability to function as a responsible citizen within a republic.

Georgia Military College graduates shall have an appreciation for the centrality of education as a lifelong pursuit.

Georgia Military College will produce citizens who serve as role models by actively involving themselves in their communities and in the democratic process. This will be accomplished by creating and continually refining formal ethics programs, providing time for reflection, and training students in right behaviors. The institution will encourage all members of the educational community - students, faculty, and staff - to work in partnership with the communities in which they live.

Georgia Military College graduates will understand the importance of and the need to respect the dignity and humanity of others. They will be sensitive to persons of diverse backgrounds with different values and ways of communicating.

Concomitant with the accelerating growth of information and derived knowledge, the focus at Georgia Military College will be to teach students how to learn so as to increase their adaptability to changing conditions. Students will be taught to think critically and to have confidence in their abilities to act within a global environment.

Georgia Military College will employ quality faculty and staff and develop facilities focused on the successful achievement of both dimensions of education. The primary focus of the faculty will be on excellence in teaching and the expansion of their knowledge and skills as teachers. The institutional staff will be student oriented and professionally competent. Facilities will reflect state of the art capabilities and will contribute directly to the creation and maintenance of the desired learning environment.

## **EDUCATIONAL GOALS**

1. Georgia Military College students develop and demonstrate the intellectual proficiencies which are essential in educational and life endeavors. These include the proficiencies of:
  - Critical and ethical thinking
  - Effective analytical reading and writing
  - Effective oral communication
  - Effective mathematical and scientific reasoning
  - The role and use of technology in society
  - An understanding of the historical, political, social and economic development of mankind.

2. Georgia Military College students develop respect for self; examine attitudes, values and assumptions; and consider and accept responsibility for the consequences of their actions and decisions.

## **ACCREDITATION?**

Accreditation by a regional accreditation association means that a college has standards that are measured and evaluated. Regional associations send teams every 10 years to check that its member colleges "measure up" to the standards that the colleges of the association have set to attain and maintain their accredited status.

## **ACCREDITATION AND MEMBERSHIPS**

Georgia Military College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools, 866 Southern Lane, Decatur, GA 30033-4097; TEL 404-679-4501, to award Associate Degrees.

The college maintains memberships in the following organizations: The Association of Private Colleges and Universities of Georgia (APCUG); The Association of Military Colleges, and Schools of the United States (AMCSU); The Southern Association of Community, Junior and Technical Colleges (SACJTC); The National Junior College Athletic Association (NJCAA); the Georgia Foundation for Independent Schools (GFIS) and the Georgia Association of Two-Year Colleges.

The College is also a Charter Member of the Servicemember's Opportunity College Associate Degree Program and Servicemember's Opportunity College Navy (SOCAD and SOCNAV). GMC is approved for certifying Veteran's benefits; approved by the U.S. Department of Justice, Immigration, and Naturalization Service; and is listed by the U.S. Office of Education in the Higher Education Directory.



# How Do I Become A Student



## **MILLEDGEVILLE CAMPUS**

Larry Peevy . . . . . VP for Enrollment Management  
 Dr. Tom Webb . . . . . Director of Admissions  
 David S. Bill . . . . . Director of Recruiting  
 Steve Norris . . . . . Sr. Admissions Officer  
 Don Buckner . . . . . Sr. Admissions Officer  
 Jonathan Andrews  
 Joann O. Slaton . . . . . Admissions Specialist  
 Jean Gantt . . . . . Administrative Asst.

## **ATLANTA CAMPUS**

Ruthie Mikell . . . . . Admissions Asst.  
 Michell Tindall . . . . . Admissions Asst.

## **AUGUSTA CAMPUS**

Kate Flournoy . . . . . Admissions Asst.  
 Patricia Brown . . . . . Admissions Asst.

## **COLUMBUS CAMPUS**

Angela Strickland . . . . . Admissions/Registrar Asst.

## **VALDOSTA CAMPUS**

West Richards . . . . . Admissions Asst.

## **WARNER ROBINS CAMPUS**

Jackie Shaw . . . . . Admissions Coordinator

GMC has a liberal admissions policy where acceptance is based upon the student having successfully graduated from a regionally or state accredited institution or upon having successfully completed the General Educational Development (GED) test battery. A potential student is considered for admission without regard to race, creed, sex, marital status, disability, or national origin.

Becoming a student at Georgia Military College is a simple 3 step procedure:

1. Secure and complete an admissions application. Return the application with the fee.
2. Request that your official high school transcript (or GED) and official transcripts of any previous college credit, traditional or nontraditional, be sent to a GMC campus.
3. Take a placement exam at a GMC campus or, if you have already taken the SAT or ACT, request that an official copy of your scores be sent to a GMC campus. GMC will accept SAT or ACT test results for placement exam decisions unless the test results are over five years old.

A student is a **provisional student** until the above three steps have been completed.

Georgia Military College reserves the right to investigate and review the records of any student to determine the applicant's academic, moral, and psychological fitness to enroll.

## Application for Admission

A simple one page application form can be obtained from any GMC campus and should be completed and returned with the requested nonrefundable application fee.

## Request for Transcripts

The institution(s) which you attended (high school or college) should mail your transcripts and credits to the same address below that you use for mailing or returning your application for admission. Your transcripts and credits should go directly to that address. If you present your transcripts in person, these should be in an unopened, sealed envelope that was officially sealed and marked by the institution granting you the transcript.

The official high school transcript must show the date of graduation and type of diploma.

Home schooled student applicants on all campuses must submit a combined SAT score of 920 or an ACT composite score of 19 along with a list of the courses completed, a bibliography of textbooks and/or assigned readings used and a writing sample. An alternative is successful completion of the GED.

Students who have prior credit from other colleges must submit an official transcript from each college or university attended.

Students who have nontraditional credit must submit official documents for service schools, College Level Examination Program (CLEP) General Subjects examinations, and USAFI/DANTES (Defense Activity for Non-Traditional Education Support). Forms for military personnel to request that official documents be sent directly to their campus office are available in the offices of the distant learning centers.

### MILLEDGEVILLE CAMPUS

(478) 445-2707/1-800-342-0413

Prospective students may call the office between 8:00 a.m. and 5:00 p.m. Monday through Friday. Visitor days are scheduled throughout the school year for prospective students. Call the admissions office for dates in 2003-2004.

### Milledgeville Extension Center Programs

GMC at Night, Madison, and Sandersville  
(478) 445-2778

The application, \$35 fee and transcripts can be mailed to the following address:

09/30/02

Office of Admissions,  
Georgia Military College  
201 East Greene St.  
Milledgeville, GA 31061.

The application and fee can also be delivered in person to the Admissions Office on South Jefferson Street. (see map on page 8)

### AUGUSTA CAMPUS

Martinez (706) 650-5631/32  
Ft. Gordon (706) 791-5159

Return the application and fee to your campus. For mailing the fee and transcripts use: GMC

115 Davis Rd.  
Martinez, GA 30907

or GMC, P. O. Box 7258  
Ft. Gordon, GA 30905

### ATLANTA CAMPUS

Union City (770) 306-6401  
Ft. McPherson (404) 464-3155

Return the application and fee to: GMC  
6280 Bryant St.

Union City, GA 30291  
or GMC, 1316 Troop Row, (Bldg. 60)  
Ft. McPherson, GA 30330

### COLUMBUS CAMPUS

Wesley Heights (706) 568-5276  
Ft. Benning (706) 683-7800

Return the application and fee to: GMC,  
P. O. Box 1975  
Ft. Benning, GA 31995-1975

### VALDOSTA CAMPUS

Azalea Plaza (229) 293-6000  
Moody Air Force Base (229) 244-7323

Return the application and fee to: GMC,  
2113 Bemiss Rd.  
Valdosta, GA 31602

### WARNER ROBINS CAMPUS

Robins Air Force Base (478) 327-7374

Return the application and fee to: GMC,  
620 Ninth St., Suite 113  
Robins AFB, GA 31098-2232

## Placement Exams

Placement exams in reading, English and math skills take about three hours. They help the college best advise a student so that he/she can develop the skills that are needed to be successful in an academic career. Check with a campus center to schedule a placement exam when returning the application for

admission. Students may use a calculator on the math placement exams if the calculator makes no noise and does not print. Students are encouraged to exhibit their best performance on the placement exams since no retesting is permitted.

The Reading Skills Placement Exam is administered to all entering freshmen who do not have SAT verbal scores of at least 450 or ACT verbal scores of at least 20. The GMC Writing Skills Placement Exam is administered to all entering freshmen who do not have SAT verbal scores of at least 450 or ACT verbal scores of at least 20. The GMC Mathematics Placement Exam is administered to all entering freshmen who do not have SAT math scores of at least 450 or ACT math scores of at least 20. (Transfer students who have not successfully completed ENG 101 and/or MAT 106 or 109 at their previous institution and those who do not provide official transcripts will also be required to take the GMC Placement Exam.) Areas of deficiency are identified by scores on the Placement Exam. Students who place in Learning Support Services courses must earn a passing grade in each course and must pass an exit exam before enrolling in credit courses in that subject area. GMC will accept official SAT or ACT test results for placement testing decisions unless the test results are over five years old.

## Orientation

All new students at GMC, both freshmen and transfer, are required to attend an orientation or “get acquainted with GMC” session. Each campus has scheduled times for these. The orientation program is held to acquaint new students with the staff, faculty, and facilities at the student’s campus of Georgia Military College. Registration, academic advisement, health services, student activities, rules/regulations, and academic affairs are also discussed during orientation.

When returning the application for admission, request information about when the next orientation session will be held and mark the time on a calendar. These sessions are a necessary beginning for a college experience at GMC.

## Categories of Admission

### UNCONDITIONAL ADMISSION

A student has met all admissions requirements, made all appropriate remittances, and does not have any qualifying conditions for admissions.

### CONDITIONAL ADMISSION

A student has met all admission requirements but does not meet regular academic standards and therefore must enroll in the Learning Support Services Program. Conditional admission is also granted to students transferring from a school where they were on academic probation. Such students would enter Georgia Military College on academic probation and must enroll for a minimum of five hours.

### PROVISIONAL ADMISSION

**Provisional students are not eligible for financial aid.** A provisional student is one who has met admission requirements, except that all required documents have not been received before the beginning of the quarter for which the student applied. **A student will not be allowed to remain on a provisional status for more than one quarter and will be prevented from registering for succeeding quarters until the appropriate documentation has been received.** Students in provisional status who have not submitted required transcripts will not receive an official transcript from GMC until all official transcripts are received from previous colleges.

If the final and official documents are not received by the date specified, or if the final documents indicate the student is ineligible for admission, the applicant’s admission will be canceled and all fees paid will be forfeited. Financial aid cannot be disbursed to a student in a provisional status.

Records of those students accepted on a provisional status will be reviewed at the end of the first quarter by the Registrar’s Office to determine the status of the students involved. If the student’s file is incomplete at the end of the quarter, the student will not be allowed to enroll until all actions have been completed.

**The Registrar’s Office will notify each student of change in category of admission** (provisional, conditional, unconditional).





# General Admissions Policies

## **READMISSION OF FORMER GEORGIA MILITARY COLLEGE STUDENTS**

Former students, who have not attended for three years but were in good standing at the time of their withdrawal, or former students, who have attended another institution, must apply to admissions at the GMC campus they wish to attend. Official transcripts from any other institution must be submitted. Prior to readmission, students with either academic deficiencies or financial debt to the college will be advised of such and will be considered for readmission on a case-by-case basis. Please read **Reinstatement** in this catalog, pages 38-39.

## **ADMISSION OF INTERNATIONAL STUDENTS**

Georgia Military College welcomes and admits a number of international students annually. Student applicants, who are not U. S. citizens, must have an approved Form I-20 from GMC (available from the Admissions Office). Transfer students, who are not U.S. citizens, must have an approved Form I-538 transfer approved by the previous college attended. In addition to regular college admissions requirements, an international student should demonstrate proficiency in the English language by presenting an official T.O.E.F.L. (Test of English as a Foreign Language) score of 460 or higher. Those students who score between 460-499 will be required to enter the Learning Support Services program. Those students scoring 500 or above will be allowed to enroll in standard college-level courses provided the student has passed the English placement test administered to all incoming students (or presented official SAT or ACT scores as detailed in the section on placement exams).

## **APPLICATION PROCEDURE FOR AN INTERNATIONAL STUDENT:**

1. Submit an application for admission with a \$35 fee in U. S. dollars.
2. The student should request that the secondary school from which the student graduated mail an official transcript, in English, to the GMC admissions office. Student should have each previous college attended mail an official transcript, in English, to the GMC admissions office.
3. Student should have mailed to the GMC admissions office an official T.O.E.F.L. test score.
4. GMC will complete and mail to the student an I-20 form.

5. Secure a Student Visa that must be presented to the Admissions Office upon arrival at GMC. Student **MUST** have a Student Visa to register for classes. A visitor or temporary Visa is not adequate.
6. A student, who wishes to reside on campus and be a part of the cadet corps, must secure from his/her Embassy a letter of permission to become a cadet.
7. The student must report to the admissions office the date their studies at GMC will end.

## **TRANSIENT STUDENTS**

Students attending another college who wish to take one or more courses at GMC must furnish the following to GMC:

- a. A completed application with non-refundable application fee.
- b. A transient permission letter or copy of Serviceman's Opportunity College (SOC) agreement from parent institution and, for veterans only, proof of enrollment certification from the parent college.

## **SENIOR CITIZEN STUDENT ADMISSION**

Georgia residents, who are 62 years of age or older and who have completed high school or have a high school equivalency diploma, may register for classes and receive credit without payment of tuition and fees on a space available basis. Those senior citizens, who do not wish to receive credit, may audit a course free of charge.

Senior Citizen students will not be required to take the placement exam unless they intend to enroll in a degree program. There is no limit on the number of courses senior citizen students may take.

## **NON-DEGREE SEEKING STUDENT**

With the exception of students who already have an undergraduate bachelor's degree and are taking courses for purposes such as recertification, non-degree seeking students are allowed to attend GMC and earn a maximum of 15 credit hours. These students must follow general admission guidelines and placement testing guidelines. Students admitted as non-degree seeking students must meet the prerequisites for each course they choose to take. After the **completion of 15 credit hours**, the student **must** select a degree program. Non-degree seeking students are ineligible for financial aid.

**Those students who have an undergraduate, bachelor's degree and are taking courses for purposes such as**

**recertification** may do so by presenting only the student's last college transcript. The transcript should include the name, address, and telephone number or email address of the college. Placement testing is not required; however, all prerequisites for any course the student wishes to attempt must have been completed.

### **AUDIT STUDENTS (STUDENT TAKING COURSES WITHOUT CREDIT)**

- a. Must have met the prerequisites for the course.
- b. Must pay all fees and one half-tuition. (unless a senior citizen)
- c. Will not receive a grade or credit for the course.
- d. Must receive approval by the VP/AA or Asst. Dean of the DLC.

Audit students are allowed on a space available basis and are not allocated a seat in class until all students have registered. **Note:** Veterans will not be certified for payment from the VA for audit courses.

### **ADMISSION ON EXCLUSION**

Transfer students admitted from academic exclusion by the last college attended are ineligible for financial aid during their first term at GMC.

Admission from Exclusion status is granted to any



student who has attended another college but is not academically eligible for re-admission to that college **only after the student has remained out of college for one quarter.** Even though this student will not be eligible for any financial aid during his first term of attendance, the student may be admitted to Georgia Military College (after the quarter of exclusion) under the following conditions:

1. The student's application for admission is approved by the admissions committee.
2. The student enrolls for 12 hours during the first term or 12 quarter hours over two consecutive terms.

Successful completion of 12 hours with a quarterly GPA of 2.00 or higher will enable the student to enroll in fulltime course work and receive financial aid.

### **ADDITIONAL ADMISSION POLICIES**

- Credits earned based upon fraudulent information on admission documents will be withdrawn.
- GMC usually accepts transfer credits for courses in which the student earned the grade of "C" or higher from a regionally accredited college.
- A student may be admitted on the basis of Community College of the Air Force (CCAF) work completed after July 19, 1978.
- No transfer student may apply for admission if he/she has been excluded from any college or university for remedial/developmental study deficiencies without providing evidence that prospects for successfully completing an academic program have improved markedly over his previous performance. Students who have not successfully exited Learning Support Studies at other colleges will be required to enroll in the corresponding LSS course(s) at GMC. No student, excluded by the previous college, can be admitted to GMC in the quarter following the initial notification of exclusion.

**Note:** Records of those students in LSS are reviewed by the Chair of Education and LSS/the DLC Coordinator and the Registrar on a regular basis until the status of those students is changed to unconditional admission or academic exclusion. Records of those students accepted on academic probation will be reviewed by the Registrar on a regular basis until the status of those students is changed to unconditional admission or academic exclusion.

### **JOINT ENROLLMENT AND EARLY ADMISSIONS PROGRAMS**

GMC recognizes the need to allow talented high

school students the opportunity to accelerate their formal education through two programs, joint enrollment and early admissions.

After a successful sophomore year, rising juniors and seniors who are on track to graduation may take college courses at GMC through the **Joint Enrollment program** in which the student, while continuing his enrollment in high school, enrolls in courses for college credit.

Academically talented students who have completed their junior year may elect the **Early Admission program** in which the student enrolls as a full-time college student. The admission standards for both the Joint Enrollment and the Early Admission programs require:

1. A minimum SAT score of 970/ACT score of 21.
2. A minimum cumulative high school grade point average of 3.00 or higher on a 4.00 scale in courses taken from the required 16 CPC (College Preparatory Curriculum) units.
3. Written approval/recommendation of the high school principal or counselor.
4. Written consent of the parent(s)/guardian(s).
5. Exemption of all learning support requirements.

With the exception of the final units of English, social studies, and/or mathematics courses (effective with the high school graduating class of 2001), a college course may not be used to fulfill both Georgia's high school College Preparatory Curriculum (CPC) requirements and college degree requirements. Students who have not completed the 13 CPC requirements beyond these three exceptions may be admitted through the Joint Enrollment Program if they are enrolled in the necessary high school courses and are scheduled to complete the requirements by the end of the senior year.

#### **ADMINISTRATIVE PROCEDURES FOR JOINT ENROLLMENT**

- A. A student must enter the Joint Enrollment Program at the start of the school year with parent and high school principal or counselor approval along with the consent of the Vice President for Academic Affairs and Dean of Faculties or Distant Learning Center Director.
- B. A student may withdraw from the Joint Enrollment program within the first week of scheduled classes in the fall quarter and may not be readmitted, except under extraordinary circumstance,

and then only with the approval of the high school principal or counselor along with the consent of the Vice President for Academic Affairs and Dean of Faculties or Distant Learning Center Director.

- C. Once enrolled in the Joint Enrollment Program, the student must abide by the class attendance policy and the academic calendar for the class in which he/she is enrolled.
- D. Home schooled students must have written permission from their parents, provide official copies of their SAT or ACT scores, receive the approval of the VPAA/DF, and have a minimum Scholastic Aptitude Test Score of 970 or minimum ACT Assessment Program composite score of 21.

#### **GMC HIGH SCHOOL STUDENTS MILLEDGEVILLE CAMPUS**

1. There is no added expense to GMC High School students who are enrolled in the Joint Enrollment program at the Milledgeville campus. In other words, once the student's fees are paid to GMC High School, the student will not be assessed additional charges for college courses taken at Georgia Military College. Students attending high school at locations other than GMC will be required to pay normal tuition and fees for college courses.
2. The student must successfully complete the following social studies courses to receive high school credit:  
PLS 101 Introduction to American Government  
PLS 105 State and Local Government
3. The student must successfully complete the following English courses to receive high school credit:  
ENG 101 Composition I and ENG 102 Composition II
4. A Joint Enrolled student will be eligible to receive any high school English or social studies awards in which four years of high school English or social studies is a prerequisite for the award.
5. The Joint Enrollee's high school grade point average will include the Joint Enrollment courses.
6. Once a student enters the Early Admissions program, **he/she is no longer considered a high school student**, but can transfer college courses to receive high school credit.
7. Once a student enters the Early Admission Program, he/she may return to the high school program, but with scheduling modifications and only after a meeting with the principal/counselor.



# What Is The Corps of Cadets



Lt. Col. Patrick Beer	Dean of Students /Commandant of Cadets
CSM Steve Stoner . . . . .	Tactical Officer
CSM Calvin Hill . . . . .	Tactical Officer
1SG Larry Swint . . . . .	Tactical Officer
Maj. Tom Hall . . . . .	Professor of Military Science
Janet Epps . . . . .	Administrative Technician
Dorothy Carpenter . . . . .	Administrative Technician

The Georgia Military College Corps of Cadets dates to the school's founding in 1879 with the first group of 219 male and female students arriving on the Milledgeville campus that winter. The corps' long and distinguished history has paralleled that of the college and from its ranks have developed leaders who have served their country and their state in both military and civilian leadership positions at all levels of command and society.

Graduates of the GMC Cadet Corps have served with honor and distinction in every war and major conflict of the United States since the founding of the school. Her young men and women have distinguished themselves, wherever their country needed their services.

In the early and mid twentieth century, the college became accredited for the awarding of associate degrees and was designated a U. S. Military School. In 1950 as a U. S. Military Junior College, GMC became a part of the ECP (early commissioning program). The college is one of five schools where, in two years, a student, by completing the junior college degree, participating in the corps of cadets, and satisfying all necessary training requirements can become a commissioned officer in the United States Army.

The corps of cadets is organized and administered in a manner common to military organizations. The cadet regiment is composed of cadet battalions. These are composed of cadet companies. Each company is organized into cadet platoons and cadet squads. A cadet chain of command is superimposed over this organization and given the responsibility to insure that good order and discipline prevail within the corps of cadets.

The Commandant of Cadets is the senior GMC official placed in charge of all cadets. The President of Georgia Military College has made him responsible for maintaining good order and discipline within the corps of cadets. He is also responsible for establishing cadet rules, regulations, policies, and procedures; for maintaining cadet disciplinary records; and for guaranteeing the quality of cadet training.

Cadet leaders are nominated annually by the Commandant of Cadets, and they are appointed by the President of Georgia Military College. Leadership in the corps implies total responsibility for members of the corps.

### **BECOMING A CADET**

All students interested in being a cadet resident student at the campus in Milledgeville must participate in the U. S. Army ROTC (reserve officer training corps).

All students who wish to be GMC cadets must submit a cadet application for admission and submit the following supporting documents:

- An official copy of the high school transcripts at the time of application, and upon high school graduation, an official transcript showing date of graduation, type of diploma issued, and final grade point average. The student must request that these be sent by the high school to the GMC Admissions Office. Alternatively, the Admissions Office will have received an official General Educational Development (GED) certificate showing all scores.
- A certified copy of the student's birth certificate.
- A complete physical and medical history form (request a form from GMC Admissions)
- A certificate of immunization (shots record).
- International students also must submit a completed I-20 form and a letter from their nation's embassy or consulate authorizing the student to participate in Army ROTC military training at Georgia Military College.

### **FEMALE CADETS**

Female cadets are eligible to compete for all ROTC college scholarships and receive the same training and benefits as male cadets.

### **CADET CORPS STIPULATIONS**

As members of the corps, cadets are required to follow the guidelines established in the Cadet Guide, for the rules and regulations that govern the corps.

First year cadets are assigned to one of two cadet battalions and register for fall term classes. Residence hall assignments are made, uniforms are fitted and issued, and the cadet orientation training period begins.

During the orientation period, new cadets are taught the rules and regulations that govern behavior and discipline within the corps of cadets. They learn how



to wear the cadet uniform, maintain their barracks, and march as a cadet unit. They also learn the history of GMC and appropriate military customs and courtesies. The physical fitness of each cadet is assessed and a year long physical fitness program is begun.

Cadets learn new skills, acquire new knowledge, and learn to view their responsibilities at GMC more in terms of "team" rather than "self".

Considerable effort is spent letting all concerned know what is expected and what acceptable standards of behavior and performance look like.

Values such as "Duty, Honor, and Country" are emphasized. By the end of the orientation period, cadet understanding of the importance of these three words can be heard in voices that loudly proclaim: "Character Above All, Sir!", as they meet and greet GMC officers.

The orientation period ends with formal testing and with an inspection of cadets and their barracks room by the President of the college.

Completion of the cadet orientation period is celebrated by all during the first cadet parade of the year, the President's Parade.

**Parents and friends are encouraged to attend this parade to watch their cadet officially join the Georgia Military College Corps of Cadets.**

### **IMMUNIZATION**

Members of the GMC Corps of Cadets, except for those who have religious objections and students whose physicians have certified that they cannot be immunized because of medical reasons, are required to submit a certificate of immunizations (measles, mumps, rubella) prior to attending class. The office of admissions will provide all new cadet students with the certificate of immunization form. Resident students who do not complete this requirement will

not be permitted to register for class.

### **ROTC CLASSES**

All members of the corps of cadets on the Milledgeville campus will automatically be required to include ROTC courses as a part of their degree program.

Students enrolled in the ROTC Advance Course may overload on the recommendation of the ROTC or faculty advisor with concurrence of the VPAA/DF.

All transfer contract students enrolling in ROTC must have a minimum score of 920 SAT or 19 ACT. These students must be members of the cadet corps.

### **FURTHER STIPULATIONS**

For graduation, in addition to all graduation requirements in the academic sections of the catalog, all cadets must have approval from the Dean of Students and Commandant of Cadets to graduate. Students enrolled in military science programs in the quarter prior to graduation must satisfy all disciplinary requirements at least five working days prior to graduation. No exceptions will be made to this rule.

## **Athletics/Student Activities**

Members of the corps of cadets are eligible to participate fully in all of the college's intercollegiate and intracollegiate activities, clubs, and organizations.



### **FOOTBALL TEAM MEMBERS AND THE CORPS OF CADETS**

All football team members are members of the corps of cadets and participate fully in the cadet program, following the Basic Military Course. This does not require a military service obligation unless the student chooses to continue into the Advanced Military Course. As members of the corps of cadets they are eligible for all of the privileges and responsibilities of leadership available to members of the corps.

### **RIFLE TEAM**

The Rifle Team is open to all GMC cadets. Its purpose is to provide members an opportunity to compete in rifle marksmanship activities at the collegiate level. Matches are scheduled during the year at home and at other colleges.

### **COLOR GUARD/DRILL TEAM**

The Georgia Military College Drill Team is open to any member of the corps of cadets enrolled in ROTC at GMC. The purpose of the Drill Team is to promote the spirit of competition and discipline through the performance of precision executional military drill. The team often competes at national level competitions at various locations throughout the Southeast. During 2001 and 2002, the GMC Drill Team placed among the top five drill teams in the central states at a national competition held in New Orleans.

### **RANGER CLUB**

The GMC Ranger Club is open to all enrolled ROTC students. Its purpose is to provide members an in-depth look at advanced tactics and small unit patrolling. The club offers its members the challenge of increasing self-discipline and physical stamina through challenging field exercises, white water rafting trips, and rappelling exercises. The Ranger Club is



*The Georgia Military College award winning drill team does a demonstration on the east side of the OCB.*

under the supervision of the Military Science Department Staff and a faculty sponsor.

### **RANGER CHALLENGE TEAM**

The GMC Ranger Challenge Team is ROTC's varsity sport. A 10 member team competes at state and brigade level competition in such events as rifle marksmanship, orienteering, M-16 and M-60 weapons assembly and disassembly, rope bridging and the hand grenade assault course. The Ranger Challenge Team is supervised by the staff of the Military Science Department and a faculty sponsor and is always among the top teams in their competitions.

## **Cadet Expenses**

Tuition and fees are usually set annually, so students should be aware that these charges can change. The following costs are those for fall 2002.

These costs are due each quarter:

tuition	\$3475
room	\$350
board	\$850
student activity fee	\$55
health fee	\$25
computer access fee	\$20
accident insurance	\$35 (due annually)

These fees are due as applicable:

late registration	\$25
withdrawal after drop/add	\$10
diploma fee	\$40
natural science lab fees	\$40 (each course)
physical ed fees	\$10 (each course)
computer lab fees	\$10/\$20 (each course)
replacement for lost ID card	\$5

### **ROOM DEPOSIT**

A deposit is required of all boarding students upon acceptance. The deposit will be credited toward the student's account. If the student chooses not to attend GMC, the room deposit is refundable if the college receives a written cancellation prior to registration.

### **REFUNDS/ ROOM DAMAGE DEPOSIT**

The room deposit is refunded at the end of the academic year if the student graduates or withdraws permanently, pending completion of the appropriate clearance procedures. A portion of this fee may be retained for damages to the premises as assessed by the Dean of Students.

If a student has an outstanding balance upon graduation or withdrawal from the cadet corps, the room

deposit will be credited to the student's account.

### **ACADEMIC MANAGEMENT SERVICES (AMS)**

This company provides an interest-free payment plan that allows you to spread your tuition payments in up to 11 monthly installments. There is an enrollment fee (currently \$55) to enroll in the plan. For more information, contact the Business Office or AMS (1-800-635-0120).

## **Funding Available to Cadets**

Cadets should also check the section in this catalog, "How Can I Pay For This?" Additional guidelines for filing financial aid forms are in that section.

### **SCHOLARSHIPS**

Any student wishing to apply for a Georgia Military College Scholarship to help finance his/her Georgia Military College education may complete and submit the scholarship application available from the GMC Office of Alumni & Development in Milledgeville for any of the scholarships named for an individual. Submitting a scholarship application to Georgia Military College does not guarantee that a student will be awarded a scholarship, but every effort will be made to help the student find the necessary money to attend GMC.

GMC offers funding specifically to help pay costs for cadets attending GMC at the Milledgeville Campus. In addition to the Alumni & Development Office, the cadet applicant can also contact the GMC Admissions Department and/or the GMC Athletic Department for specific guidelines for some awards under their control.

### **NOTE**

All scholarships awarded by Georgia Military College are subject to guidelines which require the student to continue to meet the criteria upon which the award is based and to maintain the specified grade point average (GPA) outlined in the award letter. In some cases, the student will be required to have an interview with the Vice President for Alumni & Development regarding the scholarship conditions for award or continuation. All scholarship recipients are required to write a thank you letter to the person (or persons) who provided the resources for the scholarship.

### **Battalion Commander Scholarship**

Applicant must have a minimum of a 2.70 high school GPA and either a 920 SAT or 19 ACT score. In



addition, the applicant must have a letter of recommendation from his/her JROTC instructor and must have served at least one term as the Senior Ranking Cadet.

#### **Senior Military Instructor Scholarship**

Applicant must have a minimum of a 2.70 high school GPA and either a 920 SAT or 19 ACT score. In addition, the applicant must have a letter of recommendation from his/her JROTC instructor.

#### **President's Scholarship**

Applicant must have a minimum of a 2.50 high school GPA and either a 920 SAT or 19 ACT score. In addition, the applicant must have a letter of recommendation from a school administrator.

### **ATHLETIC SCHOLARSHIPS FOR CADETS**

#### **Football Performance Scholarship**

Applicant skills and potential will be evaluated by the Athletic Department.

#### **Custis N. Proctor Scholarship**

Mr. Proctor graduated from the junior college in 1946. This scholarship assists a college football player in good scholastic standing. Applicant must have a minimum of a 2.00 GPA and either a 700 SAT or 14 ACT score.

#### **Ruth S. Page and Alma S. Adams Athletic Scholarship**

This scholarship was made possible through the estates of the sisters Ruth and Alma Sims. Ruth Sims Page was a 1920 graduate. The applicant's athletic skills and potential will be evaluated by the Athletic Department for the award of this scholarship.

#### **Performance Grant**

Available to Cadets with demonstrated ability in marksmanship, drill, or other military proficiency. The applicant for this grant will be required to demonstrate ability in the particular area(s) to the appropriate faculty and/or staff of GMC for consideration.

### **STATE SERVICE SCHOLARSHIP PROGRAM (SSS)**

For Georgia residents, the National Guard, either the U. S. Army or Air Force, offers a full two year scholarship that pays all college costs in return for service in the National Guard.

For detailed information, contact your local National Guard Recruiter or call the GMC Admissions Office.

### **ARMY ROTC**

Participation in the Reserve Officers Training Corps is valuable for future civilian as well as military leaders. GMC recognizes the value of the leadership training by awarding academic credit toward graduation for all military science courses.

The U. S. Army ROTC at Georgia Military College consists of the **Basic Course** and the **Advanced Course**, also called the Early Commissioning Program (ECP). The majority of GMC cadets are in the Basic Course, which requires no military service obligation.

The ROTC Basic Course is designed to provide cadets with a solid level of fundamental military education, emphasizing leadership and basic military skills (i.e. military history, First Aid, Communications, Role and Customs of the Army). Basic Course cadets, who qualify, can continue their military education by attending the Advanced Course at a senior college while completing a baccalaureate degree. The Basic Course is valuable to those students who do not desire military service, but who do want to become leaders and managers in the civilian community. Effective communication and leadership principles are stressed not only in the classroom, but also in the accomplishment of all tasks assigned to cadets.

Cadets are encouraged to consider the benefits and advantages offered by enrollment in the Early Commissioning Program. The ROTC Advanced Course (Early Commissioning Program) is available for those academically and physically qualified cadets who are interested in becoming U. S. Army officers. The program prepares cadets to serve as commissioned officers and includes instruction in leadership, management, and military tactics. A vigorous program of academics, field training exercises and physical training develops self-confidence, self-reliance, physical stamina and endurance. Advanced Course subjects include, military justice, command and staff functions, military weapons, leadership skills, military operations and tactics.

Advanced Course cadets must sign a contract, with



the United States Army, which obligates the student to military service upon successful completion of the ROTC Advanced Course.

Prospective students who desire to enter Advanced ROTC should contact the Professor of Military Science (PMS) as early as possible in their senior year of high school. Toll free telephone calls may be made to 800-342-0413, ext. 2730, or 888-GMC-0068. Letters may be addressed to:

The Professor of Military Science  
Georgia Military College  
P. O. Box 829  
Milledgeville, GA 31059

### **QUALIFICATIONS FOR ECP**

To qualify for the Advanced Course, students must meet the following criteria:

- Be a US Citizen.
- Earn a High School Diploma with a minimum cumulative grade point average of 2.0 on a 4.0 scale.
- Have a minimum combined SAT score of 920 (ROTC scholarship)/850 (non-scholarship) or composite ACT score of 19 (ROTC scholarship)/17 (non-scholarship). The student must submit official scores.
- Meet height and weight standards for entrance into Advanced ROTC program.
- Pass a standard Army physical examination.
- Have one of the following levels of military knowledge:
  - a. Complete the Leaders Training Course at Fort Knox, KY prior to enrollment at GMC.
  - b. Complete Basic Training and/or AIT though Active or Reserve component training.
  - c. Have completed three years of High School JROTC.

Interested students must also be approved by the Professor of Military Science for enrollment in the Advanced Course.

Advanced Course cadets receive a monthly ROTC stipend, in addition to a performance grant from GMC.

### **LEADERS TRAINING COURSE (LTC)**

Qualified students interested in the Advanced Course may qualify by attending the ROTC Leaders Training Course, held each summer, at Fort Knox, Kentucky, prior to enrolling at Georgia Military College. Students attending this program are paid to attend and

all transportation, uniforms and meals are provided. This five-week program stresses leadership and adventure training as an introduction to Senior ROTC. There is no military obligation for attending this program.

### **NATIONAL ADVANCED LEADERS COURSE (NALC)**

As part of the Advanced Course, cadets must successfully complete the National Advanced Leaders Course, at Fort Lewis, Washington. This program is usually conducted during the summer between the cadet's freshman and sophomore years. Each cadet is provided transportation, meals, and housing and is paid for attendance. This program is to evaluate the training of cadets and their potential as future Army Officers.

### **VOLUNTARY TRAINING**

In addition to the training provided by the Military Science Department, cadets have the opportunity to attend some of the Army's best training.

**U. S. Army Airborne School** is held at Fort Benning, Georgia. Cadets who complete this three-week Airborne training earn and proudly wear their wings as Army paratroopers.

**U. S. Army Air Assault School**, conducted at various training locations throughout the United States, teaches basic rappelling techniques and includes helicopter rappelling techniques along with other military air assault training. After successful completion of this ten-day training, cadets are awarded the Air Assault Badge.

Other military training opportunities available include the **Northern Warfare Course** and **Cadet Troop Leader Training (CTLT)**.



*The rain soaked their neatly pressed uniforms, but could did not dim the spirits of the piper or the cadets at the Military Tatoo in May.*



# What Does College Cost

## **MILLEDGEVILLE**

Ed Madden . . . . . Vice President  
 Business Affairs and Personnel

Cindy Allard . . . . . Associate VP  
 Business Affairs and Personnel

Susie Meeks . . . . . Controller

Lee Veal . . . . . Asst. Controller

Carol Leverette . . . . . Student Accts.

Wanda Youmans . . . . . Student Accts.

Jo Sailers . . . . . Student Accts.

Evie Batchelor . . . . . Student Accts.

## **ATLANTA**

Maurice "Mick" Maguire . . . . . Asst. Director

## **AUGUSTA**

Carolyn Joly . . . . . Business Office Asst.

## **COLUMBUS**

Sydne Conder . . . . . Bookstore Mgr.

## **VALDOSTA**

Michelle Marsh . . . . . Sr. Finance Clerk  
 Business Office Manager

## **WARNER ROBINS**

Maria Goodwin . . . . . Asst. Director

There are three major college expenses for students who do not live on campus: tuition, fees and books.

### **TUITION**

When a student registers for classes, tuition is due. The cost for tuition is based on the number of quarter hours of classes for which a student registers multiplied by the tuition per quarter hour at his/her campus:

$$\# \text{ of hours taken} \times \$ \text{ per hour} = \text{tuition costs}$$

For instance, if on the campus for the fall 2002 term, the fee per hour is \$82.00. A student who takes 15 hours, or three 5 quarter hour classes, would have the following tuition costs:

$$15 \quad \times \quad \$82 \quad = \quad \$1230.$$

### **FEES**

Fees are expenses related to particular courses or activities. For instance, a student might incur an expense for the use of the lab when taking a lab science or computer course. That fee would be due when the student registers for the class. Some campuses have activity fees to cover the expenses related to student activities or physical education fees to cover expenses related to physical education courses. These are also due at registration.

There is a diploma fee that is due when a student asks for an evaluation of his/her transcript to apply for a degree at the beginning of the student's next to last quarter before completion of the degree.

Late registration and withdrawing from a class after the drop/add period carry a fee the student must pay.

### **PAYMENT**

All student tuition for the quarter is due at the time of registration. Situations that deserve special consideration may be discussed with the Vice President for Business Affairs or the Distant Learning Center Director. A student is not officially enrolled until he/she has either paid the account in full, has approved financial aid that will pay all charges, or has made satisfactory payment arrangements with the VP for Business Affairs or the DLC Director.

### **FEE SCHEDULE**

Tuition and fees are usually set annually, so students should be aware that these charges can change. The quarterly course schedule at each campus carries a listing of current tuition and fees.

### **BOOKS**

Each class requires a specific book or books needed for that class. A student, on registering for a class,

should inquire about the book for the class and secure that book before the first day of class.

Textbook costs from the publisher have been increasing at a substantial rate over the last several years. The college has made significant effort to provide quality textbooks at the best price available; however average textbook cost for a student carrying a full load is now approximately \$250 per quarter. Some of this cost may be reduced through the purchase of a used textbook if one is available.

Book stores are available at the Milledgeville, Augusta and Valdosta campuses for students to buy books. The Atlanta campus uses a textbook book supplier where a student can buy books and sell back current books that are in good condition at the end of the quarter. The Columbus and Warner Robins campuses include the use of a textbook in the tuition fee.

### **ID CARDS**

A free ID card is issued at the time of registration to students attending the Milledgeville campus. The card is used for library services, meal plans, and other activities. The food services data coded on the magnetic strip is recorded in a computer database, and any funds that have been deposited with GMC can be restored onto the new card should one need to be issued.

Free ID cards are also issued at the Augusta and Columbus campuses.

Students who lose their ID cards are charged for replacement cards.

### **CADET/RESIDENT STUDENTS**

Those students in the Cadet Corps have other fees related to living on campus. These are explained in the section, "What Is The Corps Of Cadets?"





# How Can I Pay For This

## **MILLEDGEVILLE CAMPUS**

Alisa W. Stephens . . . . . Director, Financial Aid  
 Karen Ambellas-Cates . . . . . Asst. Director, Financial Aid  
 Melonie Choice . . . . . Counselor, Financial Aid  
 Lisa Davall . . . . . Counselor, Financial Aid  
 Terri Hall . . . . . Counselor, Financial Aid  
 Jill Towns . . . . . Counselor, Financial Aid  
 Betty Little . . . . . Financial Aid Asst.

## **ATLANTA**

Edward Head . . . . . Financial Aid Asst.  
 Ft. McPherson Coordinator

## **AUGUSTA**

Judy Hirschauer . . . . . Financial Aid Asst.  
 Cindy Garcia . . . . . VA Coordinator

## **COLUMBUS**

Deirdre Martinez . . . . . Financial Aid Asst.

## **VALDOSTA**

Bradi Bryan . . . . . Financial Aid Asst.

## **WARNER ROBINS**

Jamie Coker . . . . . Financial Aid Asst.

GMC Federal School Code: 001571

For online help from GMC financial aid, please  
 address your inquiry to:  
[fahelp@gmc.cc.ga.us](mailto:fahelp@gmc.cc.ga.us)

Free Application for Federal Student Aid forms  
 (FAFSA):  
[www.fafsa.ed.gov](http://www.fafsa.ed.gov).

Many students do not have the financial resources to accomplish their educational objectives. Through the financial aid programs, a combination of federal and/or state grants, state scholarships, institutional scholarships, work study and loans, Georgia Military College makes every effort to assure that no qualified student will be denied the opportunity to attend school because of a lack of funds.

GMC utilizes the results of the Free Application for Federal Student Aid (FAFSA) in determining a student's level of financial need. This form may be obtained in the Financial Aid Office or the office of the Distant Learning Center Financial Aid Assistant.

The amount of aid available from most state and federal financial aid programs is related to student academic load for the term. Both the state and federal aid programs recognize 12 credit hours as the "full load" bench mark for maximum financial aid.

Georgia Military College will admit students in a financial aid eligible status if the student would have been eligible for financial aid at his previous institution or if he has not been academically excluded, suspended, or dismissed at his previous institution immediately prior to his enrollment at GMC.

## **APPLICATION PROCESS FOR ALL FINANCIAL AID**

### A. Initial Steps:

1. Submit an Application for Admission to Georgia Military College.
2. To receive consideration for Federal Financial Aid, complete the electronic version of the Free Application for Federal Student Aid (FAFSA) found at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). You may choose to complete the paper version of the FAFSA, submitting it to the address indicated on the application. The paper version of the FAFSA may be obtained in the financial aid office at each campus.
3. To receive consideration for state aid, complete the Georgia Tuition Equalization Grant application. This application is available in the financial aid office at each campus.

- B. Students applying for federal aid using FAFSA on the Web will receive a Student Aid Report (SAR) Information Acknowledgment within 10 to 14 days of submitting the application. Students applying using the paper version of the FAFSA

will receive a SAR within 4 – 6 weeks of mailing the application. The GMC Financial Aid Office will receive the information electronically. Eligibility for Title IV aid is based on the information on the SAR, so the student should review it carefully. If any information is incorrect, the student should follow the instructions included with the form to make necessary corrections.

- C. Verification is a process used to check the accuracy of the information that a student and/or parent gives when applying for financial aid. The GMC Financial Aid Office will notify the student if selected for verification by the federal processor and will request certain documentation in order to complete the verification process. **Until the verification process is complete, no Federal Funds may be disbursed.**
- D. Once the file is complete, the student will be notified of eligibility and the amount of aid available through an award or denial letter.

#### **SOURCES OF FINANCIAL ASSISTANCE**

More detailed information on each of the following programs is available from the GMC Financial Aid Office or the Distant Learning Centers.

The GTEG program provides non-repayable grants to eligible Georgia residents who enroll on a full-time basis at Georgia Military College.

To be considered full-time, a student must be registered for 12 or more credit hours and attending class through 14 calendar days after the school's drop/add period for each term. If a student officially or unofficially withdraws, drops out or is expelled before the 14 day period, he/she is not eligible to receive GTEG. Attendance will be monitored to verify eligibility. Beginning with 2002-2003, GTEG eligible students can receive payment for no more than 3 quarters (including summer) for a maximum award not to exceed \$1045. For 2003-2004, GTEG students should still receive payment for 3 quarters, but summer may not be an eligible term. Please see the financial aid representative at each campus for further information.

#### **HELPING OUTSTANDING PUPILS EDUCATIONALLY (HOPE)**

Students who are eligible for the GTEG program may be eligible to receive additional assistance under this state scholarship program. Consult the Financial Aid Office for eligibility requirements.

#### **FEDERAL PELL GRANT**

A Pell Grant, unlike a loan, does not have to be repaid. The Pell is a need-based federal grant. Students may apply for the Pell Grant by completing the Application for Federal Student Aid, which is available online, in the financial aid office, or from the distant learning center financial aid assistant. The number of course hours is a part of the formula for figuring this grant as well as the student's total family income. Additional verification requirements may be requested by the financial aid office.

#### **FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)**

FSEOG is a need-based federal program designed to aid students with financial needs beyond Pell Grant stipends. Contact the Financial Aid Office for eligibility requirements and the application process. FSEOGs are also grants, rather than loans.

#### **FEDERAL STAFFORD LOAN (SUBSIDIZED OR UNSUBSIDIZED)**

Stafford Loans are the major form of self-help aid for students. These are low interest loans that are repaid after you graduate, leave school, or drop below half-time enrollment. Subsidized loans are awarded on the basis of financial need. A student is not charged any interest on these loans before repayment begins. An unsubsidized loan is not need-based, but interest does begin to build from the time the loan is disbursed. Loan limits vary, so see the financial aid representative at each campus for more details and deadline dates. Student must complete loan counseling before receiving his/her first loan check. (This is called entrance loan counseling). At the end of the loan period, a student must complete loan counseling. (This is called exit loan counseling).

#### **FEDERAL WORK STUDY (FWS)**



FWS is a need-based federal work study program. Students work up to 20 hours per week in on-campus jobs and are paid an hourly rate to help pay education expenses. To apply, students must complete the FAFSA and show an unmet financial need. Contact the Financial Aid Office for more information.

### **FEDERAL PLUS LOANS**

This is a non-need based education loan for parents to assist them in meeting the expected family contribution for their dependent student. PLUS loans are made at the discretion of private lenders. Parents may contact the Financial Aid Office for more information about the PLUS Loan program.

### **SCHOLARSHIPS**

Some of the financial funding available to assist students attending Georgia Military College is listed here. Any student wishing to apply for a Georgia Military College Scholarship to help finance his/her Georgia Military College education may complete and submit the scholarship application available from the GMC Office of Alumni & Development in Milledgeville, 201 East Greene Street, Milledgeville, GA 31061. Submitting a scholarship application to Georgia Military College does not guarantee that a student will be awarded a scholarship, but every effort will be made to help the student find the necessary money to attend GMC.



### **AVAILABLE TO STUDENTS ON ANY GMC CAMPUS**

#### **Frances Wood Wilson Scholarship**

The Frances Wood Wilson Foundation was established by Mr. Fred B. Wilson in 1954 and was named for his wife. Funding from this foundation provides scholarship money for junior college students at GMC. Applicant must have a minimum of a 2.5 GPA, a combined 870 SAT score, or an 18 ACT score.

### **ONLY AVAILABLE AT GMC DLC CAMPUSES**

#### **Georgia Power Scholarship**

This scholarship is available only for non-traditional students attending one of GMC's Distant Learning Centers. The Director of the Distant Learning Center will evaluate the student's application for this scholarship. This is a competitive scholarship with annual deadlines. Students should request all necessary information for application at the campus financial aid office.

### **OTHER SCHOLARSHIP POSSIBILITIES**

Some scholarship opportunities exist outside the college's endowment, but are open to competition by GMC students. Students should ask for information at each campus. These have annual competition deadlines.

#### **Coca Cola Two-Year Colleges Scholarship**

All recipients must demonstrate academic success and complete one hundred hours of documented community service within the past twelve months.

#### **Coca Cola First Generation Scholarship**

The recipient must be the first member of his/her immediate family to go to college. The student must be enrolled full time. The scholarship is renewable if the student maintains a 3.0 GPA.

#### **Honors Organization Scholarship**

Members of Phi Theta Kappa are eligible for competitive scholarships annually. These are usually generous and also prestigious scholarships. Students who belong to Phi Theta Kappa should contact their advisors for the criteria and deadlines.

Also, the student may wish to discuss scholarship and financing options with his/her school counselor, family, and/or banker.

### **SCHOLARSHIPS FOR MILLEDGEVILLE CAMPUS STUDENTS**

#### **John A. Sibley Scholarship**

Mr. Sibley was a 1904 graduate. He was the first recipient of the Georgia Medal for Distinguished

Public Service. This fund provides scholarships for disadvantaged, outstanding junior college students. Applicant must have a minimum of a 2.5 GPA, a combined 950 SAT score, or a 20 ACT score.

#### **Abe and Celia Goldstein Scholarship**

Mr. Jake Goldstein, hs1940 and jc1942, and the late Mr. Sonny Goldstein, hs1936 and jc1938, began this scholarship in memory of their parents. The scholarship assists junior college students with a 2.5 or better GPA whose course of study is in science.

#### **Major Herschel Walden Scholarship**

Created by Mr. and Mrs. Russell E. Walden in honor of his father, who was a GMC faculty member, this scholarship assists a junior college student who is in good scholastic standing and demonstrates need for financial assistance. Applicant must have a minimum 3.00 GPA, a combined 830 SAT score, or a 17 ACT score.

#### **W. J. Usery, Jr. Scholarship**

Mr. Usery is a jc1940 graduate, has served in the administration of five U. S. Presidents, is a former Secretary of Labor, and is a GMC Foundation advisory member. This scholarship provides financial support for a junior college student with a minimum 3.00 GPA.

#### **Howard H. "Bo" Callaway Scholarship**

This scholarship is named for former US Secretary of the Army/former US Congressman Howard H. Callaway. The applicant must have a minimum of a 3.00 GPA, a combined 1000 SAT score, or a 22 ACT score. This scholarship is for students who have shown leadership.

#### **General Athletic Scholarship**

Open to athletes in any competitive sport at GMC. Applicant skills and potential to excel and make a contribution in athletics will be evaluated by the Athletic Department.

#### **FURTHER SCHOLARSHIP POSSIBILITIES**

The following scholarship opportunity exists outside the college's endowment, but is open to competition for GMC students at the Milledgeville campus. Students should ask for information since this has an annual competition deadline.

#### **Baldwin Rotary Scholarship**

Eligibility limited to a high school graduate from a high school located in Baldwin County for the student to attend GMC Junior College.

#### **ACADEMIC MANAGEMENT SERVICES**

This company provides an interest-free payment plan that allows you to spread your tuition payments in up to 11 monthly installments. There is an enrollment fee (currently \$55) to enroll in the plan. For more information, contact the GMC Business Office.

#### **CADET CORPS MEMBER SCHOLARSHIPS**

In addition to the previously listed scholarships, GMC has available funding that specifically helps pay costs for either GMC cadets or cadets on the GMC football team. See the section, "What Is The Corps Of Cadets?"

#### **NOTE**

All scholarships awarded by Georgia Military College are subject to guidelines which require the student to continue to meet the criteria upon which the award is based and to maintain the specified grade point average (GPA) outlined in the award letter. In some cases, the student will be required to have an interview with the Vice President for Alumni & Development regarding the scholarship conditions for award or continuation. All scholarship recipients are required to write a thank you letter to the person (or persons) who provided the resources for the scholarship.



## **VETERANS' BENEFITS**

Students eligible for veterans' benefits must contact the Financial Aid Office or the Distant Learning Center for information regarding this program and their status.

## **WITHDRAWAL**

There are serious consequences to withdrawing from a class, both academic and financial, in addition to the withdrawal fee. Students should read the section, "What If I Drop Or Withdraw From A Class?" before withdrawing.

## **STANDARDS OF SATISFACTORY PROGRESS FOR KEEPING FINANCIAL AID**

A student must satisfy two requirements to maintain financial aid eligibility:

1. A student must maintain good academic standing as defined in the section, "Will I Need Some Advising?" under the topic Academic Warning and Probation. Failure to do so results in Academic Exclusion.
2. A student must maintain a satisfactory progress rate by successfully completing 2/3s of all course work attempted in each academic year.

**Failure to satisfy either of these criteria will result in termination of student aid.**

These standards are applied to state programs:

- Georgia Tuition Equalization Grant (GTEG)
- HOPE Scholarship.

These standards are applied to federal programs:

- Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Work Study Grant (FWS)
- Federal Stafford Loans
- Federal PLUS loans

These standards are also applied to GMC institutional scholarships.

## **PROGRESS TOWARD PROGRAM COMPLETION**

To receive financial aid, students must earn passing grades in at least two-thirds of all degree program and/or LSS credit hours for which they register. Grades of A, B, C, and D (unless otherwise stated), IP and IE are considered passing; courses with grades of F, I, WF, and W do not count as credits completed for review purposes. For purposes of this calculation, learning support services (LSS) credit hours required are included.

Students who lose financial aid eligibility under this standard may reestablish their eligibility for future quarters by registering for and completing, at their own expense, the number of hours that are in deficit.

## **ACADEMIC EXCLUSION**

A student will have aid terminated if placed on academic exclusion. **Please Note:** See page 38 for an explanation of academic exclusion.

Students who are excluded from the institution for academic reasons are not eligible for financial assistance in the next quarter in which they return. However, a student can regain financial eligibility after academic exclusion, by enrolling in at least 12 hours and attaining an average of at least 2.00 or by completing 12 quarter hours over two terms with a 2.00 GPA and meeting all other standards. These 12 hours are at the student's expense. The student is then eligible to receive aid for the next quarter.

Thereafter, quarterly reviews will be conducted and aid will continue as long as the quarterly average is 2.00 or better.

## **LSS AND FINANCIAL AID**

Students may receive financial aid while enrolled in learning support services courses to improve their skills to a level essential for success in college work. Financial aid in support of Learning Support Services is limited to no more than forty-five (45) quarter hours of institutional credit.

A student must maintain satisfactory progress in the degree programs as defined above as well as achieve satisfactory progress in developmental studies (IP/IE or better). All other requirements for receiving financial aid also must be met. Financial aid is terminated for any student excluded from the Learning Support Services Program. There are financial aid restrictions on return, see reinstatement.

## **TIME LIMITS AND ELIGIBILITY**

Students pursuing an associate degree are provided federal financial aid for attempting a maximum of 150% of the quarter hours required for completion of their program. For purposes of this calculation, additional learning support services (LSS) hours that are required will be added to the standard program length. In addition, transfer credits accepted will be deducted from the standard program length. For instance, if you enroll in a 100 hour program and you have to take 10 hours of Learning Support Services classes, the maximum number of hours for



which you can receive financial aid is 165 hours.

$100 + 10 = 110$  (total hours needed to complete your program)

$110 \text{ hours} \times 150\% = 165$  (maximum hours for which you can receive federal financial aid)

Students who successfully complete their initial degree or certificate program may be eligible for financial aid to continue should they undertake a new course of study.

Students may not receive federal financial aid or Veterans Educational Benefits for enrollment in courses not required in their declared degree program. If students enroll in courses not required in their degree program, the students' faculty advisor will notify the financial aid office in writing, and the federal financial aid and Veterans Educational Benefits will be reduced accordingly. In addition, students may not receive veterans' educational benefits for repeating courses which they are not required to repeat, *i.e.* courses cannot be repeated in order to raise the cumulative grade point average, but courses can be repeated to meet minimum competency requirements.

### **TRANSIENT STUDENTS**

Generally transient students are not eligible for financial assistance from GMC. However, a fulltime transient student, who is a HOPE scholar may be eligible.

### **APPEALS**

Any student who has been suspended from receiving financial aid may appeal in writing to the Financial Aid Committee in Milledgeville. Send correspondence to the Financial Aid Director, 201 East Greene St., Milledgeville, GA 31061. The procedure is as follows:

- A. The student must submit all materials to the Financial Aid Director within 10 days after the beginning of the term for which the appeal is being requested.
- B. The student must provide written clarification of academic difficulties and how such will be overcome.
- C. The student must include an unofficial copy of academic record.
- D. The student must be willing to come to Milledgeville for an interview with the Financial Aid Committee, if requested.

The student will be notified of the results of the appeal in 7 days. Approval for appealed financial aid suspensions will be granted for only one quarter. After the first quarter, the student must again appeal if the required cumulative grade point average or completion percentage has not been attained.



*As educators, we are challenged by a diverse student population who come to us with different needs and values. Most of our students are in a stage of their life where they are seeking to become an integral part of society. We can help them; it is our calling. Without values and character, intelligence and learning is wasted, even dangerous and we need not look too far back into history to prove it.*

*Dawyn Dumas*



# Will I Need Some Advising

Dr. John W. Anderson . . . . . VP Academic Affairs  
and Dean of Faculties  
Linda Moore . . . . . Assoc. VP, Academic Affairs  
Barbara Keys Bridges . . . . . Administrative Asst.  
**ATLANTA CAMPUS**  
Deborah Condon . . . . . Assistant Dean  
**AUGUSTA CAMPUS**  
Allen Burton . . . . . Assistant Dean  
**COLUMBUS CAMPUS**  
Jim Dixon . . . . . Assistant Dean  
**WARNER ROBINS CAMPUS**  
Dianne Dent Wilcox . . . . . Assistant Dean  
**VALDOSTA CAMPUS**  
Donald Parks . . . . . Assistant Dean

Georgia Military College academic offerings are grouped into seven academic divisions and a military science division. Division Chairs and the Military Science Division Commander, acting under the Vice President for Academic Affairs and Dean of Faculties, exercise close supervision over course content and instructional procedures. The divisions are the following:

- Division of Criminal Justice
- Division of Business Administration, Computer Info Systems and Occupational Education
- Division of Education and Learning Support Services
- Division of Humanities
- Division of Natural Sciences
- Division of Mathematics
- Division of Social Sciences and Physical Education
- Division of Military Science.\*

\*The Military Science Division offers senior ROTC programs taught by active duty U.S. Army officers and noncommissioned officers.

## **AUTHORITY IN ACADEMIC AFFAIRS**

The Vice President for Academic Affairs and Dean of Faculties (VPAA/DF) has final authority in academic matters pertaining to students enrolled at Georgia Military College.

## **STUDENT ACADEMIC RESPONSIBILITY**

It is the responsibility of the student to comply with all academic regulations concerning his/her program of study for the satisfactory completion of the degree requirements outlined in this catalog. Academic advisors are provided by the college to assist students in this process and to help students understand their obligations under the catalog.

## **PROGRAMS OF STUDY**

Georgia Military College offers the Associate in Arts and the Associate in Science degrees. These degrees, upon graduation, transfer to a four-year college. GMC also offers the Associate in Applied Science or professional degree program, which generally does not transfer to senior colleges.

AA and AS programs are organized around a core curriculum of courses in the humanities, natural

sciences, mathematics, and social sciences, with added courses in a chosen area of concentration.

Professional degree programs are primarily vocationally oriented and designed to provide students with job market skills. These programs include a core of certain academic courses necessary for a liberal arts education. Generally AAS degrees will not transfer to other colleges or universities which do not offer the bachelors of applied sciences degree. Some colleges and universities will accept core curriculum coursework on an individual course articulation.

### **ARRANGEMENT OF WORK**

The College schedules classes on a quarter system which has the following characteristics:

- A. A college quarter consists of eight to twelve weeks.
- B. A college week consists of five academic days or, in an evening program, five academic hours over two evenings. Weekend offerings are intensive and structured, generally beginning on Friday evening and involving study all day on Saturday and Sunday for two weekends. Preassignments are a part of the weekend offerings.
- C. The college evaluates courses in terms of quarter hours of credit, which are related directly to the number of class hours per week.
- D. A normal course load is 15-18 hours each quarter with the exception of abbreviated terms. Normally a student completes 45 quarter hours in a year.
- E. A full-time student is one who is enrolled in a minimum of twelve (12) quarter hours of GMC academic or institutional resident credit in a normal or abbreviated quarter.

A student may schedule a maximum of 19 quarter hours with permission of the division chairperson and faculty advisor, or in the case of the Distant Learning Center, permission must be received from the Assistant Dean or the Distant Learning Center Director.

### **OVERLOADS**

Permission to enroll for more than 19 quarter hours may be granted by the Division Chairperson, or in the case of Distant Learning Centers, the Assistant Dean, to a student:

- A. With an average grade of B for the preceding quarter, or

- B. In a pre-professional program requiring special credits, or
- C. Requiring an extra course in the last three quarters prior to graduation.

In the sophomore year, an exception to the maximum loads stated above may be made when a student needs no more than five hours in excess of the regular load to graduate. In this case, the student may petition the VPAA/DF for permission to schedule during each quarter not more than five quarter hours more than his standing would normally permit, provided that the total load is not greater than 21 hours during any quarter. The normal time for the completion of an associate degree is 2 to 3 years.

**Note:** Students required to enroll in Learning Support Services courses may be required to enroll in additional quarters in order to complete graduation requirements within 2 to 3 academic years.

**Exceptions to these restrictions** may be made only by the VPAA/DF.

### **SUMMER TERM ENROLLMENT ON THE MILLEDGEVILLE CAMPUS**

A normal course load during summer term is 15 quarter hours. The total academic load allowable in the summer term will not exceed 19 hours. Anything over 17 quarter hours will need permission of the faculty advisor/Division Chairperson and the VPAA/DF. The summer college term is eight to nine weeks in duration.

### **STUDENT CLASSIFICATION**

**Freshman** - Less than 45 quarter hours of credit

**Sophomore** - 45 or more quarter hours of credit

### **REGISTRATION**

Registration is the quarterly process provided for the student to meet with his/her advisor and select and register for classes. Class schedules are published prior to the start of each quarter listing all of the courses to be offered that term and are available on each campus from office staff, such as the registrar's office staff, or faculty advisors. Pre-registration is recommended for a better selection of courses. Students may pre-register or register on published dates. Registration is not completed until the student has complied with all published procedures and has made arrangement to pay fees and tuition.

Late registration occurs when a student does not register for classes on the specific days set for registra-

tion. The late registration period cannot exceed the end of the drop/add period.

Drop/ add periods are scheduled at each GMC center to enable a student to add or drop a class from his/her schedule. Once this designated period ends, changes in student schedules are not allowed. No student will be allowed to register for coursework after the end of drop/add.

**Once a student has completed the pre-registration or registration process, it is college policy that, should the student decide not to take courses for that term, the student must officially withdraw from the courses. Failure to complete the withdrawal process will result in the college's submitting a bill for the appropriate costs. Students who withdraw from the courses prior to the end of the drop/add period are eligible for reimbursement.**

See the section, "What Happens If I Drop or Withdraw from a Course?" page 84.

### **CLASS ATTENDANCE POLICY**

Students are expected to attend all classes. In general, students must not be absent from a class more than the equivalent of a set number of class periods as specified in the course syllabus.

Consult the syllabus for each course for guidance on the attendance policy of the faculty member. It is the responsibility of each student to meet with the respective faculty member to discuss absences and to schedule make-up work if such is to be allowed.

If a student is representing the college in an official capacity, as verified on a list released from the VPAA/DF, or the Assistant Dean, the student will not be penalized by the instructor for those absences, and the student will be allowed to make up the work missed; such absences, as all others, are recorded and apply toward the maximum number of absences tolerated per term.

### **ABSENCE FROM EXAMINATIONS**

No student who fails to take a final examination when scheduled may take the examination without written permission of the instructor/Division Chair or Distant Learning Center Assistant Dean. Exceptions are approved only for emergency situations or personal hardship.

Completion of the final examination is required for successful completion of the course.

### **INDEPENDENT STUDY PLAN**

In accord with the Independent Study Plan (ISP), a student may pursue a designed course or project under the supervision of a faculty member who serves as advisor, evaluates the student's progress, and assigns the final grade. The instructor, Division Chairperson, Distant Learning Center Assistant Dean, or VPAA/DF will approve all independent study requests on the Independent Study Plan form.

The student must have successfully completed a minimum of 45 quarter credit hours with GMC; have a cumulative grade point average of 3.00; have been enrolled at GMC within the past two preceding terms or be a graduate of GMC; not have been enrolled in the course during a previous term; and have met all course prerequisites and supply transcripts indicating such. The course should not have been offered by GMC within the past two terms; not be on the class schedule for the term for which the independent study is being requested; and be a required course within the student's program/major. Science lab-based courses are not available through independent study.

### **GRADING SYSTEM**

Grade	Description	Credit points per hour
A	90 and above	4
B	80 - 89	3
C	70 - 79	2
D	65 - 69	1
F	64 and below	0
I	Incomplete	0
W	Withdrew	0
WF	Withdrew Failing	0

**Please note** that LSS and the LSS Grading System are on pages 42-43.

Except for Learning Support Services courses, which award no grade points, each grade point is determined by multiplying the number of credit points for the course by the number quarter hours in the course. For example:

If a student attempts 12 quarter hours (two five hour courses, one with an A and another with a C and a two hour course with a B) the grade points and grade point averages would be calculated as shown:

Grade	points	hours	total
A	= 4	x 5	= 20
B	= 3	x 2	= 6
C	= 2	x 5	= 10

12 hrs. 36 points

36 points ÷ 12 hours = 3.0 GPA

### EXPLANATION OF LETTER GRADES

I = Incomplete

Indicates that a student was doing satisfactory work, but, for reasons beyond the student's control, was unable to meet the full requirements for the course. The "Incomplete" will not be assigned unless in the judgment of the instructor, a substantial majority of the course requirements have been satisfied by the student. A student who receives an "incomplete" grade must complete the required work not later than the middle of the next quarter unless the VPAA/DF or the Distant Learning Center Assistant Dean grants an exception due to extenuating circumstances. Failure to clear the "incomplete" grade will result in the assignment of an "F" grade for the course. Hours attempted are used to compute grade point average.

W = Withdrawn

Indicates that a student officially withdrew from the course and was passing at that time. This grade carries no academic penalty and is not used in computing the grade point average.

WF = Withdrawn Failing

Indicates that the student withdrew from the course and was failing at that time. A faculty member also assigns this grade when the faculty member has withdrawn a student from a course for excessive course absences. This grade carries the same academic penalty as a grade of "F" and is computed as a part of the grade point average.

### REPEATING COURSES

A student may repeat a college level course in which a D, WF or F was previously earned. When such a course is repeated, only the grade earned on the repeat enrollment will count toward the student's grade point average although all enrollments and grades will appear on the college transcript.

One course may be repeated no more than twice under this grade substitution policy and no more than a total of four (4) repeats are permitted as a



*Dr. Paula Payne, Humanities Department Chair, advises a student during preregistration at the Milledgeville campus.*

student of Georgia Military College under this substitution policy. Further repeats are allowed; however, both course grades will be calculated in the student's grade point average.

### LEARNING SUPPORT SERVICES POLICY ON REPEATING COURSE WORK

A student in Learning Support Services course work may repeat as required to effect exit from Learning Support Services courses. However, a student may not repeat a learning support services course more than two (2) times for a total of three attempts. If the student does not successfully complete the required LSS course work in three (3) attempts, the student may not progress at the college and will not be allowed to return for succeeding quarters. Repetition of Learning Support Services course work does not apply to the college limit of four (4) repetitions in college level course work.

### ACADEMIC APPEALS PROCESS

GMC students have the right to appeal any grade they feel was unfairly or unjustifiably assigned. All such appeals must be made in compliance with the following procedures:

1. The student must meet with the faculty member involved within 30 days of the posting of the grade.
  - 1a. If the student and the faculty member resolve the conflict and a grade change is warranted, the faculty member will submit a grade change request to the VPAA/DF or Assistant Dean for action.

2. If the student and the faculty member cannot resolve the grade dispute, the student must submit to the Assistant Dean or Division Chair a written request for a grade review within 5 business days of the meeting with the faculty member. (The Assistant Dean may constitute an ad hoc committee to review the materials and make a recommendation concerning the disputed grade.) The Division Chair/Assistant Dean will respond in writing to the student concerning the student's grade change request within 10 business days of receipt. (If the faculty member involved in the grade change appeal is also a Division Chair or Assistant Dean, the student should proceed to step 3 of the appeals process.
- 2a. If the Division Chair/Assistant Dean agrees with the student's appeal, the Division Chair/Assistant Dean will notify the teacher involved and request that the student's grade be changed as agreed upon.
3. If the Division Chair/Assistant Dean does not agree with the student's appeal or if the teacher involved does not agree to change the student's grade, the student may submit a written appeal to the Vice President for Academic Affairs within 5 business days of receipt of the Division Chair's/Assistant Dean's decision or the involved faculty member's refusal to change the grade.
- 3a. If the student does appeal in writing to the Vice President for Academic Affairs within 5 business days of receipt of the Division Chair's/Assistant Dean's decision of the faculty member's refusal to change the grade, the Division Chair/Assistant Dean will forward to the Vice President for Academic Affairs all materials pertinent to the appeal.
4. The VPAA/DF will review the materials and make further inquiry as essential and will respond to the student within 10 days of receipt of the letter of inquiry. The decision of the VPAA/DF is final, and no further appeal will be accepted by the college.

#### **ACADEMIC WARNING AND PROBATION**

Warning status is assigned to students when their cumulative grade point average (GPA), or progress rate, is below college standards. A student will be placed on academic warning at the end of any quarter when the cumulative grade point average (CGPA) falls below the indicated acceptable range for the number of hours attempted or at the end of any quarter in which the quarterly GPA is 1.50 or less,

regardless of the overall GPA. A student whose quarterly GPA is 0.0 for courses attempted for college credit will be excluded from GMC for one quarter. The following standards will be used:

Number of Hours Attempted	Minimum Acceptable Cumulative GPA
0 - 18	1.50
19 - 37	1.70
38 - 56	1.90
57 or more	2.00

The first quarter that the cumulative GPA falls below the above levels, or if the quarter GPA is 1.50 or less, a student will be placed on academic warning for the succeeding quarter. If after the warning period, the GPA is still below the required level, the student will be placed on **probation** for the succeeding quarter. Probation will be removed if the quarterly GPA raises the cumulative GPA to, or above, the minimum acceptable. Probation will continue as long as the student makes a quarterly GPA of at least 2.00 while taking a minimum of 12 quarter hours. After the probationary period, if the GPA is below the standard, the student will be placed on exclusion.

#### **ACADEMIC EXCLUSION**

Students who have been on probation who fail to meet eligibility standards at the end of the term will be excluded from attending GMC the following quarter. There is one exception to this rule: if a student has a quarterly GPA of 2.00 or better and is enrolled in at least 12 quarter hours over two consecutive terms, or for 12 hours in one term, the student may be allowed to remain in school even if the cumulative GPA is below the minimum standard. An enrolled probationary student who earns a quarterly GPA of less than 1.50 will be excluded from GMC. **Exclusion is for one quarter.** Students who are excluded at the end of the spring term may enroll in Summer term to attempt to raise their GPA to the acceptable level. If successful, the student may request **reinstatement**; if unsuccessful, the student's exclusion for the next regular term will be enforced.

#### **REINSTATEMENT**

A student excluded for one quarter will be eligible to apply for readmission and may be readmitted if there is sufficient indication that further progress toward graduation is probable.

To re-enter on a probationary status, a student must successfully complete 12 hours over two successive terms or 12 hours within one term, earning a quarterly GPA of 2.00 or better. To remain in school, the student must continue to make a 2.00 quarterly GPA, or better, until he/she returns to good standing. If the student does not maintain the 2.00 GPA, the student will again be excluded for one quarter. **A student who has been excluded twice, readmitted and then fails to make progress sufficient for removal from probation will be excluded for a period of one academic year.**

Any excluded student must petition the VPAA/DF or Distant Learning Center Director for permission to re-enroll at Georgia Military College.

Any student applying for admission to GMC who has attended another college must be academically eligible to return to the college last attended without a designated waiting period between terms. If not eligible, the student must satisfy a one term exclusion imposed by the last institution attended and **comply with the GMC reinstatement policy** before being eligible to attend GMC.

#### **TRANSIENT COURSE REQUEST POLICY**

Occasionally, Georgia Military College will authorize students to enroll at other institutions in courses comparable to courses offered by GMC. Any student, seeking this permission, must have obtained a GMC residency of 30 quarter hours, must have a minimum GPA of 2.0, and demonstrate that the GMC course equivalent is unavailable during the quarter transient authorization is requested. GMC will not accept more than 35 hours of transient work.

Transient status means that a GMC student is attending another college on a temporary basis, one term, and will return to GMC at the end of that term to complete their course of study.

A student may request authorization for transient credit by completing the Transient Authorization form available from the Office of the Registrar or Assistant Dean. The form is very explicit in requirements and requires the student to work with the academic advisor throughout the process. GMC reserves the right to refuse credit for transient courses taken without prior authorization for such work.

Transient courses cannot be counted in full-time status requirements for financial aid. The cost of transient enrollment is the obligation of the student. GMC does require a minimum grade of "C" for all

transfer credit. The student must request an official transcript of all transient courses be sent to Georgia Military College. GMC will not post credit from other than an official transcript from the college where the work was completed. Upper division courses (those numbered above 299 or obviously junior/senior level classes) may not be taken in a transient status and used for credit at Georgia Military College.

## **COMPETENCY REQUIREMENTS**

As a degree requirement, Georgia Military College students must take and pass competency examinations or pass designated courses in the following areas: writing, oral presentation, reading, mathematics, and computer applications. Students must check with their advisors to discuss completion of the competency requirements.

#### **ENGLISH WRITING COMPETENCY**

As a degree requirement, all students enrolled in Associate in Arts, Associate in Science, or Associate in Applied Science degree programs must write an essay that is considered to be at the "college level." This essay will be written in ENG 102. The student will have two opportunities to pass this competency. If the student passes ENG 102 with a "C" or better and does not pass the written competency, the student must see the testing coordinator to schedule a date for writing the essay. Students who do not take ENG 102 should write the competency essay during a scheduled opportunity. If the student passes the written competency and does not pass the class, the student will be required to redo the written competency as part of his/her class grade. Students should see their advisor or English faculty member for a complete description of this written competency requirement.

#### **ORAL COMPETENCY**

All students must demonstrate oral competency prior to graduation. Instruction in making oral presentations will be provided in ENG 101. Students will then be given at least two opportunities to demonstrate oral competency in these classes. Students who fail to demonstrate minimum competency within the two opportunities will be required to take ENG 261. Students should see their ENG 101 syllabus or instructor for a complete description of this oral competency requirement. Students who transfer the ENG 101 course equivalents from another college,

where courses did not include the oral competency requirement, must complete ENG 261 or demonstrate this competency through special arrangements with their English Coordinator/ Humanities Chair. This oral presentation must be presented before an audience that includes an instructor qualified to determine oral competency.

### **READING COMPETENCY**

Entering students with a verbal SAT score of 450 or an ACT score of 20 are not required to take the Reading Skills Placement Exam and are considered to have met the reading competency. All other entering students are required to take the placement examination to determine whether they have met the reading competency or the student must successfully complete the Reading 099 course (RDG 099).

### **MATHEMATICS COMPETENCY**

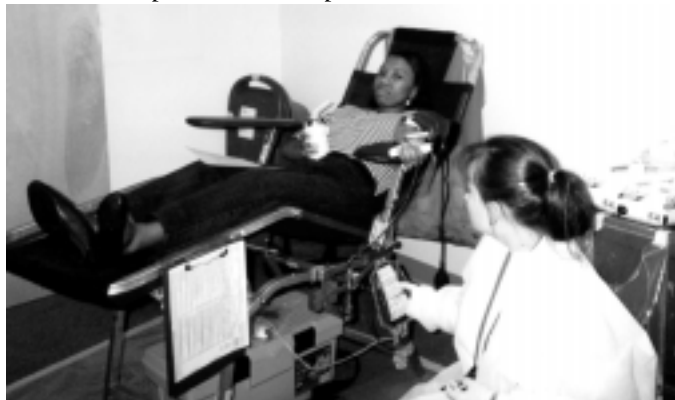
A "C" grade or higher in MAT 106 or MAT 109 or higher level mathematics course meets the mathematics requirement and competency in mathematics for all associate degrees. Equivalent courses accepted in transfer satisfy this competency requirement.

### **COMPUTER COMPETENCY**

Computer competency is established in one of four ways:

1. The student may satisfactorily complete CIS 200.
2. The student may establish computer literacy/competency by satisfactory completion of the following courses: CIS 105, 106, 107, and 108.
3. The student may pass a two-component test: written and hands-on to receive credit for computer literacy.
4. The student may transfer from another accredited institution a computer course comparable to GMC's CIS 200.

Note course requirements for each degree, since some do not accept #3 in the place of CIS 200.



*Students at GMC's Augusta campus conduct and give to a blood donation campaign.*

## **GEORGIA HISTORY/CONSTITUTION REQUIREMENTS**

All students must satisfy mandated requirements that the student demonstrates knowledge of the history of the United States and the State of Georgia as well as their constitutions. Successful completion of HIS 121 or HIS 122 at GMC satisfies the history requirement, and successful completion at GMC of PLS 101 satisfies the constitution requirements.

Students who transfer to GMC with HIS and PLS that have not met Georgia's history/constitution requirements must achieve a minimum grade of 65% on a competency exam, and transcripts will include a statement, "Georgia Legislative requirements met by examination." See the testing coordinator.

### **RESIDENCY REQUIREMENT**

All students must successfully complete 25 percent of the quarter hours required for a degree and maintain a 2.00 gpa for those courses through instruction offered at Georgia Military College in order to satisfy residency requirements. (SOCAD and SOCNV students may transfer 15 quarter hours of the GMC residency requirement from another accredited SOCAD or SOCNV college.)

### **DEGREE COMPLETION**

Students normally graduate based upon the policies of the catalog under which they entered the college. A three-year break in student enrollment requires that a student seek readmission to the college. At that time, the student will come under the policies of the catalog in effect at the time of readmission.

Military personnel on active duty with a SOCAD/SOCNAV agreement will be considered in continuous enrollment in pursuit of their degree until they have the degree conferred. Military personnel who leave active duty have six months to reestablish active pursuit of their degree by attendance at GMC or by transfer of courses earned at another institution. If former military personnel do not reestablish their degree pursuit within six months and later return to take course work, they will be readmitted under the catalog in effect at that time.

### **APPLICATION FOR DEGREE**

All candidates for a degree must file a formal application with their academic advisor (Milledgeville campus) or the Assistant Dean at their campus and pay the commencement fee before mid-term of the quarter prior to the quarter in which they expect to graduate. The Registrar's Office or Distant Learning Center will conduct an audit and inform the student



in writing of any remaining academic requirements prior to registration for the final quarter.

All students are required to obtain final degree application approval from the Business Office. Cadets must obtain approval from the Commandant of Cadets.

Students may receive a maximum of two degrees. Courses required to meet degree requirements will not be counted twice for meeting other degree requirements other than those listed in the Core Requirement Area without written approval from the VPAA/DF. Each candidate for degree must complete all courses required for the chosen degree and must have a Cumulative Grade Point Average (CGPA) of 2.00 or better for all work attempted. It is the responsibility of the student to ensure completion of the college's degree requirements and of the college's competency requirements.

### **ACADEMIC DISTINCTION**

**The President's List** is published to honor students who attain the highest possible academic standing. To qualify for the President's List at the completion of each quarter, a student must be attending GMC on a full-time basis, have achieved a quality point average of 3.70 in the academic subjects taken in the quarter just ended, and must not have received a grade below "C" in any subject for the quarter. Learning Support Study grades will not count toward GPA calculations for the President's List.

**The Dean's List** is published to honor students who attain high scholastic standing. To qualify for the Dean's List at the completion of each quarter, a student must be attending on a full-time basis, must have achieved a quality point average of 3.20 or higher in the subjects of the quarter just ended, and must not have received a grade below "C" in any subject for the quarter. Learning Support Study grades will not count toward GPA calculations for the Dean's List.

Students enrolled in Learning Support courses must take 12 additional hours in transferable credit courses in order to be eligible for the Dean's List or the President's List.

### **GRADUATION WITH ACADEMIC HONORS**

Students with scholastic honors will be recognized at graduation as follows:

Cum Laude	3.50-3.64
Magna Cum Laude	3.65-3.79
Summa Cum Laude	3.80-4.00

Those so honored will have no grade lower than a "C" and will have met GMC residency requirements.

09/30/02

### **GRADUATION**

Graduation dates will vary each academic year at each location. The local academic calendar will show graduation dates for each academic year for all locations that have graduation exercises. Students are encouraged to participate in the graduation exercises at their campus or at the Milledgeville campus.

### **RELEASE OF OFFICIAL COLLEGE TRANSCRIPTS**

Students requiring copies of official transcripts must be in good standing and in a conditional/unconditional admission status before requesting the release of any official transcripts or grades. Good standing means that students do not have deficiencies in the Business office, the Dean of Students/Commandant's office, or Vice President for Academic Affairs and Dean of Faculties office and are not in default on a federal loan received for study at Georgia Military College. Cadets in military science programs, who have disciplinary requirements which have not been met, will not receive official transcripts; thus, each cadet must make arrangements with the Commandant of Cadets to remove all disciplinary requirements prior to the end of the academic term in order to receive an official transcript.

Students must submit written requests for transcripts to the Registrar's Office. A \$3.00 fee is charged for each copy of a transcript. Transcript request forms are available on main campus from the Registrar's Office or at the Distant Learning Center business office. **No transcript will be released except by written application from the student.**

The transcript of a student's academic activity with Georgia Military College is the official property of the institution. The rules and regulations of the college govern the construction, amendment, or modification of any official transcript. Only the specifically authorized personnel of the institution may construct, amend, and modify a student transcript.

A student is never authorized to construct, amend, or modify a student transcript. Any student, proven to have engaged in such activity, or any student proven to have made use of such altered transcript for academic or financial benefit, will be subject to legal and administrative sanctions including but not limited to: criminal prosecution and or civil suit under appropriate laws of the state of Georgia, permanent exclusion from the institution (which will be recorded on the official transcript), and the administrative cancellation of academic credit for academic work based upon such altered transcript.

## **STUDENT ACADEMIC HONESTY POLICY STATEMENT**

Georgia Military College acknowledges the need to preserve an orderly process with regard to teaching, learning, research, and public service, as well as the need to preserve and monitor students' academic rights and responsibilities. Since the primary goal of education is to increase one's own knowledge, academic dishonesty will not be tolerated at Georgia Military College. Possible consequences of academic dishonesty may range from a revision of assignment, an oral reprimand, a written reprimand, an "F" or a zero for the graded work, or with the concurrence of the Academic VP or Assistant Dean, removal from the course with a grade of "F" to possible suspension or exclusion from the college. See page 89 for the section on the Honor Committee. Academic dishonesty includes the following examples, as well as similar conduct aimed at making false representation with respect to academic performance:

- A. Cheating on an examination;
- B. Collaborating with others in work to be presented, contrary to the stated rules of the course;
- C. Plagiarizing, including the submission of others' ideas or papers (whether purchased, borrowed, or otherwise obtained) as one's own. When direct quotations are used in themes, essays, term papers, tests, book reviews, and other similar work, they must be indicated; and when the ideas of another are incorporated in any paper, they must be acknowledged, according to a style of documentation appropriate to the discipline;
- D. Stealing examination or course materials;
- E. Falsifying records, laboratory results, or other data;
- F. Submitting, if contrary to the rules of a course, work previously presented in another course;
- G. Knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination, or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed. Students accused of academic dishonesty may appeal through the student academic dishonesty procedures in effect at Georgia Military College.

The procedures for appealing sanctions for academic dishonesty are outlined in the GMC Student Handbook.

## **ACADEMIC APPEALS POLICY AND PROCESS POLICY STATEMENT**

Any student or former student of Georgia Military College has the right of timely petition. Petitions are available from the VPAA/DF or Distant Learning Center Director and are to be used by the student, in consultation with the faculty advisor, to remedy undue hardships and specific inequities that may adversely affect the student's ability to fulfill the academic requirements of the college. Petitions must be used to secure approval of special agreements between faculty and students on academic matters and to provide for emergency situations caused by unforeseen complications in fulfilling academic requirements. Petitions to be effective must have the approval of the Vice President for Academic Affairs and Dean of Faculties or Distant Learning Center Director.

### **DEFINITION OF APPEAL**

An academic grievance or appeal is an allegation by a student of substantial and/or unjustified deviation, to the student's detriment, from policies, procedures and/or requirements regarding admission, grading policies, special agreements, instructor's requirements, and academic requirements of the College. Students shall have the right to file academic grievances or appeals according to the procedures approved by the college set forth in the Student Handbook.

## **LEARNING SUPPORT SERVICES (LSS)**

The Division of Education and Learning Support Services provides instruction for students who need to improve their basic academic skills before attempting college-level courses. These students will hold Conditional Admission status (see page 16). Courses include Reading, English, and Mathematics. For a discussion of placement guidelines, see pages 15-16. These courses:

1. do not apply towards degree requirements.
2. have no influence on grade point average (GPA) and
3. may not be transferred. Students entering degree or non-degree programs who wish to register for any course which has a Learning Support Study prerequisite in an area must meet LSS requirements in that area. All students who place in LSS courses must complete GMC 100A, Preparing for Success.

## PROCEDURES

GMC will honor learning support courses taught at Board of Regents schools. Test scores and course completion records will be considered valid for two years. Students who have not successfully completed LSS courses at a previous college must enroll in equivalent courses at GMC. Students must complete all Learning Support Services courses in the first sixty (60) quarter hours attempted at GMC, excluding MSD, PED, and GMC 100A courses. All required LSS English and reading courses should be completed within the first thirty (30) quarter hours attempted at GMC.

LSS students will enroll in at least one LSS course per term until they have completed this requirement. Students who do not complete all requirements by the deadline will be placed on LSS exclusion and will be suspended for one (1) quarter. Upon return, the student must enroll in at least one required LSS course until all LSS requirements are completed.

## LSS GRADING SCALE

### 096 AND 097 LEVEL COURSES:

- A 90-100 course average
- B 80-89 course average
- C 70-79 course average
- IP course average below 70
- W Withdrawn
- WF Withdrawn Failing

Note that 096 and 097 level courses do not have an exit exam.

### 099 LEVEL COURSES ONLY:

Students with course averages below 70 are not allowed to attempt the exit exam.

- A 90-100 course average  
and a passing exit exam score
- B 80-89 course average  
and a passing exit exam score
- C 70-79 course average  
and a passing exit exam score
- IP Course average below 70  
Student does not take the exit exam and is required to repeat the course.
- IE Course average of 70 or higher and a failing score on the exit exam

Student may petition the Dean or Assistant Dean to exit LSS.

Student must repeat the course unless grade is administratively converted to P.

P Administratively assigned as the course grade for students who earned a grade of IE and successfully petitioned to exit LSS.

W Withdrawn  
Indicates that a student officially withdrew from the course and was passing at that time. This grade carries no academic penalty and is not used in computing the grade point average.

WF Withdrawn Failing  
Indicates that the student withdrew from the course and was failing at that time. A faculty member also assigns this grade when the faculty member has withdrawn a student from a course for excessive absences. Since LSS course work is not included in the GPA calculation, this grade does not affect the GPA; however, it does affect Financial Aid calculations.





# What Degrees Are Offered

Patricia R. Smith . . . . . Registrar  
Pamela K. Filley . . . . . Asst. Registrar

## Milledgeville Campus

Patty Simmons  
Kim Moore  
Lisa Lewis  
Kristen Prior  
Debra Trawick

## Atlanta Campus

Danyal Evans . . . . . Registrar Asst.

## Augusta Campus

Cindy Dickson . . . . . Registrar Asst.

## Columbus Campus

Angela Strickland . . . . . Registrar Asst.

## Warner Robins Campus

Staff

## Valdosta Campus

Mary Ann Vullo . . . . . Registrar Asst.

Abbreviations under each degree description:

- Atl. = Atlanta campuses
- Aug. = Augusta campuses
- Col. = Columbus campuses
- Mldge. = Milledgeville campuses  
(includes Madison and Sandersville)
- Rob. = Warner Robins campus
- Val. = Valdosta campuses

Acronyms (example ENG) used in degree programs are identified on page 52.

At Georgia Military College, an education has two vital components: the development of the intellect and the elevation of character. The Ethics Across the Curriculum program focuses on ethical thinking within each of the disciplines offered at the college. The Contemporary Ethics course (GMC 154), a critical element of the core requirements for all GMC degrees, utilizes critical thinking through a more traditional course structure, which focuses on the works of philosophers and writers. These two programs of study are central components of the Learning Based Curriculum of Georgia Military College's degree programs.

Georgia Military College offers the Associate in Arts and the Associate in Science degrees. These degrees, upon graduation, transfer to a four-year college. GMC also offers the Associate in Applied Science or professional degree program, which generally does not transfer to senior colleges.

Each degree concentration has varied requirements that are outlined on the pages following the Core Curriculum Requirements.

In all cases, ROTC contract cadets must meet additional requirements in the military science area (MSD).

**Please note:** All degree programs are not available at every campus. Each degree program has been marked as to availability at the time this catalog was printed, but availability can change. A student should ask his/her academic advisor about whether a specific degree program is offered on his/her particular GMC campus, since the degree program could have been added or discontinued at that campus.

### **ASSOCIATE DEGREE PROGRAMS LEADING TO A FOUR YEAR DEGREE**

The Associate in Arts (AA) and Associate in Science (AS) degrees provide the foundation, after graduation, for transfer to a four-year college or university. Each degree includes the core curriculum that mirrors the core requirements of most senior level colleges as well as elective courses in selected areas of study (the concentration) that are foundation courses in the specific fields of study. Completion of an AA or AS degree provides the most effective transfer of college course work to a senior college or university.

**CORE CURRICULUM FOR THE ASSOCIATE IN ARTS DEGREE**

The core curriculum of the AA degree at GMC includes those courses which the faculty of the college have identified as central to the development of the proficiencies of a Georgia Military College student. The core courses are also those in common with the core requirements of most senior colleges and universities throughout the United States. This curriculum facilitates transfer, after graduation from GMC, to a four year program at senior colleges.

**Essential Skills (15 quarter hours)**

ENG 101	=	5 qh
ENG 102	=	5 qh
MAT 106, 109 or higher	=	5 qh

**Institutional Options (7 qh)**

GMC 154 (ethics)	=	3 qh
Two of the following:		
GMC 100A	=	2 qh
PED	=	2 qh
WEL 154	=	2 qh

All entering students who place in any Learning Support Services course are required to enroll in GMC 100A.\*\*

**Humanities/ Fine Arts (15 qh)**

One of the following:		
ENG 201/202/221/222	=	5 qh
Choose from the following:		
Foreign Language	=	10 qh
FRE 101 and 102 or		
GER 101 and 102 or		
SPA 101 and 102		

**Natural Science, Math and Technology (17-26 qh)**

Any 2 lab natural sciences	=	12 qh
CIS 200	=	5 qh
The following can be used for CIS 200		
CIS 105, 106, 107 & 108	=	8 qh
CIS 200 may be exempted by exam unless specified in degree concentration. Exemption carries no qh credit.		
MAT or Science elective	=	5/6 qh

Choose elective from the following:

BIO/CHE/PSC/MAT		
<b>Social Sciences (20 qh)</b>		
HIS 101A or 102A	=	5 qh
HIS 121 or 122	=	5 qh
PLS 101	=	5 qh
Social Science elective	=	5 qh

Choose one from the following:  
ANT/ECO/GEO/HIS/PLS/PSY/SOC

<b>Core Curriculum</b>	=	74/83 qh
<b>Concentration AA</b>	=	20/28 qh
<b>Total</b>	=	94/111 qh

\*\*This requirement may be waived on an individual case basis by appealing to the Academic Dean or DLC Assistant Dean.

**ASSOCIATE IN ARTS (AA) BEHAVIORAL SCIENCE**

Successful Completion of Core Requirements	74/83
Concentration	
PSY 200	= 5
SOC 200	= 5
Electives	= 15
(Choose from remaining ANT, PSY or SOC courses.)	
Total Concentration	= 25
Total Quarter Hours	= 99/108
Offered at all campuses.	

**ASSOCIATE IN ARTS (AA) BUSINESS ADMINISTRATION**

Successful Completion of Core Requirements	74/83
Concentration	
ACC 201	= 5
ACC 202	= 5
ECO 201	= 5
ECO 202	= 5
BUS 204 or 206	= 5
Total Concentration	= 25
Total Quarter Hours	=99/108
Offered at all campuses.	

**ASSOCIATE IN ARTS (AA) CRIMINAL JUSTICE**

Successful Completion of Core Requirements	74/83
Concentration	
CRJ 100	= 5
CRJ 208	= 5
Criminal Justice Electives	= 15
(any CRJ, PSY or SOC courses not taken or ANT 201 or PLS 105)	
Total Concentration	= 25
Total Quarter Hours	=99/108
Students with law enforcement training may have applicable credit in some areas. (See section on transfer of credit.)	
Offered at all campuses.	



President Boylan congratulates a Columbus campus graduate.

**ASSOCIATE IN ARTS (AA)  
EDUCATION**

Successful Completion of Core Requirements 74/83  
Concentration

EDN 200	=	5
EDN 206	=	5
EDN 218	=	5
Choose 2 courses from the following:	=	10
ART 194, ECE 210, ECE 215, EDN 207, ENG 261, MUS 194, PSY 200 or SOC 200		
Total Concentration	=	25
Total Quarter Hours	=	99/108

Offered at all campuses.

**ASSOCIATE IN ARTS (AA)  
GENERAL STUDIES**

Successful Completion of Core Requirements 74/83  
Concentration

Electives*	=	25
* May be chosen from any courses not taken in Core Requirements		
Total Concentration	=	25
Total Quarter Hours	=	99/108

Offered at all campuses.

**ASSOCIATE IN ARTS (AA)  
LOGISTICS MANAGEMENT**

Successful Completion of Core Requirements 74/83  
Concentration (choose one group from the following  
three groups)

ACC 201 and ACC 202	=	10
ECO 201 and ECO 202	=	10
BUS 204 or BUS 206	=	5
or		
ACC 201 and ACC 202	=	10
BUS 204, BUS 206	=	10
MGT 210	=	5
or		
ECO 201 and ECO 202	=	10
BUS 204, BUS 206	=	10
MGT 210	=	5
Total Concentration	=	25
Total Quarter Hours	=	99/108

Offered at Rob. campus.

**ASSOCIATE IN ARTS (AA)  
PRE-NURSING**

Successful Completion of Core Requirements 74/83  
Concentration

BIO 207 and BIO 208	=	12
PSY 203 or 205	=	5
BIO 299	=	6
Elective*	=	5
(MAT 200 or BIO 110 recommended.)		
Total Concentration	=	28
Total Quarter Hours	=	102/111

Note: Requirements at four-year nursing schools vary. The student is charged with coordinating his course of study with the requirements listed in the catalog published by the nursing school of choice.

\*May also be chosen from physical science, biology, geology, physics, botany, mathematics, chemistry, computer science, statistics  
Offered at Atl., Aug., Mldge., campuses.

**ASSOCIATE IN ARTS (AA)  
RELIGIOUS STUDIES**

Successful Completion of Core Requirements 74/83  
Concentration

REL 210 Old Testament	=	5
REL 213 New Testament	=	5
REL 220 World Religions	=	5
REL 225 Religion in Am.	=	5
HIS 102A, PHI 200 or any PSY or SOC not used		
Total Concentration	=	25
Total Quarter Hours	=	99/108

Offered at Aug. campus.



Valdosta faculty members Donna Brzezienski and Dr. Jennifer Altman chat with Dean Anderson at the Valdosta graduation.

## CORE CURRICULUM FOR THE ASSOCIATE SCIENCE DEGREE

The core curriculum of the AS degree at GMC includes those courses which the faculty of the college have identified as central to the development of the proficiencies of a Georgia Military College student. The core courses are also those in common with the core requirements of most senior colleges and universities throughout the United States. This curriculum facilitates transfer, after graduation from GMC, to a four year program at senior colleges.

### Essential Skills (15 quarter hours)

ENG 101	=	5 qh
ENG 102	=	5 qh
MAT 106, 109 or higher	=	5 qh

### Institutional Options (7 qh)

GMC 154 (ethics)	=	3 qh
Two of the following:		
GMC 100A	=	2 qh
PED	=	2 qh
WEL 154	=	2 qh

All entering students who place in any Learning Support Services course are required to enroll in GMC 100A.\*\*

### Humanities and Fine Arts (10 qh)

One of the following:

ENG 201/202/221/222	=	5 qh
Humanities elective	=	5 qh

One of the following:

ART/ENG/FRE/GER/MUS/PHI/REL/SPA

### Natural Science, Math and Technology (17-26 qh)

Any 2 lab sciences	=	12 qh
CIS 200	=	5 qh

The following can be used for CIS 200

CIS 105, 106, 107 & 108	=	8 qh
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CIS 200 may be exempted by exam unless specified in degree concentration. Exemption carries no qh credit.

MAT or Science elective	=	5/6 qh
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Choose one of the following:

BIO/CHE/PSC/MAT

### Social Sciences (20 quarter hours)

HIS 101A or 102A	=	5 qh
HIS 121 or 122	=	5 qh
PLS 101	=	5 qh
Social Science elective	=	5 qh

Choose one of the following:

ANT/ECO/GEO/HIS/PLS/PSY/SOC

**Core Curriculum** = 69/78 qh

**Concentration AS** = 25/28 qh

**Total** = 94/106 qh

\*\*This requirement may be waived on an individual case basis by appealing to the VPAA/DF or DLC Assistant Dean.

09/30/02

## ASSOCIATE IN SCIENCE (AS) BEHAVIORAL SCIENCE

Successful Completion of Core Requirements 69/78

Concentration

PSY 200 = 5

SOC 200 = 5

Electives = 15

(Choose from remaining ANT, PSY, or SOC courses.)

Total Concentration = 25

Total Quarter Hours = 94/103

Offered at all campuses.

## ASSOCIATE IN SCIENCE (AS) BUSINESS ADMINISTRATION

Successful Completion of Core Requirements 69/78

Concentration

ACC 201 = 5

ACC 202 = 5

ECO 201 = 5

ECO 202 = 5

BUS 204 or 206 = 5

Total Concentration = 25

Total Quarter Hours = 94/103

Offered at all campuses.

## ASSOCIATE IN SCIENCE (AS) CRIMINAL JUSTICE

Successful Completion of Core Requirements 69/78

Concentration

CRJ 100 = 5

CRJ 208 = 5

Criminal Justice Electives = 15

(Choose any CRJ, PSY or SOC courses not taken OR ANT 201 or PLS 105)

Total Concentration = 25

Total Quarter Hours = 94/103

Students with law enforcement training may have applicable credit in some areas. (See section on transfer of credit.)

Offered at all campuses.

**ASSOCIATE IN SCIENCE (AS)  
EDUCATION**

Successful Completion of Core Requirements	69/78
Concentration	
EDN 200	= 5
EDN 206	= 5
EDN 218	= 5
Choose two courses from the following:	= 10
ART 194, MUS 194, ECE 210, ECE 215, ENG 261, PSY 200, SOC 200, EDN 207.	
Total Concentration	= 25
Total Quarter Hours	= 94/103
Offered at all campuses.	

**ASSOCIATE IN SCIENCE (AS)  
GENERAL STUDIES**

Successful Completion of Core Requirements	69/78
Concentration	
Electives*	= 25
Total Concentration	= 25
Total Quarter Hours	= 94/103
* May be chosen from any courses not taken in Core Requirements	
Offered at all campuses.	



Atlanta faculty members Chris Bell, English, and Issac Simmons, CIS and mathematics, trade tales with Asst. Dean Deborah Condon at the lake lot faculty picnic.

**ASSOCIATE IN SCIENCE (AS)  
LOGISTICS MANAGEMENT**

Successful Completion of Core Requirements	69/78
Concentration	
ACC 201 and ACC 202	= 10
ECO 201 and ECO 202	= 10
BUS 204 or BUS 206	= 5
or	
ACC 201, 202, or ECO 201, 202	= 10
BUS 204, BUS 206	= 10
MGT 210	= 5
Total Concentration	= 25
Total Quarter Hours	= 94/103
Offered at Rob. campus.	

**ASSOCIATE IN SCIENCE (AS)  
PRE NURSING**

Successful Completion of Core Requirements	69/78
Concentration	
BIO 207	= 6
BIO 208	= 6
BIO 299	= 6
PSY 203 or 205	= 5
Elective	= 5
(MAT 200 or BIO 110 recommended.)	
Total Concentration	= 28
Total Quarter Hours	= 97/106
Offered at Atl., Aug., Mldge., campuses.	

**ASSOCIATE IN SCIENCE (AS)  
RELIGIOUS STUDIES**

Successful Completion of Core Requirements	69/78
Concentration	
REL 210 Old Testament	= 5
REL 213 New Testament	= 5
REL 220 World Religions	= 5
REL 225 Religion in America	= 5
HIS 102A, PHI 200 or any PSY or SOC not used	= 5
Total Concentration	= 25
Total Quarter Hours	= 94/103
Offered at Aug. campus.	



**CORE CURRICULUM  
FOR THE ASSOCIATE IN APPLIED SCIENCE**

The Associate in Applied Science (AAS) degree provides the educational background necessary for a chosen career field or profession. While some four-year colleges offer the bachelor of applied science degree, most do not. Therefore, students completing the AAS degree who have decided to pursue a higher degree need to ensure their selected four-year college offers the Bachelor of Applied Science degree prior to enrolling.

Please note that many colleges who do not offer the BAS degree may accept core curriculum course work on a course by course evaluation for transfer.

**Essential Skills (15 quarter hours)**

ENG 101	5 qh
ENG 102 or ENG 261	5 qh
MAT 106/MAT 109 or higher	5 qh

**Institutional Options (5 quarter hours)**

GMC 154 (ethics)	3 qh
One of the following:	
GMC 100A	2 qh
PED	2 qh
WEL 154	2 qh

All entering students who place in any Learning Support Services course are required to enroll in GMC 100A. This requirement may be waived on an individual case basis by appealing to the Academic Dean or DLC Assistant Dean.

**Natural Science, Math and Technology (5-14 quarter hours)**

Choose one of the following 5/6 qh  
BIO 105/BIO110/BIO115/BIO123

The following can be used for BIO 110  
BIO 107, 108 & 109 6 qh

PSC 100/PSC101/PSC102  
CIS 200 5 qh

The following can be used for CIS 200  
CIS 105, 106, 107 & 108 8 qh  
CIS 200 may be exempted by exam unless specified in degree concentration. Exemption carries no qh credit.

**Social Sciences (10 quarter hours)**

HIS 121 or 122	5 qh
PLS 101	5 qh

<b>Core</b>	35/44 qh
<b>Concentration*</b>	55/60 qh
<b>Total</b>	90/104qh

\* Some concentrations that do not allow CIS 200 exemption have concentrations of 50 hours.

**ASSOCIATE IN APPLIED SCIENCE  
AIRFRAME AND POWER PLANT MECHANICS**

Successful Completion of Core Requirements 35/44

Concentration

Choose eleven of the following:

AFP 100, 101, 102, 111, 112, 201 202, 211, 212, 221, 222, 230, 233, 235	=	55
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Total Concentration = 55

Total Quarter Hours = 90/99

Offered at Rob. campus

**ASSOCIATE IN APPLIED SCIENCE  
COMMUNICATION ELECTRONICS  
MANAGEMENT**

Successful Completion of Core Requirements 35/44

Concentration

Choose five of the following:

Management Electives:

(Credit may be awarded based on ACE guide recommendations.)

ACC 201, 202; ECO 201, 202; MGT 100, 210, 232; BOA 230; ENG 261; PSY 200; SOC 200	=	25
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Choose six of the following

Communication Electronics Electives: CET 101, 102, 103, 104, 106, 107, 110, 201, 202, 210, 221, 222, 231, 232, CIS 210	=	30
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Total Concentration = 55

Total Quarter Hours = 90/99

Offered at Aug., Rob. campuses.

**ASSOCIATE IN APPLIED SCIENCE  
COMPUTER INFORMATION SYSTEMS**

Successful Completion of Core Requirements 40/44

Concentration

CIS 200 may not be exempted in core.

CIS 207, 208, 210, 211, 220, 230	=	30
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Choose 20 Qhs from the following:

CIS 201, 202, 203, 204, 205, 206, 209; BUS 204, 206; MGT 210	=	20
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Total Concentration = 50

Total Quarter Hours = 90/94

Offered at Aug. campus.

**ASSOCIATE IN APPLIED SCIENCE  
CRIMINAL JUSTICE**

Successful Completion of Core Requirements 35/44 qh  
Concentration  
CRJ 100, 103, 104,  
CRJ 200, 204, 208 = 30  
Choose 25 Qhs from the following:  
Any CRJ, SOC or PSY classes not taken  
or ANT 201 or PLS 105 = 25  
Total Concentration = 55  
Total Quarter Hours = 90/99  
Students with law enforcement training may have applicable credit  
in some areas. (See section on transfer of credit.)  
Offered at all campuses.

**ASSOCIATE IN APPLIED SCIENCE  
DIGITAL COMMUNICATION  
ELECTRONICS TECHNOLOGY**

Successful Completion of Core Requirements 35/44 qh  
Concentration  
CET 101, 102, 103, 104, 202, 210, 221,  
222, 231, 232 = 50  
Choose one of the following electives:  
CET 106, 107, 110, or 235 = 5  
Total Concentration = 55  
Total Quarter Hours = 90/99  
Offered at Aug. campus.

**ASSOCIATE IN APPLIED SCIENCE  
EARLY CHILDHOOD EDUCATION**

Successful Completion of Core Requirements 35/44 qh  
Concentration  
EDN 200 = 5  
EDN 206 = 5  
EDN 218 = 5  
ENG 261 = 5  
Choose one of the following:  
PSY 200 or SOC 200 = 5  
(ECE 110/ECE 220 should be taken concurrently)  
ECE 110 = 3  
ECE 220 = 3  
ECE 200\*\* = 5  
ECE 210 = 5  
ECE 215 = 5  
ECE 250\*\* (Internship) = 10  
\*\* to be taken concurrently  
Total Concentration =56 qh  
Total Quarter Hours = 91/100  
Offered at Aug., Mldge., Val. campuses.

**ASSOCIATE IN APPLIED SCIENCE  
EDUCATION**

Successful Completion of Core Requirements 35/44 qh  
Concentration  
EDN 200, 206, 218 = 15  
Choose 8 of the following: = 40  
ECE 210, 215  
EDN 202,204  
PSY 200,205,207  
SOC 200,205,207  
ART 194, MUS 194  
PHI 200, HIS 101A, 102A  
ENG 102 or ENG 261 (if not used in core)  
Total Concentration = 55  
Total Quarter Hours = 90/99  
Offered at all campuses.

**ASSOCIATE IN APPLIED SCIENCE  
GENERAL STUDIES**

Successful Completion of Core Requirements 35/44 qh  
Concentration  
Electives\* = 50/55  
Total Concentration\* = 50/55  
Total Quarter Hours = 90/94  
\* May be chosen from any courses not taken in Core Require-  
ments. If core totals 35 hours, student must complete 55 hours  
of electives.  
Offered at all campuses.

**ASSOCIATE IN APPLIED SCIENCE  
INFORMATION  
AND ADMINISTRATIVE  
COORDINATOR**

Successful Completion of Core Requirements 40/44 qh  
Concentration  
CIS 200 may not be exempted in core.  
CIS 109, 203, 204,  
205, 207, 208, 209 = 32  
BUS 102, 204, 206 = 15  
ACC 201 = 5  
Total Concentration = 52  
Total Quarter Hours = 92/96  
Offered at Mldge. campus.

**ASSOCIATE IN APPLIED SCIENCE  
LOGISTICS MANAGEMENT**

Successful Completion of Core Requirements		44 qh
CIS 200 may not be exempted in the core.		
Concentration		
ACC 201 and 202	=	10
ECO 201 and 202	=	10
MGT 210	=	5
Free Electives	=	25
OR		
ACC 201 and 202; or ECO 201 and 202	=	10
BUS 204	=	5
BUS 206	=	5
MGT 210	=	5
BUS/MGT electives	=	15
Free Electives	=	10
Total Concentration	=	50
Total Quarter Hours	=	94
Offered at Rob. campus.		

**ASSOCIATE IN APPLIED SCIENCE  
MANAGEMENT**

Successful Completion of Core Requirements		40/44 qh
CIS 200 may not be exempted in core.		
Concentration		
ACC 201 and 202	=	10
BUS 102	=	5
ECO 201 and 202	=	10
MGT 210, 232 and 252	=	15
Choose two of the following:		
BUS 206, BUS 210, CIS 201, CIS 202, CIS 203, CIS 204, CIS 205	=	10
Total Concentration	=	50
Total Quarter Hours	=	90/94
Offered at Aug. campus.		

**ASSOCIATE IN APPLIED SCIENCE  
RELIGIOUS STUDIES**

Successful Completion of Core Requirements		35/44 qh
Concentration		
REL 210 Old Testament	=	5
REL 213 New Testament	=	5
REL 220 World Religions	=	5
REL 225 Religion in America	=	5
ENG 261	=	5
HIS 101A and 102A	=	10
PSY 200	=	5
SOC 200 and 207	=	10
Electives*	=	0/5
Total Concentration	=	50/55
Total Quarter Hours	=	90/94
*If Core totals 35 hours, student must choose five hours of electives.		
Offered at Aug. campus.		





# What Classes Are Offered

## **COURSE NUMBERING**

A uniform course numbering system is used for all courses in accordance with the following guidelines.

Courses numbered 000 - 099 are courses for learning support courses. Credits in these courses are not applicable toward any degree programs.

Courses numbered 100 - 199 are freshman level courses applicable toward associate degrees.

Courses numbered 200 - 299 are sophomore level courses applicable toward associate degrees

Course numbers ending in zero are generally introductory courses.

Course numbers ending in 1, 2, 3, 4, and 5 are generally sequence courses. For example: English 101 precedes English 102.

## **COURSE PREFIXES**

ACC	Accounting
AFP	Airframe and Powerplant Mechanics
ANT	Anthropology
ARS	Aerospace Studies
ART	Art
BIO	Biology
BOA	Business Office Administration
BUS	Business
CET	Communications Electronics Technology
CHE	Chemistry
CIS	Computer Information Systems
CRJ	Criminal Justice
ECE	Early Childhood Education
ECO	Economics
EDN	Education
ENG	English
FRE	French
GER	German
GEO	Geography
GMC	Georgia Military College
HIS	History
MAT	Mathematics
MGT	Management
MSD	Military Science
MUS	Music
PED	Physical Education
PHI	Philosophy
PHY	Physics
PLS	Political Science
PSC	Physical Science
PSY	Psychology
RDG	Reading
REL	Religion
SCI	Science
SOC	Sociology
SOS	Social Science
SPA	Spanish
WEL	Wellness

## **COURSE DESCRIPTIONS**

Courses offered at Georgia Military College are listed in this section of the catalog. Not every course is offered every term. A student should check the schedule of classes at each campus for the particular term he/she wishes to attend.

### **ACCOUNTING**

#### **ACC 201 Principles Of Accounting I 5 qh**

An introduction to the fundamental principles and practices of accounting that will allow the student to understand accounting as it is applied in the business world and in society. This will include the theory of debits and credits as applied to business transactions, the nature of the accounting cycle, and the preparation and interpretation of financial statements.

#### **ACC 202 Principles Of Accounting II 5 qh**

A continuation of Principles of Accounting I which includes accounting for partnerships and corporations, statement of cash flows, financial statement analysis, and the managerial aspects of accounting. Prerequisite: ACC 201.

### **AIR FRAME AND POWERPLANT MECHANICS**

#### **AFP 100 General Aeronautics 5 qh**

An introduction to aircraft maintenance which includes: introductory math, AC/DC electrical theory, aircraft drawing, weight and balance, hardware, measuring and testing, ground handling, and FAA regulations.

#### **AFP 101 Airframe Theory I 5 qh**

A comprehensive study of airframe structural components, identifying assembly/disassembly procedures and their aerodynamic and practical functions. Applicable inspection and repair procedures are outlined. Pertinent aviation regulations are studied.

#### **AFP 102 Airframe Theory II 5 qh**

A study of electric, hydraulic, communication, navigation and other subsystems' principles and applications. Operational checks and inspection procedures are outlined. Pertinent Federal aviation regulations are studied. Prerequisite: AFP 101

#### **AFP 111 Powerplant Theory I 5 qh**

This course covers the theory, operation, and nomenclature of reciprocating engines; basic construction of induction, ignition, and electrical components; study of lubrication, propellers, and performance curves. Operational checks and inspection procedures are outlined.

#### **AFP 112 Powerplant Theory II 5 qh**

The theory, operation, and nomenclature of turbine (jet) powerplants. Basic construction of induction, ignition, and electrical components. Study of lubrication, instrumentation, and performance curves. Operational checks and inspection procedures are outlined. Prerequisite: AFP 111

#### **AFP 201 Airframe Shop I 5 qh**

Classroom application and demonstration of theory, assembly/disassembly procedures, and inspection and repair procedures studied in Airframe Theory I. Prerequisite: AFP 101 or instructor approval based on student's prior training and experience.

#### **AFP 202 Airframe Shop II 5 qh**

Classroom application and demonstration of theory, assembly/disassembly procedures, and inspection and repair procedures studied in Airframe Theory II. Prerequisite: AFP 102 or instructor approval based on student's prior training and experience; AFP 201.



**AFP 211 Avionic Sub-Systems I 5 qh**  
The theory, operation, and nomenclature of flight and navigational system instrumentation and supporting system equipment.

**AFP 212 Avionic Sub-Systems II 5 qh**  
The theory, operation, and nomenclature of oxygen, hydraulic, and electric engine and ejection systems and sub-systems. Prerequisite: AFP 211 or instructor approval based on student's prior training and experience.

**AFP 221 Practicum I 5 qh**  
Aircraft practical demonstration of total knowledge and ability to satisfactorily perform required duties of an AFP mechanic. Hours required will vary depending on student's prior experience and the equipment available. In no instance will Practicum I be less than 8 weeks, nor more than 12 weeks.

**AFP 222 Practicum II 5 qh**  
A continuation of AFP 221, as required by student in meeting FAA 20 month practical experience prior to FAA-AFP examination. Prerequisite: AFP 221

**AFP 230 FAA License Exam Preparation 5 qh**  
A detailed review of subject material, question structure, and general knowledge considered applicable in preparing for the FAA-AFP General Examination.

**AFP 233 FAA License Exam Preparation 5 qh**  
(Air Frame)  
A continued review of subject material considered applicable in preparing for the FAA-AFP Airframe Examination.

**AFP 235 FAA License Exam Preparation 5 qh**  
(Powerplant)  
A continued review of subject material considered applicable in preparing for the FAA-AFP Powerplant Examination.

## **ANTHROPOLOGY**

**ANT 201 Anthropology 5 qh**  
An introduction to the study of human origins, development, behavior and culture. Includes paleontology, archeology, and principal aspects of sociocultural organization.

## **AEROSPACE STUDIES**

**ARS 101 U. S. Air Force and Officership 1 qh**  
Introduction to the history, mission, organization, and doctrine of the United States Air Force. Includes military customs and courtesies, communication, officership, and Air Force job specialties.

**ARS 102 Air Force Commands 1 qh**  
A study of the various specified, unified, and joint commands that make up the structure of the Air Force. Focus is on the mission, organization, capabilities, and weapon systems of each command.

**ARS 103 The Air Force Today 1 qh**  
Introduction to flight, geopolitics, the military balance, and terrorism. Includes a survey of relations with other branches of the Armed Services.

**ARS 201 Growth of Air Power 1 qh**  
Traces the events and elements in the history of air power that provided a significant impact on United States strategy.

**ARS 202 Concepts of Air Power 1 qh**  
Traces the development of concepts for the employment of air power to support national objectives.

**ARS 203 Air Power Technology 1 qh**  
Focuses upon factors that prompted research and technological change to improve the effectiveness of air power.

**ARS 299 Air Force ROTC Leadership Lab 1 qh**  
Focus upon the practical application of the leadership principles for Air Force officers.

## **ART**

**ART 191 Art Appreciation I 2 qh**  
A history of art, architecture, sculpture, and commercial design. The course is also a study of the elements of composition, space, relationships, form, balance, and color values.

**ART 192 Art Appreciation II 2 qh**  
A continuation of Art 191.

**ART 193 Art Appreciation III 2 qh**  
A continuation of Art 192.

**ART 194 Art Appreciation 5 qh**  
A history of art, architecture, sculpture, and commercial design. The course is also a study of the elements of composition, space, relationships, form, balance, and color values. (Art 191, 192, and 193 combined and taught in one course.)

**ART 195**                      **Design I**                      **5 qh**

A course that helps students develop the skills and understanding of basic two dimensional design, color use, perspective, texture, intensity, and composition. Students will be required to complete projects that will aid in developing these skills and concepts.

**ART 196**                      **Drawing I**                      **5 qh**

A beginning drawing course with specific concentration on tools, materials, design, composition, and display and mounting procedures. Some art supplies will be needed.

**ART 197**                      **Drawing II**                      **5 qh**

A second level drawing class with an emphasis on mixed media. Students will also learn how to display and conserve their art, and they will be required to produce a portfolio. Prerequisite: ART 196.

**ART 198**                      **Painting I**                      **5 qh**

A beginning painting class using acrylics and oil painting on canvas, paper, and board. Slides and lectures about present and past painters will be given, as well as a lecture on the dangers of toxic materials.

**ART 199**                      **Painting II**                      **5 qh**

A second level painting class covering advanced techniques and applications. Prerequisite: ART 198.

**ART 200**                      **Art and Technology**                      **5 qh**

Art class based on the use and limited mastery of software enabling student to use a digital camera, scanner, and printer. Includes creating and enhancing art.

**ART 205**                      **3 Dimensional Design**                      **5 qh**

Continuation of Design I (ART 195). Student will organize in space, employing the use of design elements to create three dimensional sculpture.

**BIOLOGY**

**BIO 100**                      **Survey of Biology**                      **5 qh**

A survey course emphasizing basic biological principles operating in living organisms with particular reference to the application of these principles to human welfare. This is a non-laboratory science with five lecture/demonstration classes a week. Not designed for transfer.

**BIO 103**                      **Medical Terminology**                      **2 qh**

A study of the meanings and origins of medical and scientific terminology to include relevant medical and biological abbreviations and symbols. This course includes basic vocabulary to facilitate understanding and use of terminology in courses required for pre-professional degrees such as Pre-Nursing and for other medically related fields.

**BIO 105**                      **Environmental Studies**                      **5 qh**

A survey of basic principles of ecology and sources of environmental degradation, with emphasis on the impact of man on the biosphere and potential solutions to environmental problems.

**BIO 106**                      **Animal Behavior**                      **5 qh**

An introductory course that includes history, genetics, evolution, mechanisms, behavior, learning and motivation, communication, aggression, mating, and the evolution of behavior patterns and social systems.

**BIO 107**                      **Nutrition I**                      **2 qh**

An introduction to the principals of nutrition and health promotion, including the health promotion concept, dietary trends and guidelines, tools and methods, and food safety and labeling.

**BIO 108**                      **Nutrition II**                      **2 qh**

A study of energy in nutrition; the role of vitamins, minerals, and water; and weight management.

**BIO 109**                      **Nutrition III**                      **2 qh**

A study of nutrition throughout the life cycle, including nutrients of healthy mothers and infants, nutrition in childhood and adolescence, and nutrition and aging.



*Dr. Ramona Rice, Georgia Military College's 2002 faculty member of the year and Chair of the Natural Science Department, in a lab class with students.*

**BIO 110 Nutrition 5 qh**  
A course designed to cover the measurement of diet and the role of nutrients in body function and throughout the life cycle in order to promote changes to increase life expectancy, to decrease cardiovascular disease, and to improve dietary patterns. (BIO 107, BIO 108, and BIO 109 combined, condensed, and taught in one single course.)

**BIO 111 Intro to Pharmacology 2qhs**  
This course presents the basic principles of pharmacology and the essential characteristics of commonly prescribed drug classes, including action mechanisms, therapeutic uses, side effects, and warnings. This course provides a conceptual framework of anatomy, physiology, and pathology within which drug actions and interactions are taught. This course includes basic vocabulary and most-used drugs to facilitate the understanding and use of these drugs in nursing and other medically related fields.

**BIO 115 Marine Biology 5 qh**  
A basic study of marine and estuarine habitats emphasizing habitat types and biological community diversity. Topics of study will include: adaptations to a marine environment, biodiversity of the sea, taxonomy of the major groups of marine organisms, ecosystem types and characteristics, and ocean scale processes. Students completing this course will obtain a general understanding of the different marine habitats found throughout the world and the organisms that live there.

**BIO 123 General Biology I 6 qh**  
An introduction to life processes including principles of cell and molecular biology; the perpetuation of life, origin and diversity; and a study of plants, invertebrates, and vertebrates. Lecture 4 hours; Laboratory 2 hours. Prerequisite: RDG 099 or placement.

**BIO 124 General Biology II 6 qh**  
A continuation of BIO 123, including evolution and a comprehensive survey of organisms within the 5 kingdoms and their adaptations to their environment. Students completing BIO 124 will become biologically literate citizens, able to apply biological concepts to the ethical choices they must make throughout life. Laboratory exercises are related to lecture topics. Lecture 4 hours; Laboratory 2 hours. Prerequisite: BIO 123.

**BIO 207 Human Anatomy and Physiology I 6 qh**  
An integration of anatomical structure with physiological function, systematically examining basic histology and the integumentary, skeletal, muscular, nervous, and sensory systems. Laboratory work includes histology, dissection, and physiological experiments. Lecture 4 hours; Laboratory 2 hours. Prerequisite: BIO 123.

**BIO 208 Human Anatomy and Physiology II 6 qh**  
A continuation of the study of human systems, with emphasis on the endocrine, cardiovascular, immune, respiratory, digestive, urinary, and reproductive systems. Laboratory work includes extensive histology, dissection, and physiological experiments appropriate to systems studies. Lecture 4 hours; Laboratory 2 hours. Prerequisite: BIO 207.

**BIO 230 General Botany 6 qh**  
A study of the structure of leaves, stems, roots, growth, and nutritive processes of plants; the relationship of plants to their environments and plant taxonomy. Lecture 4 hours; Laboratory 2 hours.

**BIO 270 General Zoology 6 qh**  
A general introduction to zoology, a survey of the structure, physiology, adaptations, and life cycles of animals in each major group from protozoans to humans. Lecture 4 hours; Laboratory 2 hours.

**BIO 299 Microbiology 6 qh**  
A study of microbial morphology, growth, colonial morphology, biochemistry, physiology, drug resistance, methods of disinfection, and methods of sterilization. Lecture 4 hours; Laboratory 2 hours. Prerequisite: BIO 123.



*Students and faculty at the Valdosta campus have fun working on a community service project.*



## **BUSINESS OFFICE ADMINISTRATION**

**BOA 101**      **Introductory Keyboarding**      3 qh  
Correct keyboarding techniques and application of skill in entering data related to a business environment.

**BOA 230**      **Office Management**      5 qh  
A study of physiological factors, office environment, furniture and equipment, machines and supplies, selection of employees, compensation and incentive plans, job analysis, and supervision.

## **BUSINESS**

**BUS 100**      **Intro To Business**      5 qh  
A study of modern business in our society, including the traditional foundation of business, the business environment, business and society, organization, decision making, and management. Introduces separate specialized areas of business and assists in identifying areas of personal interest for further study.

**BUS 102**      **Human Relations In Business**      5 qh  
A comprehensive course describing people at work and how to motivate them to work together in greater harmony. Covers several types of organizations, including business, government, public schools, and non-profit organizations. This class includes an integration of social sciences appropriate to the subject of human relations, especially psychology, sociology, and management.

**BUS 104**      **Principles of Finance for Individuals**      5 qh  
A course in the principles of finance designed to assist in answering the possible questions that may arise in the process of managing one's own financial affairs, providing insight into principles of budgeting, allocating income, and using credit.

**BUS 204**      **Business Communications**      5 qh  
Theory and practice in the organization, content, and style of business letters; the role of business reports and their types; collecting, organizing, and interpreting data; written presentations; oral presentations; practice in writing business letters and reports; and practice in making oral presentations. Prerequisite: ENG 101

**BUS 206**      **The Environment of Business**      5 qh  
A discussion of the ethical, political, social, legal, and regulatory issues of a business environment. Topics will focus on the conflicting rights and duties of individuals, organizations, and other factions in a domestic and global society that lead to the development of ethical awareness, social responsibility, and law.

**BUS 210**      **Marketing**      5 qh  
Study of marketing channels and institutions; market structure, organization, and behavior; retail, wholesale, and industrial marketing; and governmental regulations.

## **COMMUNICATIONS ELECTRONICS TECHNOLOGY**

**CET 101**      **Basic Electronics (DC)**      5 qh  
This course presents fundamentals needed in the study of all electronics. Beginning with the electron theory, the course progresses to electrical terms and units, DC measurements, OHM'S Law, DC circuits, power-resistive networks, and magnetic fundamentals. Prerequisite: MAT 109. Lecture: 4 hours; Lab: 1 hour.

**CET 102**      **Basic Electronics (AC)**      5 qh  
This course provides a thorough coverage of alternating current fundamentals. Time is devoted to electronics to insure practical knowledge and skills in AC circuitry. Prerequisite: CET 101. Lecture: 4 hours; Lab: 1 hour.

**CET 103**      **Electronic Devices I**      5 qh  
This course presents the basic concepts of electronic devices and circuits. Topics on both vacuum and semiconductors including circuits found in audio and radio frequency communications are discussed. Prerequisite: CET 102. Lecture: 4 hours; Lab: 1 hour.

**CET 104**      **Transmission Fundamentals**      5 qh  
The study of transmission fundamentals that bridge the gap between the elementary and the advanced technical course pertaining to the generation and transmission of electrical energy at radio frequencies. Prerequisite: CET 103.

**CET 106**      **Electronic Test Instruments**      5 qh  
This study of electronic test instruments provides a solid foundation in the theory behind basic electronic test instruments. This course is designed to develop proficiency in the use and understanding of operating principles of basic electronic test instruments. Prerequisite: CET 103. Lecture: 4 hours; Lab: 1 hour.

**CET 107**      **Advanced Special Devices**      5 qh  
Practical problem solving in lab and class involves the student in situations he is likely to meet in industry and gives practice in solving the problems. Prerequisite: CET 103. Lecture: 3 hours; Lab: 2 hours.

**CET 110**      **Intro To Microcomputers**      5 qh  
Course is a study of digital language and concepts used in all phases of digital electronics. A detailed study is made of binary numbers. Prerequisite: CET 103.

**CET 201            Communications Circuits            5 qh**  
Communication Circuits is a thorough study of electronic circuits incorporated in communication receivers and transmitters. These circuits include radio frequency amplifiers, detector, and modulation circuits. Prerequisite: CET 107. Lecture: 3 hours; Lab: 2 hours.

**CET 202            Pulse Circuits            5 qh**  
Pulse circuits is a study of the principles of linear wave shaping, amplifiers, inverters, and multi-vibrators. Heavy emphasis is placed on laboratory work. Prerequisite: CET 103. Lecture: 3 hours; Lab: 2 hours.

**CET 206            Microwave Fundamentals            5 qh**  
Microwave fundamentals is a study of microwave techniques applicable to communication and radar systems, along with microwave devices, circuits, and systems. Prerequisite: CET 104.

**CET 210            Semiconductor Circuit Analysis            5 qh**  
Semiconductor circuit analysis introduces basic techniques required to analyze linear transistor circuits. Topics include a review of atomic physics, semiconductor material characteristics, temperature responses, biasing effects, circuit configurations, theorems, and equivalent circuits. Network theorems and equivalent circuits are used to evaluate total circuit performance and to design reliable circuitry. Prerequisites: CET 104. Lecture: 4 hours; Lab: 1 hour.

**CET 221            Digital Principles And Applications I            5 qh**  
An introductory course where laboratory work in logic design, functional design, and functional circuitry are emphasized. Prerequisite: CET 110. Lecture: 4 hours; Lab: 1 hour.

**CET 222            Digital Principles And Applications II            5 qh**  
This course provides an understanding of the design and operation of digital and analog computers. Sufficient software programming is available to enable the technician to operate a central processing unit for diagnostic purposes. Prerequisites: CET 221. Lecture: 4 hours; Lab: 1 hour.

**CET 231            Intro To Microprocessors            5 qh**  
Fundamentals of microprocessor circuits with emphasis on interface for computer control applications for business and industry. Prerequisites: CET 222. Lecture: 4 hours; Lab: 1 hour.

**CET 232            Microprocessors            5 qh**  
A study of input and output interface circuits, machine/assembler language applications, implementation of higher level languages, graphics, and color generating circuits. Prerequisites: CET 231. Lecture: 4 hours; Lab: 1 hour.

**CET 235            Data Communications            5 qh**  
This course introduces the student to methods and techniques used to transmit digitized information over various transmission systems. Prerequisites: CET 232.

## **CHEMISTRY**

**CHE 101            General Chemistry I            6 qh**  
A systematic treatment of atomic structure, molecular formulas, reactions in aqueous solution, calculations with chemical formulas and equations, the gas laws, thermochemistry, and electronic structure. Lecture 4 hours; Laboratory 2 hours. Prerequisite: MAT 099 or placement.

**CHE 102            General Chemistry II            6 qh**  
A continuation of CHE 101 with emphasis on bonding, molecular geometry, states of matter, solutions, acid-base and oxidation reduction concepts, equilibrium, and nuclear chemistry. Lecture 4 hours, Laboratory 2 hours. Prerequisite: CHE 101.

**CHE 105            Descriptive Chemistry I            6 qh**  
An introduction to general chemistry. A systematic look at the fundamental concepts of the structure and properties of matter. Topics include formulas, chemical structures and equations, solution chemistry, stoichiometric calculations, and equilibrium including acid/base equilibria. Lecture 4 hours; Laboratory 2 hours. Prerequisite: MAT 099 or placement.

**CHE 106            Descriptive Chemistry II            6 qh**  
An overview of the chemistry of organic molecules and an introduction to biochemical concepts. Lecture 4 hours; Laboratory 2 hours. Prerequisite: CHE 105.

**CHE 250            Organic Chemistry I            6 qh**  
An introduction to organic chemistry. A systematic study of the chemistry of alkanes, alkenes, alkyl halides, dienes, alkynes, alicyclic hydrocarbons, and aromatic hydrocarbons, including stereochemistry. Laboratory exercises are related to lecture topics. Lecture 4 hours; laboratory, 2 hours. Prerequisite: CHE 101 and 102.

**CHE 251            Organic Chemistry II            6 qh**

A continuation of CHE 250 focusing on the chemistry of alcohols, ethers, apoxides, aldehydes, ketones, carboxylic acids, and amines, including stereochemistry. Laboratory exercises are related to lecture topics. Lecture 4 hours; laboratory, 2 hours. Prerequisite: CHE 250.

**COMPUTER INFORMATION SYSTEMS**

**CIS 100            Computer Literacy            2 qh**

An introductory course on basic computer usage. The student is introduced to basic windows applications, e-mail, and the Internet.

**CIS 105            Intro To Word Processing            2 qh**

Introduction of the basic concepts of a popular word processing software. Prerequisite: BOA 101 and CIS 100, or permission of Division Chair or the DLC Assistant Dean.

**CIS 106            Intro To Spreadsheets            2 qh**

An introduction to computer spreadsheets as used in a business environment. Basic spreadsheet operations are presented within a popular PC program. Prerequisite: CIS 100 or permission of Division Chair or the DLC Assistant Dean.

**CIS 107            Intro To PC Database Management            2 qh**

An introduction to database management as used in a business environment. Basic database operations are presented within a popular PC program. Prerequisite: CIS 100 or permission of Division Chair or the DLC Assistant Dean.

**CIS 108            Intro To Presentation Graphics            2 qh**

Introduces students to the basic concepts of a presentation graphics program. Prerequisite: CIS 100 or permission of Division Chair or the DLC Assistant Dean.

**CIS 109            Internet Research            2 qh**

This course introduces students to the terminology and procedures needed for research and communication on the internet. Prerequisite: CIS 100 or permission of Division Chair or the DLC Assistant Dean

**CIS 200            Computer Concepts & Applications            5 qh**

A hands-on course emphasizing word processing, spreadsheets, database management, presentation graphics, Internet and e-mail. Other topics include the use of microcomputers and local area networks in

business, hardware considerations, and ethical issues in the computer field. (Students successfully completing CIS 105, 106, 107, and 108 will receive credit for CIS 200 if the degree program concentration requires CIS 200.) Prerequisite: BOA 101 and CIS 100 or permission of the Division Chair or the DLC Assistant Dean.

**CIS 201            Advanced Microcomputer Applications            5 qh**

A hands-on course emphasizing advanced applications for word processing, spreadsheets, database management, and presentation graphics. Emphasis is placed on business applications and problem solving. Prerequisite: CIS 200.

**CIS 202            Intro to Computer Hardware            5 qh**

A hands-on introduction to computer hardware. Special emphasis is given to how the components work and how they are configured.

**CIS 203            Advanced Word Processing Applications            5 qh**

Advanced study of word processing that uses a popular word processing program in a hands-on environment. Emphasis is on table creation and manipulation, form letters and interfacing with other popular spreadsheet and database programs, creating newsletters, working with indexes and table of contents, and creating forms. Prerequisite: CIS 200

**CIS 204            Advanced Spreadsheet Applications            5 qh**

Advanced study of spreadsheet applications using a popular spreadsheet program in a hands-on environment. Emphasis is on absolute addressing, what if analysis, advanced graphs, financial functions, database worksheet integration, templates, auditing, and working with multiple worksheets. Prerequisite: CIS 200

**CIS 205            Advanced Database Applications            5 qh**

Advanced study of database applications using a popular database program in a hands-on environment. Emphasis is on updating a database, creation and manipulation of reports, using forms, sub forms, and combo boxes, incorporation OLE (pictures, etc.) and hyperlinks, creating macros and advanced report design. Prerequisite: CIS 200.

**CIS 207            Web Design I            5 qh**

Designing and implementing a Web page using a popular web page design tool. Emphasis is placed on learning proper web page design techniques in an exercise oriented approach, while learning common web page formats and functions. Prerequisite: CIS 100 or permission of Division Chair or the DLC Assistant Dean.

**CIS 208                      Web Design II                      5 qh**  
Designing and implementing Web pages using Hypertext Mark-up Language. Hands-on design that includes web elements such as links, tables, image maps, forms, and frames. Prerequisite CIS 207.

**CIS 209                      Desktop Publishing                      5 qh**  
This course is designed to introduce students to the procedures used to create professional quality publications suitable for coursework, professional purposes, and personal use. Prerequisite: CIS 100 or permission of the Division Chair or the DLC Assistant Dean

**CIS 210      Principles of Computer Programming I      5 qh**  
The study of computer programming with emphasis on problem solving utilizing well structured code. Additional topics include straight line coding and conditional code, data representation, control structures, and functions. Course includes programming assignments using a popular programming program.

**CIS 211      Principles of Computer Programming II      5 qh**  
A continuation of computer programming including algorithm development, array manipulation, advanced structure analysis, documentation, and problem solving. Course includes programming assignments using a popular programming program. Prerequisite: CIS 210.

**CIS 220      Data Systems Analysis & Design      5 qh**  
An introduction to problems from business and science using logical and mathematical techniques particularly suited to characteristics of the digital computer. Problems involve qualification of descriptive data, manipulation of these data, and expression of analysis in descriptive terms. Includes documentation and flowcharting methods.

**CIS 230      Management Information Systems      5 qh**  
This course integrates EDP methodology, human behavior and organizational structures. Management information needs, decision support systems, expert systems and integrated database technology are stressed.

**CRIMINAL JUSTICE**

**CRJ 100                      Intro to Criminal Justice                      5 qh**  
A general overview of the American criminal justice system. Each of the major components ( police, courts, and corrections) will be examined.

**CRJ 101                      Correctional Institutions                      5 qh**  
An introduction to correctional procedures, punishment, deterrence, incarceration, and rehabilitation.

**CRJ 102      Legal Aspects of Prisons and Jails      5 qh**  
Reviews judicial decisions that have had significant implications for the operation of prisons/jails. Explains how the correctional professional can incorporate mandated changes into the operation of prisons/jails.

**CRJ 103                      Criminal Procedures                      5 qh**  
A study of the nature and function of the law with relation to the criminal process, policies and procedures in the administration of criminal justice.

**CRJ 104      Juvenile Delinquency and Procedure      5 qh**  
A detailed examination of juvenile delinquency in the United States. Course topics will include: social causes, apprehension and processing, court procedures, and rehabilitation. **Cross-listed as SOC 206.**

**CRJ 109                      Probation and Parole                      5 qh**  
The course examines the theory, practices and processes of probation and parole.

**CRJ 110                      Principles of Private Security                      5 qh**  
The historical development of security as a vocation, types of security, personnel requirements, and legal support constraints placed on security programs are studied.

**CRJ 200                      Intro to Criminology                      5 qh**  
An examination of crime theories and causation. The relationship between crime, the criminal, and society is presented. The nature of criminal behavior, moral law, and criminal law are discussed.

**CRJ 201                      Criminal Investigation                      5 qh**  
Introduces the student to the techniques of criminal investigation to include: crime scene, search and recording, collection and preservation of evidence, scientific aids, modus operandi, sources of information, and interviewing witnesses.

**CRJ 202                      Intro to Criminalistics                      5 qh**  
The study of the scientific aspects of criminal investigation to include: collection, preservation, and examination of physical evidence, chemical and other scientific methods used in a modern crime investigation laboratory.

**CRJ 203**      **Police Community Relations**      **5 qh**  
This course examines the historical development of criminal justice agencies with emphasis on community relationships, police and community perceptions, attitudes and values.

**CRJ 204**      **Ethics in Criminal Justice**      **5 qh**  
An introduction to concepts of ethics and the examination of contemporary ethical issues in criminal justice.

**CRJ 205**      **Criminal Law I**      **2 qh**  
This course examines substantive criminal law and its procedures for implementation. Emphasis will be given to historical developments, contemporary forms of criminal definitions and Supreme Court decisions that govern criminal procedures.

**CRJ 206**      **Criminal Law II**      **2 qh**  
Continuation of CRJ 205.

**CRJ 207**      **Criminal Law III**      **2 qh**  
Continuation of CRJ 206.

**CRJ 208**      **Criminal Law**      **5 qh**  
CRJ 205, 206, 207 combined and taught in one course.

**CRJ 209**      **Police Supervision and Management**      **5 qh**  
An examination of public administration as it applies to criminal justice organizations. Emphasis will be given to organizational theory, leadership, decision making, and human resource management.

### **EARLY CHILDHOOD EDUCATION**

**ECE 110**      **Music and Movement**      **3 qh**  
Introduces the concepts related to creativity in music and movement. This course combines lecture and lab experiences to introduce media, methods, and materials used to foster musical activity and creative movement.

**ECE 210**      **Math and Science**      **5 qh**  
Presents the process of introducing science and math concepts to young children. Includes planning and implementation of appropriate activities and development of methods and techniques of delivery. Prerequisites: Exit LSS Math and Reading and EDN 200.

**ECE 215**      **Language Arts and Literature**      **5 qh**  
Develops knowledge and skills that will enable the student to plan and implement developmentally appropriate listening, speaking, writing, and reading activities for young children. Prerequisite: Exit LSS English and Reading and EDN 200.

**ECE 200**      **Curriculum Development**      **5 qh**  
Develops knowledge and skills that will enable the student to establish a learning environment appropriate for young children. Students will explore instructional media, learning environments, curriculum approaches, development of curriculum materials, and community resources. Prerequisite: EDN 200. Taken concurrently with ECE 250.

**ECE 220**      **Practicum I**      **3 qh**  
Provides the student with an opportunity to work in an actual classroom setting. Taken concurrently with ECE 110.

**ECE 250**      **Internship**      **10 qh**  
Provides the student with the opportunity to gain experience in an actual work setting. Students will be placed in an approved setting(s) throughout the quarter where planning, implementing, observing, and evaluating activities are the focus of involvement. An evaluation procedure will be used by the designee of the institution and the onsite supervisor to critique the student's performance. Prerequisites: Must have successfully completed 60 qh and have department approval. ECE 250 is taken concurrently with ECE 200.

### **ECONOMICS**

**ECO 201**      **Macroeconomics**      **5 qh**  
An introduction to the study of economics through an examination of the nature and operation of the American economic system. The study will include the economic components of the American and international economy, supply and demand, the circular flow diagram and gross domestic product, fiscal policy, monetary system and monetary theory and policy.

**ECO 202**      **Microeconomics**      **5 qh**  
An introduction to the study of economics and microeconomics through examination of the principles involved in the production and distribution of goods within a market economy under conditions of pure competition, imperfect competition, and monopoly.

### **EDUCATION**

**EDN 200**      **Intro to Teaching**      **5 qh**  
The study of education and teaching as a profession. The course examines the philosophy and history of education and a study of schools, including social issues, school governance, ethical and legal issues, and professional requirements for teachers. This course includes a practicum requiring school visitation.

**EDN 202 Personal Health 5 qh**  
An introduction to methods of promoting health in the individual.

**EDN 204 Health Education for Early Childhood 5 qh**  
A study of factors impacting on the physical, social, and emotional health of young children. The course examines health problems, student health appraisals, health record keeping procedures, and teaching methods and materials.

**EDN 206 Human Growth and Development 5 qh**  
The study of the various areas of human development from conception to old age and death. **Cross-listed as PSY 203.**

**EDN 207 Educational Psychology 5 qh**  
A study of the application of behavioral science to issues related to teaching and student learning with a focus on cognitive and emotional learning in children and adolescents. **Cross-listed as PSY 207.**

**EDN 218 Exceptional Individuals in the Classroom 5 qh**  
Focuses on the identification of exceptional individuals in the regular classroom and discusses techniques and strategies for teaching and reaching those individuals. EDN 218 meets the requirements of Georgia House Bill 671 for regular educator certification.

## **ENGLISH**

**ENG 095 English as a Second Language 5 qh**  
Institutional credit only  
A course that provides English language instruction for adults with limited English proficiency. The student should be able to increase his/her ability to communicate in English and be better prepared for further education.

**ENG 097 LSS English I 5 qh**  
Institutional credit only  
This course is primarily a comprehensive review of grammar and mechanics to prepare students for success in regular English courses. Paragraph writing is also included. Prerequisite: Placement by examination and/or recommendation of the Division Chair of Education and LSS.

**ENG 099 LSS English II 5 qh**  
Institutional credit only  
This course, an extension of ENG 097, emphasizes paragraph structure and the writing of short expository essays, with special attention to

organization, logic, usage, tone, and style. The course is designed to prepare students for college-level writing in English 101 and in other disciplines. Prerequisite: ENG 097 or placement by examination and/or recommendation of the Division Chair of Education and LSS.

**ENG 101 Composition I 5 qh**  
An introduction to writing and reading expository prose. Focuses on unity, coherence, emphasis, organization, correctness of grammar and punctuation, editing, and proofreading. A student must make a passing grade on a speech component in this course to complete the oral competency requirement for graduation. Prerequisite: Placement by exam or completion of ENG 099 and RDG 099 with a "C" or better. A student who takes this course must receive a "C" or better in order to graduate.

**ENG 102 Composition II 5 qh**  
ENG 102 is a continuation of ENG 101, as well as an introduction to literature and the research paper. In order to graduate, a student must receive a "C" or better in ENG 102 and, in addition, pass the Graduation Writing Competency Exit Exam given in ENG 102. Prerequisite: ENG 101 with a "C" or better or a satisfactory score on an ENG 101 CLEP test.

**ENG 107 Library Science 2 qh**  
This course is designed to familiarize students with basic library procedures with special emphasis on information access procedures.

**ENG 110 Creative Writing 5 qh**  
This course offers instruction in how to write creatively in a variety of forms, including poetry, short stories, drama, and nonfictional essays, and in how to critique and edit others' works. Students will also assist in editing and formatting the college's literary magazine. Completion of English 101 is preferred.

**ENG 201 World Literature I 5 qh**  
An introduction to the masterpieces of the World, from the ancient Greeks through the Renaissance. Prerequisite: ENG 102.

**ENG 202 World Literature II 5 qh**  
An introduction to the masterpieces of the World from the mid-seventeenth century to the present. Prerequisite: ENG 102.

**ENG 221**            **American Literature I**            5 qh  
A survey of American literature from the Colonial period through the mid-nineteenth century.  
Prerequisite: ENG 102.

**ENG 222**            **American Literature II**            5 qh  
A survey of American literature from the mid-nineteenth century to the present. Prerequisite: ENG 102.

**ENG 261**            **Public Speaking I**            5 qh  
A course in the principles of effective oral communication including development of an acceptable speaking voice and the practical application of public speaking principles.

### **FRENCH**

**FRE 101**            **Elementary French I**            5 qh  
A course for beginners, covering the elements of French grammar, pronunciation, composition, translation, and reading.

**FRE 102**            **Elementary French II**            5 qh  
A continuation of the study of French grammar, pronunciation, composition, translation, and reading begun in FRE 101. Prerequisite: FRE 101.

### **GEOGRAPHY**

**GEO 219**            **World Geography**            5 qh  
An introduction to geographical place names, land masses, oceans and seas, climate and cultures and their interrelationship.

### **GEORGIA MILITARY COLLEGE COURSES**

**GMC 100A**            **Preparing For Success**            2 qh  
A highly recommended course designed to assist new students with the transition to college life. Special emphasis on academic survival skills and on nurturing positive relationships with faculty and other students. The course is designed to cover those skill areas necessary for students to achieve their educational goals. Required for all LSS students.

**GMC 105**            **Success In Algebra**            2 qh  
A learning support course to assist college algebra students in learning ways to study and use technology as it applies to college algebra.

**GMC 154**            **Contemporary Ethics**            3 qh  
A study of moral reasoning through familiarization with selected traditions of ethical thought. Required for graduation.

09/30/02

### **GERMAN**

**GER 101**            **Elementary German I**            5 qh  
A course for beginners covering the elements of German grammar, pronunciation, composition, translation, and reading.

**GER 102**            **Elementary German II**            5 qh  
A continuation of the study of German grammar, pronunciation, composition, translation, and reading begun in GER 101. Prerequisite: GER 101.

### **HISTORY**

**HIS 101A**            **World Civilization I**            5 qh  
World Civilization I is a survey of the history of the world from prehistoric times through the 16th century.

**HIS 102A**            **World Civilization II**            5 qh  
World Civilization II is a survey of the history of the world from the 17th century to the Modern Age.

**HIS 121**            **American History I**            5 qh  
American History I is a survey of the social, cultural, economic, and political aspects of the development of this nation from the voyages of discovery through the Civil War. This course satisfies the Georgia Legislative requirements for United States and Georgia history.

**HIS 122**            **American History II**            5 qh  
American History II is a survey of the social, cultural, economic, and political aspects of the development of this nation since 1865. This course satisfies the Georgia Legislative requirements for United States and Georgia history.

**HIS 200**            **Military History**            5 qh  
A general study of military activities in war and peace including policy, administration and the role of armed services in history from 1650 to the present. Required of advanced Cadet Corps members.

**HIS 201**            **Georgia History/Constitution**            5 qh  
A survey of the social, cultural, economic, and political history of Georgia from the pre-Columbian Era to the present. This course satisfies the Georgia legislative requirements in Georgia's history and constitution.

**HIS 202**            **African-American History**            5 qh  
A survey of the African American experience from the colonial period to the present.

**HIS 220**            **World Religions**            5 qh  
A study of the origins, beliefs, development, and cultural significance of major world religions. Prerequisites: RDG 099 and ENG 099. **Cross-listed as REL 220.**

**HIS 225 Religion in America 5 qh**  
 A survey of major religion patterns and developments in the United States from colonial period to present. Emphasis on development of Western and non-Western religious bodies. Prerequisites: RDG 099 and ENG 099. **Cross-listed as REL 225.**

**MATHEMATICS**

**MAT 096 LSS Pre-Algebra 5 qh**  
 Institutional Credit only  
 Review of basic skills of arithmetic: common and decimal fractions, computational skills, and ratio and proportion. Prerequisite: Placement by examination and/or recommendation of the Division Chair of Education and LSS.

**MAT 097 LSS Math I 5 qh**  
 Institutional Credit only  
 Introduction of elementary algebraic concepts: variables, polynomials, solutions of simple equations, and graphing. Prerequisites: MAT 096 or placement by examination and/or recommendation of the Division Chair of Education and LSS.

**MAT 099 LSS Math II 5 qh**  
 Institutional Credit only  
 Continuation of MAT 097, covering rational, radical, and quadratic equations and complex numbers. Prerequisite: MAT 097 or placement by examination and/or recommendation of the Division Chair of Education and LSS.

**MAT 106 Intro to Mathematical Modeling 5 qh**  
 This course is designed as an alternative to college algebra for those students who will not require calculus in their future study. This course is an introduction to mathematical modeling using graphical, numerical, symbolic, and verbal techniques to describe and explore real-world phenomena. Completion of this course with a grade of “C” or better will establish math competency which is required for graduation. Prerequisite: Satisfactory score in Math Placement Exam or completion of MAT 099 with a grade of “C” or better. **A student who successfully completes MAT 109 for the Essential Skills requirement can not use MAT 106 to satisfy the Math/Science elective.**

**MAT 109 College Algebra 5 qh**  
 A college algebra course with applications. Topics include the study of linear, quadratic, exponential and logarithmic functions, the real number axioms,

equations, inequalities and systems of equations. A “C” or better in this course fulfills the mathematics requirement and math competency which is required for graduation. Prerequisite: Satisfactory score in Math Placement Exam or completion of MAT 099 with a grade of “C” or better. **A student who successfully completes MAT 106 for the Essential Skills requirement can not use MAT 109 to satisfy the Math/Science elective.**

**MAT 110 Plane Trigonometry 5 qh**  
 The study of basic trigonometric functions, graphs of trigonometric functions, identities, right triangles, the law of sines, the law of cosines, oblique triangles and their areas. Prerequisite: By placement.

**MAT 111 Survey of Calculus 5 qh**  
 A brief survey of the key elements of elementary calculus. Emphasis on the application of calculus to problems in management and economics. Prerequisite: By placement.

**MAT 112 Precalculus 5 qh**  
 The study of polynomials, exponential and logarithmic functions, conic sections, and an introduction to trigonometric functions. The focus of this course is on an in-depth study of topics in algebra which are essential for an understanding of calculus. Students with strong backgrounds in mathematics who are planning to major in areas of science or technology should take MAT 112 instead of MAT 109. Prerequisite: By placement.

**MAT 200 Applied General Probability and Statistics 5 qh**  
 An overview of the ideas and concepts that are basic to modern statistics. Topics include descriptive statistics, probability, estimation, hypothesis testing, and linear regression. Students will be exposed to applications from a variety of fields. Prerequisite: MAT 106 or MAT 109.

**MAT 201 Calculus I 5 qh**  
 The study of the fundamental concepts of calculus including limits, continuity, derivatives, and the application of the derivative. Prerequisite: By placement.

**MAT 202 Calculus II 5 qh**  
 The study of integrals including the fundamental theorem of calculus, area between curves, Riemann sum, volumes of solids, techniques of integration, and applications of the integral. Prerequisite: MAT 201



**MAT 203**                    **Calculus III**                    **5 qh**  
The study of parametric equations, polar coordinates, conic sections, sequences and series. Prerequisite: MAT 202

**MAT 204**                    **Calculus IV**                    **5 qh**  
The study of vectors, three dimensional analytic geometry, partial derivatives and multiple integrals. Prerequisite: MAT 203

### **MANAGEMENT**

**MGT 100**    **Intro To Supervision and Management**    **5 qh**  
The study of the rudiments of supervision, giving the student an appreciation for the scope of related responsibilities in management systems and organizations. Role-playing and problem-solving of case studies and techniques employed.

**MGT 210**    **Management and Organization**    **5 qh**  
A study of the structure of business firms and the principles of organization that determine departmentalization and lines of authority and responsibility. Management principles and functions of management together with planning, organizing, and controlling are studied.

**MGT 232**    **Personnel Mgmt. and Adm.**    **5 qh**  
Introduction to personnel management; major personnel problems and issues; policies and practices in the personnel field; application of theory in selecting, developing, rewarding and utilizing human resources.

**MGT 252**    **Small Business Management**    **5 qh**  
Course explores the place of the small business enterprise in the national economic scene, the method of establishing such a venture, the operation of the small business, and problems confronting the entrepreneur in small business.

### **MILITARY SCIENCE**

**MSD 101A**                **Intro to ROTC**                    **2 qh**  
Provides a variety of subjects to stimulate cadet interest and commitment. The training is introductory in scope and includes leadership, written and oral communication, physical fitness and general military subjects. Participation in a weekend exercise is optional but highly encouraged. Leadership Lab Required.

**MSD 102A**                **Intro to Leadership**                **2 qh**  
Begins the leader development process. Designed to acquaint cadets with the Army and dimensions of military leadership. Participation in a weekend exercise is optional, but highly encouraged. Leadership Lab required.

**MSD 103A**                **Intro to Land Navigation**                **2 qh**  
Instruction in techniques of cross-country land navigation and map reading. Participation in a weekend exercise is optional, but highly encouraged. Leadership lab is required.

**MSD 201A**                **Self/Team Development I**                **2 qh**  
Learn/apply ethics-based leadership skills that develop individual abilities and contribute to the building of effective teams of people. Develop skills in oral presentation, writing concisely, planning of events, coordination of group efforts and advanced first aid. Students learn the fundamentals of the Leadership Development Program. Participation in a weekend exercise is optional, but highly encouraged. Leadership Lab required. Prerequisite: Completion of MSD 100 level course or Compression Student.

**MSD 202A**                **Self/Team Development II**                **2 qh**  
Continuation of the MSD 201A developing skills in land navigation, written communication and drill and ceremonies. Students will continue to develop the leadership skills and traits needed in the advanced course. Participation in a weekend exercise is optional, but highly encouraged. Leadership Lab is required.

**MSD 203A**                **Individual/Team Military Tactics**                **2 qh**  
Introduction to individual and team aspects of military tactics in a small unit operations. Includes use of radio communications, making safety assessments, movement techniques, planning for team safety/security and methods of pre-execution checks. Practical exercises with upper division ROTC students. Learn techniques for training others as an aspect of continued leadership development. Participation in a weekend exercise is optional, but highly encouraged. Leadership Lab required.

**MSD 301A**                **Leading Small Organizations I**                **3 qh**  
Series of practical opportunities to lead small groups, receive personal assessments and encouragement, and lead again in situations of increasing complexity. Uses small unit tactics and opportunities to plan and conduct training for lower division students both to develop such skills and as vehicles for practicing leading. Class instruction focuses on land navigation and small unit tactics. Participation in weekend exercises is mandatory. Leadership Lab required. Prerequisite: Contracted in the Advanced Army ROTC Program.

**MSD 302A Leading Small Organizations II 3 qh**  
 Series of practical opportunities to lead small groups, receive personal assessments and encouragement, and lead again in situations of increasing complexity. Uses small unit tactics and opportunities to plan and conduct training for lower division students both to develop such skills and as vehicles for practicing leading. Class instruction focuses on operations orders and leadership. Participation in weekend exercises is mandatory. Leadership Lab required. Prerequisite: Contracted in the Advanced Army ROTC Program and completion of MSD 301A.

**MSD 303A Leading Small Organizations III 3 qh**  
 Continues methodology of MSD 301A and 302A. Analyze tasks; prepare written or oral guidance for team members to accomplish tasks. Delegate tasks and supervise. Plan for and adapt to the unexpected in organizations under stress. Examine and apply lessons learned from leadership opportunities and examine the importance of ethical decision making in setting a positive climate that enhances performance. Class instruction focuses on leadership and preparing students for success at the advanced camp. Cadets prepare and execute the Common Task Test. Participation in weekend exercises is mandatory. Leadership Lab required. Prerequisite: Contracted in the Advanced Army ROTC Program and completion of MSD 302A.

**MSD 401A Leadership Challenges and GoalSetting 3 qh**  
 Plan, conduct and evaluate activities of the ROTC cadet organizations. Articulate goals, put plans into action to attain them. Assess organizational cohesion and develop strategies to improve it. Develop confidence in skills to lead people and manage resources. Learn/apply various Army policies and programs in this effort. Study the Army training management system, to include METL development, long and short range planning, resource training and preparing training schedules/plans. Participation in weekend exercises is mandatory. Leadership Lab required. Prerequisite: Contracted in the Advanced Army ROTC Program and eligible to take MSD 400 level courses.

**MSD 402A Transition to Lieutenant I 3 qh**  
 An introduction to military professionalism and ethics. Participation in weekend exercises is mandatory. Leadership Lab required. Prerequisite: Completion of MSD 401A.

**MSD 403A Transition to Lieutenant II 3 qh**  
 A continuation of MSD 402A. A study of military professional ethics and officership. Includes discussion and student presentations of Army life, officer requirements and military professional ethics. Participation in weekend exercises is mandatory. Leadership Lab is required. Prerequisite: Completion of MSD 402A.

**MUSIC**

**MUS 115 Band I 1 Quarter Hour**  
 Performance activities open to all qualified students. May be repeated for credit.

**MUS 116 Band II 1 Quarter Hour**  
 Performance activities open to all qualified students. May be repeated for credit.

**MUS 117 Band III 1 Quarter Hour**  
 Performance activities open to all qualified students. May be repeated for credit.

**MUS 118 Band IV 1 Quarter Hour**  
 Performance activities open to all qualified students. May be repeated for credit.

**MUS 191 Music Appreciation I 2 qh**  
 A historical study of the types and forms of music as a means of increasing students' understanding and enjoyment of music.

**MUS 192 Music Appreciation II 2 qh**  
 This class is a continuation of MUS 191.

**MUS 193 Music Appreciation III 2 qh**  
 This class is a continuation of MUS 192.



*The band is cheered by the crowd at the Fest de Ville, a community wide Fall festival in Milledgeville.*

**MUS 194 Music Appreciation 5 qh**  
 A historical study of the types and forms of music as a means of increasing students' understanding and enjoyment of music. Designed for general college student, as well as the freshman music major. MUS 191, 192, and 193 are combined and taught as one course.

**PHYSICAL EDUCATION**

**PED 103 Beginning Badminton 2 qh**  
 A course designed to teach basic skills and rules of badminton.

**PED 108 Bowling 2 qh**  
 An introduction to the sport of bowling.

**PED 111 Beginning Basketball 2 qh**  
 A course designed to teach the rules and basic skills in basketball.

**PED 115 Beginning Golf 2 qh**  
 A course designed to introduce golf skills and fundamentals.

**PED 118 Beginning Softball 2 qh**  
 A course designed to introduce the skills, strategy, and rules of softball.

**PED 121 Beginning Tennis 2 qh**  
 A course designed to introduce the skills, strategies, and rules of tennis.

**PED 124 Beginning Volleyball 2 qh**  
 A course designed to provide knowledge and skills necessary to enjoy recreational volleyball.

**PED 125 Beginning Walking 2 qh**  
 A course in the theory and practice of walking.

**PED 137 Jogging 2 qh**  
 A course in the theory and practice of jogging.

**PED 141 Beginning Weight Training 2 qh**  
 A course in the theory and practice of weight training.

**PED 155 Beginning Step Aerobics 2 qh**  
 A course in the theory and practice of aerobic exercise.

**PED 158 Beginning Clogging 2 qh**  
 An introductory course in the fundamentals and practice of precision clogging.

**PED 159 Intermediate Clogging 2 qh**  
 This course is a continuation of PED 158 (Beginning Clogging).

**PED 165 Backpacking 2 qh**  
 A survey of basic principles of backpacking and overnight camping.

**PED 170 Canoeing 2 qh**  
 This course develops aquatic skills and emphasizes safety and basic proficiency in canoeing.

**PED 190 Officiating Basketball/Softball 2 qh**  
 A course in officiating basketball and softball.

**PED 202 First Aid 2 qh**  
 A course to familiarize the student with basic first aid and treatments used during life threatening injuries.

**PED 204 Cardio-Respiratory Fitness I 2 qh**  
 A course designed to develop cardio-respiratory fitness by focusing on physical strength building and aerobics.

**PED 205 Cardio-Respiratory Fitness II 2 qh**  
 This course continues to improve cardio-respiratory fitness developed in PED 204 by focusing on physical strength building and aerobics.

**PHILOSOPHY**

**PHI 200 Intro to Philosophy 5 qh**  
 A first study of the major themes and issues of philosophy, as well as some of the world's greatest philosophers.

**PHYSICS**

**PHY 201 General Physics I 6 qh**  
**Mechanics**  
 An introductory course centered on the fundamental laws of mechanics, including science of motion, Newton's Laws, work energy, power relations, impulse-momentum, angular motion and moment of inertia. Lecture 4 hours; Laboratory 2 hours. Prerequisites: MAT 109, MAT 110.

**PHY 202 General Physics II 6 qh**  
**Electricity and Magnetism**  
 An introductory course on electricity and magnetism, including Coulomb's Law, electric and magnetic fields, electric potential energy, capacitance, inductance, Ohm's Law, power, simple circuits, Kirchoff's Law, Faraday's Law, EMF, direct and alternating currents. Lecture 4 hours; Laboratory 2 hours. Prerequisites: MAT 109 and MAT 110 and PHY 201.

PHY 203                      General Physics III                      6 qh

**Heat, Light, Sound/Modern Physics**

An introductory course centered around the fundamental laws of thermodynamics, light, and sound. Several topics in modern physics are also introduced. Lecture 4 hours; Laboratory 2 hours. Prerequisite: PHY 201.

**PHYSICAL SCIENCE**

PSC 100                      Survey of Physical Science                      5 qh

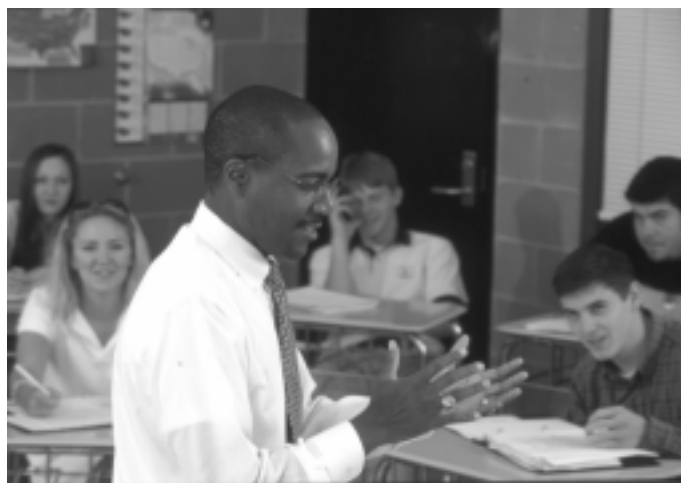
Survey of the physical sciences, including the basic elements of physics, chemistry, geology, and astronomy. Prerequisite: Successful completion of MAT 109 or higher.

PSC 101                      Intro to Physical Science I                      6 qh

An introductory course in the physical science drawing its material from the elements of physics and chemistry. Stress is given to the basic principles and laws of physical science. Not open to students who have college credit in chemistry or physics. Includes lab. Prerequisite: Successful completion of MAT 099 or placement.

PSC 102                      Intro to Physical Science II                      6 qh

An introduction to physical science, focusing on elements of astronomy, meteorology, oceanography, and geology. Emphasis is placed on examining the interrelationships of the forces acting upon the earth and its structures. Not open to students who have college credit in astronomy or geology. Includes lab. Prerequisite: Successful completion of MAT 099 or placement.



*Derrick Moffitt, faculty member on the Milledgeville campus, with students in his political science class.*

**POLITICAL SCIENCE**

PLS 101                      Intro to American Government                      5 qh

An introduction to national, state, and local government in the United States that examines the evolution of government from the writing of the U.S. Constitution to the modern day struggles of American politics. Special attention will be given to political development in the last thirty years. This course satisfies legislative requirements for U. S. and Georgia Constitutions.

PLS 105                      State and Local Governments                      5 qh

This is an introduction to state and local government that examines the types and forms of governments that exist. The primary focus will be the functions and problems of state and local governments

PLS 200                      Intro to International Politics                      5 qh

An introduction to the contemporary international system. State and non-state actors and instruments used to achieve their objectives. Approaches to peace including arms control, international organizations and international law will be examined.

**PSYCHOLOGY**

PSY 200                      Intro to Psychology                      5 qh

The course is a study of general psychology which includes the fundamental theories of psychology, the relationship of psychology to other disciplines and the application of psychology to human relations.

PSY 203                      Human Growth and Development                      5 qh

The study of the various areas of human development from conception to old age and death. **Cross-listed as EDN 206.**

PSY 205                      Psychology of Adjustment                      5 qh

A study of the fundamental principles of good mental health. Normal and abnormal reactions to stress and conflict are examined, with an emphasis on healthy techniques of adjustment.

PSY 207                      Educational Psychology                      5 qh

A study of the application of behavioral science to issues related to teaching and student learning with a focus on the cognitive and emotional learning of children and adolescents. **Cross-listed as EDN 207.**

**READING**

RDG 099                      LSS Reading                      5 qh

Institutional credit only

A course for students needing supplemental preparation in basic reading. Prerequisite: Placement by examination and/or recommendation of the Division Chair of Education and LSS.

## RELIGION

**REL 210 Old Testament 5 qh**  
A study of the nature, content, and problems of the Old Testament literature with emphasis given to historical data, literary forms and outstanding personalities.

**REL 213 New Testament 5 qh**  
A study of the nature, content, and problems of the New Testament literature with emphasis given to historical data, literary forms and outstanding personalities and usage in the early Christian community.

**REL 220 World Religions 5 qh**  
A study of the origins, beliefs, development, and cultural significance of major world religions.  
Prerequisites: RDG 099 and ENG 099. **Cross-listed as HIS 220.**

**REL 225 Religion in America 5 qh**  
A survey of major religion patterns and developments in the United States from colonial period to present. Emphasis on development of Western and non-Western religious bodies. Prerequisites: RDG 099 and ENG 099. **Cross-listed as HIS 225.**

## SOCIOLOGY

**SOC 200 Intro to Sociology 5 qh**  
The study of human society, the nature of culture and its organizations. Applications of communication, socialization, mobility, and population growth are analyzed. A comprehensive study of research methods, theories, and principle findings in the field of sociology.

**SOC 201 Social Problems 2 qh**  
An analysis of a diversified society in relation to social events that occur in contemporary society. Changes in social norms, social goals, and values are a primary concern. Social disorganization as it applies to family, economics, religion, and other social institutions is discussed.

**SOC 202 Social Problems 2 qh**  
A continuation of SOC 201.

**SOC 203 Social Problems 2 qh**  
A continuation of SOC 202.

**SOC 205 Social Problems 5 qh**  
SOC 201, 202, and 203 combined and taught in one course.

**SOC 206 Juvenile Delinquency and Procedures 5 qh**  
A detailed examination of juvenile delinquency in the United States. Course topics will include: social causes, apprehension and processing, court procedures, and rehabilitation. **Cross-listed as CRJ 104.**

**SOC 207 The Family 5 qh**  
The study of the family as a basic social institution. Course includes alternative behaviors in contemporary family life, changes in family patterns, and marital adjustments and challenges.

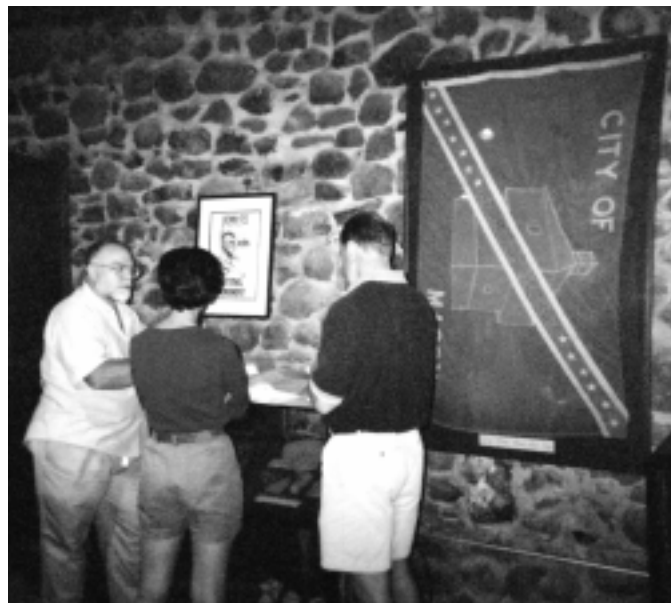
## SPANISH

**SPA 101 Elementary Spanish I 5 qh**  
A course for beginners, covering the elements of Spanish grammar, pronunciation, composition, translation, and reading.


**SPA 102 Elementary Spanish II 5 qh**  
A continuation of the study of Spanish grammar, pronunciation, composition, translation, and reading begun in SPA 101. Prerequisite: SPA 101.

## WELLNESS

**WEL 154 Wellness 2 qh**  
A course designed to provide students with knowledge of the wellness lifestyle including: physical fitness, nutrition, stress management and sexually transmitted diseases.



*GMC Warner Robins faculty member Ted Ramsdell and a student interview a veteran as part of a service project at the Fort Hawkins site in Macon.*



# Who Teaches The Courses

## MILLEDGEVILLE CAMPUS

Donna Estes . . . . . Faculty Secretary

## MILLEDGEVILLE CAMPUS FULL TIME FACULTY

Anderson, Cynthia  
Natural Science  
MS, Biology Ed. North Ga. C&SU  
BS, Biology, North Ga. C&SU

Burks, John Taylor  
Physical Ed.  
MS, Health & Physical Ed., GC&SU  
BS, Biology/General Science Ed.,  
Mississippi State U.

Couch, Marilu  
Computer Info Systems  
MEd, Business Ed. & BS, Business Ed., GC&SU

Council, Beverly  
History  
Social/Behavioral Science/Physical  
Education Division Chair  
MEd, History Ed., AB, History/Political  
Science, GC&SU

Curtis, Dr. Jerry  
Chemistry  
PhD, Chemistry, Florida State U.  
MSA, Public Administration, GC&SU  
AB, Chemistry/Math, Pfeiffer College

Daugherty, Dr. Tracy  
English  
PhD, English, U. of Ga.  
MA, English, U. of Arkansas  
BS, Spring Hill College

Davis, Ether  
Business  
Business/CIS Division Chair  
MEd, Business Ed. & BS, Business Ed.,  
GC&SU

Fairbrass, Mark  
Biology  
Abserywyth Post Graduate Certificate,  
Ed., U. of North Wales  
BS, Aquatic Biology, U. College of Wales

Farmer, Charles  
LSS English  
Testing Coordinator  
BA, English, GC&SU

Fischer, Ellen  
Mathematics  
MS, Mathematics with Statistics Concen-  
tration, Drexel U.  
BS, Mathematics & BA, German, U. of  
Richmond

Harmon, Leonard  
Physical Education  
Assistant Athletic Director  
MS, Ed./Health/Physical Ed. & BS, Ed.,  
Ga. Southern U.

Hastings, William  
Art  
MFA, U. of Wisconsin  
MS, Fine Arts, Art & BFA, Pittsburgh State U.

Isaac, Susan V.  
English  
MA, English & BS, English and  
Psychology, East Tennessee State U.

Harne, Heidi Hoffman  
Natural Science  
Dr. of Physical Therapy, Slippery Rock U.  
BS, Biology, Stetson U.

Koehler, Laurel  
LSS English and Reading  
Writing Center Director  
BS, English, Troy State U.

Lawrence, Linda  
English  
MEd, English, North Ga. C&SU  
BA, English, Erskine College

Markwalter, J. Ray  
Biology  
MAT, Secondary Ed., GC&SU  
BA, Biology, Mercer U.

Mayo, Tony  
Psychology  
MS, Psychology & BS, Psychology/Political  
Science, GC&SU

Moffitt, Derrick  
Political Science  
MA, Political Science, Ga. Southern U.  
BA, Political Science, Newberry College

Parks, Judy Ann  
LSS English  
Reading Coordinator  
BA, English, GC&SU

Payne, Dr. Paula  
Humanities Division Chair  
PhD, English, U. of Southwestern Louisiana  
MA, English, Middlebury College  
BA, English, U. of Southwestern Louisiana

Peckham, Dr. Joel B., Jr.  
English  
PhD, English Literature, U. of Nebraska  
MA, English Literature, Baylor U.  
BA, English Literature, Middlebury College

Pennington, Kelly Weems  
Mathematics  
Math Division Chair  
MEd, Math Education GC&SU  
BS, Math, Ga. Southwestern College

Rice, Dr. Ramona  
Biology  
Natural Science Division Chair  
PhD, Botany/Bacteriology, & MS,  
Botany/Bacteriology, U. of Arkansas  
BS, Chemistry & Biology, Ouachita Baptist U.

Rowland, Jim  
Math  
MA & BS, Electrical Engineering,  
Georgia Tech

Shuman, Susan  
LSS Math  
MAT, Secondary Ed., GC&SU  
BA, Math, Furman U.

Simpson, Jane  
Director of the Library  
MLS, Library Science, U. of S Carolina  
BA, GC&SU

Smith, Nancy  
LSS Math  
AB, Biology, GC&SU

Spivey, Jodi W.  
Political Science  
MPA, Public Administration & BS,  
Criminal Justice, GC&SU

Whigham, Phillip  
History  
MA, History & BA, History, Valdosta  
State U.

Tatum, Jeff  
Health & Physical Ed./LSS Math  
MEd, Physical Ed. & BS, General  
Studies, Delta State U.

Youngblood, Dr. Elizabeth  
Education  
Education/LSS Division Chair  
EdD, Education Adm., U. of Ga.  
EdS, Guidance and Counseling, U. of Ga.  
MEd and BS, Elementary Ed., GC&SU

## **MILITARY SCIENCE DIVISION FACULTY**

Hall, MAJ Thomas K.  
Military Science 400  
MMAS & BS, History, GC&SU

Sofran, MAJ Greg  
Military Science 100  
MAS, Telecommunications &  
Management, Golden Gate U.  
BS, Electrical Engineering, Point Park College

Cockrell, SSC Michael  
Military Science 300  
BS, Math, Central Texas College

## **STAFF MEMBERS WHO TEACH**

Anderson, Dr. John W.  
Political Science  
PhD, Political Science, Emory U.  
MS, International Law/Politics, Florida State U.  
BS, Social Science Ed., Johnson State College

Beer, Patrick  
Ethics  
MMAS, Command & General Staff, Ft  
Leavenworth, KS  
MA, Computer Resource Mgmt., Webster U.  
BA, History, Augusta State U.

Deen, Lauren  
Business  
MA, Management & BA, Management,  
GC&SU

Madden, Ed  
Accounting  
MBA, Syracuse U.  
BA, Management, Ga. Tech

Moore, Linda W.  
Biology  
MEd, Biology, & BA, Biology, GC&SU

Olivier, Ray  
Psychology/ Ethics  
Director of Personal Support Services  
JD, Loyola U.  
BA, Education, Nicholls State U.  
AA, St. Joseph Seminary

Shelor, Edward  
Ethics/GMC100  
MS, Public Administration, Troy State U.  
BA, Management, GC&SU

Smith, Patricia  
LSS English  
BA, English, GC&SU

## **ADJUNCT INSTRUCTORS**

Adams, Michael  
LSS Math  
BA, Math, GC&SU  
BS, Physics, Clemson U.

Brumfield, Teresa  
English  
MA, English, Florida State U.  
BA, English, Emory U.

Cowan, K. Holley  
Sociology  
MA, Social Work, U. of Pennsylvania  
BA, Sociology, Ga. Southern U.

Deloach, Molody  
Mathematics  
MEd & BS, Mathematics, GC&SU

Dies, Dr. Jeri  
Spanish/French  
PhD, Foreign Lang. Ed., U. of Texas /Austin  
MA, English Language, Oklahoma State U.  
BA, French, U. of Central Oklahoma

Mitchem, Donna  
LSS Math/Reading  
BA, Health/PE/Biology, Tift College  
BA, Middle Grades Ed., GC&SU

Murphy, Millie  
Education  
MEd, Minot U.  
MEd, & BS, Education, Ga. State  
College for Women (GC&SU)

Smith, Gail  
Criminal Justice  
MPA, Adm. Systems, & BS, Criminal  
Justice, GC&SU

White, Willie Dr.  
Criminal Justice  
EdD, Organizational Leadership, U. of  
Sarasota Florida  
MS, Criminal Justice, & BS, Criminal  
Justice, Albany State College

Williams, Herbert (Bert)  
History  
MA, History, U. of Ga.  
BA, History, Davidson College

## **ATLANTA CAMPUS '02-'03 FULL TIME FACULTY**

Bell, Christopher  
Coordinator of Humanities  
English  
MA, English, Western Carolina U.  
BA, English, Piedmont College

Butts, Leverette  
Coordinator of LSS  
English  
MA, English, & BA, Philosophy, State U.  
of West Ga.

Davis, Mary Helen  
Coordinator of Social Sciences  
History  
MA, History & BA, GC&SU

Dorsett, Dr. Diane  
Coordinator of Natural Sciences  
Biology/Math  
PhD, Immunology & Microbiology,  
Emory U.  
MS, Genetics, U. of Ga.  
BS, Biology, Emory U.

Hobson, Patricia  
Coordinator of Mathematics  
Mathematics  
MAT, Mathematics, Emory U.  
BA, Mathematics, Birmingham Southern College

Simmons, Isaac  
Coordinator of Business  
Computer Info Systems and Mathematics  
MS, Mathematics, U. of Tennessee  
BS, Mathematics, Knoxville College

## **STAFF MEMBERS WHO TEACH**

Condon, Deborah  
Education/GMC 100A  
MS, Education/Curriculum, U. of New Orleans  
BS, Education/Communications, West  
Chester U.

## **ADJUNCT INSTRUCTORS**

Arnold, Peter  
History  
MA, History, Ga. State U.  
BA, History, New Mexico College of  
Agriculture & Mechanic Arts

Bunn, Henry Jr.  
Business  
MBA, Golden Gate  
BS, Liberal Arts, U. of New York  
BS, Business Management, Ricker College

Carroll, Charles  
Criminal Justice  
MPA, Columbus State U.  
BS, Sociology, State U. of West Ga.

Chen, Dr. Chung K.  
Math/Physics  
PhD, Physics, National U. of Sc. & Tech.  
BS, Physics/Math, Fudau U., Shanghai

Conklin, Dr. George  
History  
PhD, U. of North Carolina  
MA, History, U. of North Carolina  
BA, Music/Philosophy, U. of Tennessee

Cook, Dr. Alvin  
Psychology  
EdD., Atlanta U.  
MA, Administration, Morehouse College  
BA, Religion/Psychology

Dixon, Dr. Henry  
LSS English/English/Reading  
DA, English/Humanities, Clark Atlanta U.  
MA, Reading, Atlanta U.  
BS, Eng. & Vocal Music, Alabama A&M

Eley, Dr. Ruth  
Political Science  
PhD, Political Science, Clark Atlanta U.  
MPA, Public Administration, Atlanta U.  
BA, Sociology, Hofstra U.

Elkins, Phil  
Music  
MA, Music, Northwestern U.  
BME, U. of Oklahoma

Franks, Dr. Parthenia  
English/Public Speaking  
PhD, Spch. Communication, Ga. State U.  
MA, Speech Pathology, Howard U.  
BA, Language Arts, Morgan State U.

Gaspierik, Teresa  
Education  
Ed.S., West Ga. College  
MEd, Ga. State U.  
BS, Education, U. of Ga.

Gilstrap, Shannon  
English  
MA, English, Clemson U.  
BA, English, Piedmont College

Harford, Dr. Lee  
History  
PhD, History, Florida State U.  
MA, History, Kansas State U.  
BA, History, Norwich U.

Hawkins, Erskine, Jr.  
Accounting/Business  
MS, Professional Accountancy, Ga. State U.  
BA, Business Adm., Morehouse College

Kemp, Melissa  
English  
MA, English, Virginia Polytechnic  
Institute  
BA, Psychology, Hollins College

Kendrick, Miranda  
Computer Info Systems  
BS, Computer Information Systems, St.  
Leo College  
BA, Business Admn., St. Leo College

King, Arthur  
Criminal Justice  
MA, Criminal Justice, Webster U.  
BS, Liberal Arts, U. of the State of NY

Lapp, Linda  
Computer Info Systems  
MA, Business, Central Michigan U.  
BA, Business Administration/Computer  
Info. Sys., St. Leo College  
AAS, Business Mgmt., Texas College

Ledbetter, Donald Steven  
Criminal Justice  
MPA, Justice Administration, Columbus  
State U.  
BS, General Studies, Liberty U.

Lehman, Charles  
Marketing/Management  
MBA, Mkt. & Manage., U. of Cincinnati  
BS, Business, Miami U.

Mann, Christine  
Psychology  
EdS, Ga. State U.  
MEd, Education, Ga. State U.  
BA, Spch. Communc., Wake Forest U.

Merritt, James  
Criminal Justice  
MEd, Sociology, U. of North Carolina  
BA, Criminal Sociology, San Francisco  
State College

Mitchell, Henry  
Accounting/Economics  
MBA, Accounting & MA, Economics, U.  
of Central Oklahoma  
BBA, Accounting & BS, Marketing, U.  
of Central Oklahoma

Piet, David  
Management  
MBA, Management, U. of Oklahoma  
BS, Business Finance, U. of Southern  
Mississippi

Rinker, George  
Psychology  
MS, Counseling, Ga. State U.  
BS, Business & BA, Education, Presbyte-  
rian College

Risher, Dr. John  
Zoology, Toxicology  
PhD, Toxicology, U. of Cincinnati  
MS, Miami U.  
BA, Zoology, Miami U.

Ruiz, Felix  
Spanish  
BA, Elementary Ed., Interamerican U.

Sellers, Eric  
Criminal Justice  
MS, Criminal Justice/Sociology & BS,  
Criminal Justice, Grambling State U.

Sowell, Rosa B.  
Mathematics  
MA, Mathematics Education, Atlanta U.  
BA, Mathematics, Morris Brown College

Tarkington, Timothy O.  
English/Art  
MFA, English, U. of NC, Greensboro  
BA, Journalism, U. of NC, Chapel Hill

Taylor, Claudia Ann  
Psychology/Counseling/GMC100/Wellness  
MEd, Counseling Psychology & BSN,  
Nursing, Ga. State U.

Thompson, Dr. Debra  
Education, GMC 100A  
PhD, Special Education, U. of Ga.  
MEd, Education, Ga. State U.  
BS, Education, U. of Ga.

Uttley, Jackie  
EdS, Guid. & Counsel., S.U. of W. Ga.  
MEd, Ed., U. of Oklahoma  
BS, Ed., North Texas S. U.

Washington, Heyward  
Math  
MCRP, City Planning, Ohio State  
BS, Math, Morris College

Williams, Emanuel L.  
Sociology  
MDiv, Theology, Emory U.  
MEd, Boston U.  
BA, Physical Education, U. of California

Wright, Brenda  
Speech  
MA, Media Communications & BA,  
Journalism, Governors State U.

Yu, Moona  
Music  
MA, Music, U. of Iowa  
BA, Music, Augustana College

## **AUGUSTA FACULTY '02-'03 FULL TIME FACULTY**

Blackwelder, Ralph B.  
Computer Info Systems  
MBA, BS, Business, Breanau U.  
AAS, Gen. Studies, Ga. Military College

Brown, Dr. Jill  
Management and Economics  
PhD (Candidate), Business Administra-  
tion, U. of Ga.  
MBA, Augusta State U.  
BA, Economics, Lehigh U.

Brown, Dr. Kathleen  
Biology/Chemistry  
Coordinator of Natural Sciences  
PhD, Biochemistry, U. of Illinois Medical  
Center  
BS, Biology, Roosevelt U.

Daniels, Larry  
Psychology  
PsyD, Florida Institute of Technology  
MS, Clinical Psychology, Florida Institute  
of Technology  
BA, Psychology, U. of Central Oklahoma

Davis, Rebecca H.  
Biology  
MS, Biology, St. Louis U.  
BA, Biological Sciences, Clemson U.

Finger, Gloria  
Learning Support Services and Education  
Coordinator of Learning Support Services  
and Education  
MEd, Adult & Voc. Ed., Ga. Southern U.  
BA, Elementary Ed., U. of Wisconsin

Flannigan, Dr. Alice P.  
History  
Coordinator of Social Sciences  
PhD, MA, History, U. of South Carolina  
BS, Govt. & Public Adm., American U.



Hamilton Jr., Hugh M.  
Business and Computer Info Systems  
Coordinator, Business/Computer Info Systems  
MPA, Ga. Southern U.  
BS, Computer Information Systems, Troy  
State U.

Hayes, John J.  
Criminal Justice  
Division Chair, Criminal Justice  
MS, Criminal Justice, Westfield State College  
BS, Criminal Justice, Northeastern U.

Holcolmb, Sandra  
Learning Support Services Mathematics  
MA, Mathematics Ed., U. of Miami  
BA, Mathematics Education, U. of Tulsa

Holmes, James  
Accounting & Economics  
MBA, Mgmt. & BA, Psychology, Auburn U.  
CPA

Kitchens, Dr. Susan A.  
Biology  
PhD, Cell Biology and Anatomy, Medical  
College of Ga.  
BS, Augusta State U.

Mark, Arthur B.  
Mathematics  
PhD (Candidate) U. of South Carolina  
MS, Mech. Engineering, U. of Illinois  
MA, Computer Data Mgmt., Webster U.  
BS, Mech. Engineering, U. S. Military  
Academy

McCraney Jr., John L.  
English  
MA, English, Birmingham-Southern  
College  
AB, English, U. of South Carolina

Miller, Dr. David W.  
Chemistry  
PhD, Physical Chemistry, Purdue U.  
BS, Chemistry, Augusta College

Peacher, Niles  
Political Science  
MPA, U. of Ga.  
BS, Secondary Ed., Austin Peay State U.

Proefrock, Vicki  
History  
MA, History, Ga. Southern U.  
BA, History, Augusta State U.

Simon, Paul N.  
English  
MS, Education, U. of Southern California  
AB, Sociology, San Francisco State U.

Swedan, Dr. Nahla  
English  
Coordinator of Humanities  
PhD, Literature, Minia U. and Ga.  
Southern U.  
MA, BA, English, Minia U.

Trabue, William C.  
Mathematics  
Coordinator of Mathematics  
PhD (Candidate) U. of Ga.  
MS, Teleprocessing Science, U. of  
Southern Mississippi  
BS, Engineering, United States Military  
Academy

Williams, Beth-Danielle  
Sociology  
MS, Clinical Gerontology, Baylor U.  
BS, Natural Science, Fordham U.

### **STAFF MEMBERS WHO TEACH**

Burton, Emory Allen  
History  
MA, History, Old Dominion U.  
MBA, Management, New York Institute  
of Technology  
BBA, Retailing, U. of Ga.  
BS, Government, U. of Maryland

Hendricks, George Brian  
History/Religion  
MA, History, Ga. Southern U.  
MDiv, Theology, The Southern Baptist  
Theological Seminary  
BA, Religion and Greek, Furman U.

Williams, Fredie J.  
Computer Info Systems  
MSA, Information Resource Management,  
Central Michigan U.  
BA, Psychology, Coker College

### **ADJUNCT INSTRUCTORS**

Barnes, Virginia  
English  
MA, English Education, New York U.  
BA, English, Paine College

Barrow, Constance D.  
Physical Science and Environmental  
Studies  
EdS, MEd, BS, Science Education, Ga.  
Southern U.

Bass, Charles  
Criminal Justice  
MPA, Ga. Southern U.  
BS, Criminal Justice, Armstrong State  
College

Beard, Nancy A.  
Mathematics  
MEd, Mathematics, SC State U.  
BS, Mathematics, Voorhees College

Bender, Dr. M. Lorraine  
Biology  
PhD, Nutrition/Biology, Texas Women's U.  
MEd, Health Education, Ga. Southern U.  
BS, Chemistry/Dietetics, Texas Women's U.

Casher, Christine L.  
LSS English and Reading  
MEd, Integrated Studies, Cambridge College  
BS. Ed., English, Ga. Southern U.

Christman, William E.  
History  
MA, History, U. of South Carolina  
BA, History, Armstrong State College

Carswell, Cheryl A.  
Psychology  
MS, Foundations of Ed., Troy State U.  
BA, Psychology, Augusta State U.

Christine, Bobby  
Political Science and Criminal Law  
JD, Samford U.  
BA, Political Science, U. of Ga.  
AA, General Studies, Ga. Military College

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Accounting  
MBA, Management, Augusta State U.  
BS, Accounting, U. of Nebraska  
CPA

Duffy, Edward  
Learning Support Services Mathematics  
MBA, U. of Oklahoma  
BS, Electronic Physics, LaSalle U.

Embry, Jean L.  
Psychology  
MA, Psychology/Counseling/Guidance, U.  
of N. Colorado  
BA, Music & Art, Temple U.

Gardner, Dr. Harold L.  
Psychology  
PhD, Psychology, U. of Ga.  
BA, Psychology, Mercer U.

Graves, Arthur L.  
English  
MA, English Education and BA, English  
Education, U. of South Florida

Hall, Trace  
Learning Support Services Math  
MEd, Secondary Mathematics, Augusta  
State U.  
BS, Education, U. of Ga.

Harris, Dr. Michael Brennan  
Wellness  
PhD, Exercise Physiology, U. of Texas @  
Austin  
MA, Exercise Physiology, U. of North  
Carolina @ Chapel Hill  
BS, Kinesiology, College of William & Mary

Jenereaux, Dale R.  
Criminal Justice  
MS, Criminal Justice Education, Troy  
State U.  
BS, Criminal Justice, Brenau U.

Jones II, Harold V.  
Political Science  
JD, Law, North Carolina Central U.  
BA, Political Science, South Carolina State U.

Kaminer, Dana  
Sociology  
MSW, BA, Sociology, U. of South Carolina

Koo, Dr. Bon-Jun  
Environmental Science  
PhD, Environmental Studies, U. of California  
MS, BS, Agricultural Chemistry, Kon-Kuk U.

Lakeman, Doris D.  
Speech and LSS English  
MA, Speech, Abilene Christian U.  
BA, Speech and English, U. of Maryland

Lavigne, John O.  
LSS Mathematics  
MS, Computer Information Systems, Boston U.  
BS, Electrical Engineering, La. State U.

Lewis, Dr. Frank D.  
Psychology  
PhD, Psychology, U. of Arkansas  
MA, Psychology, U. of West Florida  
BS, Psychology, Florida Southern College

McBurney, Marie N.  
LSS English  
MS, Business Education, Marywood College  
BA, English Education, Niagara U.

Miller, Dr. Kurt D.  
Communications-Electronics/Religion  
DMin, MDiv, Erskine Seminary  
MS, Business Administration, Boston U.  
BT, AAS, Electronic Engineering Tech., New York Institute of Technology

Moak, Nancy M.  
Education  
EdS, Administration, Ga. Southern U.  
MS, Special Education, Mississippi State U.  
BS, Elementary & Special Education, Mississippi State U.

Nash, Thomas A.  
Criminal Justice  
MPA, Criminal Justice, Brenau U.  
BS, Criminal Justice, Brenau U.

Nunnally, Mary  
Mathematics  
MAT, Mathematics, Emory U.  
BS, Mathematics, Ft. Valley State U.

Pearson, Robert F.  
Economics, Management, and Business  
MBA, Rivier College  
BS, Management, U. of Tampa

Powell, Valarie J.  
LSS Mathematics  
MS, Instructional Performance Technology, Boise State U.  
BS, Secondary Ed./Math, U. of Pittsburgh

Poole, Dr. Gertrude Ann  
French  
PhD, Arts in Humanities, Clark-Atlanta U.  
MA, French, Tufts U.  
BA, French/Secondary Ed. Spellman College

Ramsey, Sylvia L.  
Speech  
MA, Speech Communications, Arkansas State U.  
BSE, Speech/Theater/Art, Southwest Missouri State U.

Reynolds, Connie S.  
LSS Reading  
MEd, Elementary Education, Northwest Missouri State U.  
BS, Elementary Education, Northwest Missouri State U.

Rowe, Cara  
Business Law and Accounting  
JD, Law, U. of Tulsa  
MBA, Augusta State U.  
BBA, Accounting, Augusta College

Smith, Gordon  
Biology  
MS, Microbiology, Texas A & M U.  
BS, Biology/Chemistry, Southwestern U.

Stewart, Martha  
English  
MST, English, Ga. Southern U.  
BA, English, Augusta College

Swilley, Donald  
Learning Support Services Math  
MEd, Mathematics Education, U. of Ga.  
BS, Mathematics Education, Mississippi State U.

Thompson, Candida M.  
Spanish  
MEd, Education Leadership, Augusta State U.  
BA, English as a Second Language, U. of Puerto Rico

Turner, Dr. Robert W. Jr.  
English  
PhD, Education, Walden U.  
MEd, Secondary Education, Ga. State U.  
BA, English, Benedict College

Waldrep, Alicia G.  
Music Appreciation  
MM, Music, U. of Wisconsin  
BS, Music Education, Bob Jones U.

White, Lowell  
Computer Info Systems  
MBA, Management, Texas Tech U.  
BBA, U. of Miami

Wildy, Ralph L.  
Mathematics  
EdS, Adult Education, Ga. Southern U.  
MEd, Human Services, Boston U.  
BSEd, Mathematics, Southeast Missouri State U.

Woodard, Taylor  
Accounting  
Master of Accounting, U. of Florida  
BS, Accounting, U. of Florida  
CPA

Wright, Rebecca A.  
LSS English  
JD, Mercer U.  
BA, English, Randolph-Macon Woman's College

Zetterberg, Robert W.  
Computer Info Systems  
MS, Information Management, Florida Institute of Technology  
BS, Business Adm., Northeastern U.

## **COLUMBUS CAMPUS '02-'03 FULL TIME FACULTY**

Khan, Latif  
Biology  
Coordinator of Natural Sciences  
MS, Biology, Hyderabad U.  
BS, Biology, Osmania U.

Kaufman, Randy  
History  
Coordinator of Social Science  
MA, History, U. of Florida  
BA, History, U. of California, Santa Barbara

Lumbard, Trina  
Math  
Coordinator of Mathematics  
MEd, Mathematics Education, Columbus State U.  
BS, Mathematics, Columbus State U.

Norvell, Linda  
LSS English  
Coordinator of LSS  
BA, French & English, Arkansas Tech U.

## **STAFF MEMBERS WHO TEACH**

Dixon, Jim  
Psychology  
MEd, Counseling, Auburn U.  
ABD, Counseling/Psychology, Auburn U.  
BS, Psychology, Columbus College

Dumas, Dawyn  
Education, Psychology  
MS, Counseling/Psychology, Troy State U.  
MS, Educational Administration, Florida State U.  
BA, Social Work, U. of West Florida

### **ADJUNCT INSTRUCTORS**

Arrington, John  
Criminal Justice  
MS, Criminal Justice & BS, Criminal Justice, Troy State U.  
AS, Criminal Justice, Chattahoochee Valley College

Bouldin, Christine  
Spanish  
MHS, Spanish & BA, Spanish, Auburn U.

Brackin, Michael  
Learning Support Services Math  
BS, Math Education, Auburn U.

Buck, Kellie  
Sociology  
MSW, Social Work, Wayne State U.  
BS, Psychology/Social Work, Drury Col.  
AAS, Northern Virginia CC

Ceccato, Jack  
English  
Sixth Yr. Certificate, English Education, Auburn University,  
MEd, English Education, Columbus State U.  
BA, Rutgers U.

Jarrett, Bill  
Education/ Psychology  
EdS, Administration & Supervision, Ga. State U.  
MEd, Behavior Disorders & BA,  
Psychology, Columbus State U.

Jones, Christine  
Political Science  
MPA, Public Administration, BS, & AAS,  
Columbus State U.

Lawson, Wendi  
Physical Education/ Wellness  
MS, Physical Education, Troy State U.  
BS, Physical Education/Health Education,  
Ga. Southwestern College

Porterfield, Anona  
Computer Info Systems  
MEd, Columbus State U.  
BA, Lincoln U.

Sadler, Debra  
Computer Info Systems  
MAT, Business Education, Troy State U.  
BS, Business Education, Auburn U.

Terry, Stephanie  
English  
MAT, Business Ed., Troy State U.  
BS, Business Ed., Auburn U.

### **MADISON FACULTY '02-'03 STAFF MEMBERS WHO TEACH**

Fontaine, Bernard A.  
Political Science  
PhD, Political Science, Ga. State U.  
MPA, Public Administration & BS,  
Business Administration, Brenau U.

### **ADJUNCT INSTRUCTORS**

Abney, Katrina (Trina)  
Biology  
MS, Biology & BS, Biology, GC&SU

Berenger, Cindy  
Nutrition  
MPA, GC&SU  
BS, Home Economics/Nutrition, GC&SU  
AA, Truett McConnell Junior College

Bruce, Connie  
Computer Info Systems/Business  
Ed.S., Business Education & MEd,  
Business Education, U. of Ga.  
BBA, North GC&SU

George, Tracy  
Business, Economics, Computer Info Systems  
MBA, Business, DeVry U., Atlanta  
BA, Business, Ga. State U.

Green, Connie  
LSS Mathematics/Math  
MEd, Mathematics, U. of Ga.

Hanes, Janey  
Education  
MEd, Special Education & BS, Special Education, GC&SU

Kicklighter, Donna  
LSS Math/PE/Wellness  
MEd, English & BS, English Education,  
Ga. Southern U.  
AS, Waycross College

Kimbrough, Barbara  
Art  
MEd, Art Education, U. of Ga.  
BS, Art Education, GC&SU

Newsome, Kay Mercado  
Sociology  
MSA, Public Administration, GC&SU  
BS, Sociology, GC&SU

Pearson, Brooks T.  
Criminal Justice  
JD, Law, Emory U.  
BA, Marketing, Ga. State U.

Steelman (Drake), Mary T.  
Computer Info Systems  
MEd, Middle Grades, Ga. College  
BS, Early Childhood Ed., Ga. College

Ward, Tommi  
English  
MA, English, North Ga. College

Waston, Harold  
LSS Math  
Specialist in Education, Administration/  
Supervision, U. of Ga.  
MEd, Math, GC&SU  
BA, Economics, Mercer U.

### **SANDERSVILLE ADJUNCT INSTRUCTORS**

Anderson, Cheryl  
Mathematics & LSS Mathematics  
MEd & BA, Math, GC&SU

Camp, Angela  
Mathematics & LSS Mathematics  
MEd, Math, Ga. Southern U.  
BA, History, LaGrange College

Chapman, Henry  
Criminal Justice  
MEd, Rehabilitation Counseling, U. of Ga.  
BS, Recreation, Ga. Southern College

Doolittle, Allison  
History/Political Science  
EdS, Social Science, MEd, Social Science Education, & BS, History Ed., GC&SU

Holbert, Dr. Robert  
Political Science  
PhD, Political Science, U. of Arizona  
BA, Political Science, Arizona State U.

Jones, Vivian  
LSS English/Reading  
EdS, Middle Sch. Ed., Ga. Southern  
MEd, Middle Sch. Education, GC&SU  
BS, Elementary Ed., U. of Alabama

Lewis, Michael  
English  
MA, English Education, Ohio State U.  
BA, English, Paine College

Muller, Samuel  
Physical Education & Wellness  
MEd, Exercise Physiology & BS, Health Promotion, Auburn U.

Raines, Lora  
English  
MEd, English Education & BS, English Education, Ga. Southern U.

Robards, Paul  
English/History  
MLS, Library Science, U. of Southern Mississippi  
BA, History/Anthropology, Piedmont College

Steelman (Drake), Mary T.  
 Computer Info Systems  
 MEd, Middle Grades & BS, Early  
 Childhood Education, GC&SU

Strickland, Sandy  
 Education  
 MEd, Special Education, GC&SU  
 BS, Physical Education, Indiana State U.

Twombly, Sheila  
 History  
 MEd, History, GC&SU  
 BA, History, Bethel College

Wilson, Donna  
 Computer Info Systems  
 MST, Business, Ga. Southern  
 BS, Office Admn., Ga. Southern U.  
 AS, Business, Andrew College

Winningham Sr., James Robert  
 Criminal Justice  
 FBI Academy Graduate  
 BS, Criminal Justice, Valdosta State U.

Wolf, Patricia  
 Sociology  
 MS, Clinical Social Work & BS,  
 Criminology, Florida State U.

**VALDOSTA  
 FULL TIME FACULTY**

Altman, Dr. Jennifer  
 Education/LSS Reading  
 PhD, Education, Florida State U.  
 MEd, Education, & BS, Education,  
 Valdosta State U.

Brzezienski, Donna  
 Sociology  
 Coordinator of Behavioral Science  
 MS, Sociology, BS, Criminal Justice, &  
 BS, Sociology, Valdosta State U.

Cronin, Kevin  
 History  
 MA, History, & MEd, Business Educa-  
 tion, Valdosta State U.  
 BS, Business Mgmt., U. of Maryland

Hassouna, Mouyyed  
 Political Science  
 MA, Political Science, U. of Cincinnati  
 BA, Middle East Studies, Bir Zeit U.

Miller, Kerri  
 English  
 Humanities Department Coordinator  
 MA, English, Valdosta State U.  
 BA, English, St. Andrews College

Milner, Tom  
 Mathematics  
 LSS Coordinator  
 MEd, Mathematics Ed., Valdosta State U.  
 BS, Mathematics, Valdosta State U.

Odom, Ghada  
 LSS Math  
 BS, Secondary Education/Math, Valdosta  
 State U.

Thompson, Frank  
 Biology  
 MS, Biology, Ga. Southern U.  
 BBA, Business Administration, Valdosta  
 State U.

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Adams, Stacey  
 Political Science  
 MPA, Public Administration, California  
 State U.  
 BA, Social Sciences, U. of California @  
 Berkeley

Bass, Bethanie  
 LSS English  
 BS, English, Louisiana State U.

Burroughs, James  
 Biology  
 MEd, Secondary Education/Biology &  
 BS, Biology, Valdosta State U.

Cole, Lamar  
 Criminal Justice  
 JD, Law, U. of Ga. Law School  
 BA, English, U. of Ga.

Davis, Sue  
 Psychology  
 MEd, Counseling/Guidance, MEd,  
 Behavioral Disorders, & BEd., Special  
 Education, Valdosta State U.

Davis, Tamela  
 LSS Math  
 MEd, Secondary Educ./Math & BEd.,  
 Secondary Ed., Valdosta State U.

Eilders, Sharon  
 Psychology  
 MS, Clinical Psychology & BS, Psychol-  
 ogy, Valdosta State U.

Graham, Kendell  
 Computer Info Systems.  
 MS, Business Education/Management,  
 Portland State U.  
 BS, Math/Physics, Central Michigan U.

Green, Larry  
 Biology/Wellness  
 EdS, Science, Nova U.  
 MEd, Physical Education & BS, Health/  
 Physical Education, Recreation, Valdosta  
 State U.

Greene, Dr. Lucy  
 Education  
 PhD, Education Leadership, Ga. State U.  
 EdS Education Leadership & MEd,  
 Special Education, Valdosta State U.  
 BS, Education, U. of Ga.

Halter, Wanda  
 LSS Math  
 BS, Mathematics, Valdosta State U.

Harrison, Dawn  
 LSS Math  
 BS, Mathematics, Valdosta State U.

Hipps, Charlie  
 Management  
 MA, Management, Webster College  
 BS, Business Admn., Rollins College

Hopper, Mary  
 Mathematics  
 MST, Mathematics, U. of Dayton  
 BS, Mathematics, Barry U.

Jordan, Cassandra  
 Sociology  
 MS, Sociology & BA, Sociology, Valdosta  
 State U.

Livermore, Harry  
 English  
 MS, Ed., English, Kansas State U.  
 BA, English, McPherson College

Livermore, Janice  
 Psychology  
 MEd, Elementary Sch. Guidance, U. of  
 Louisville  
 BS, Education, Purdue U.

Love, Linda  
 Computer Info Systems  
 BS, Business Administration, Florida  
 Southern College

Martin, Billy  
 Music  
 MEd, Music Education, Vandercool  
 College of Music  
 BS, Music Education, Ga. Southern U.

Martin, Dr. Robert  
 English  
 PhD, Humanities , Florida State U.  
 MDiv, Ashbury Theological Seminary  
 MA, History, MEd, Secondary Education,  
 & BS, Physics, Valdosta State U.

Melancon, Tulin  
 Economics/Business  
 MS, Business and HRD, Webster U.  
 BS, Business Adm., Hacettepe U.

Milner, Renate K.  
 History  
 MA, History & BA, History, Valdosta  
 State U.

Mori, Marlen  
 Art  
 MA, Art Education, U. of Alabama  
 BA, Art Education, Pembroke State U.

Moseley, Sharon  
Business  
MEd, Business Education, Ga. State U.  
BS, Christian Education/Secretarial  
Science, East Tennessee State U.

Odell, Larry  
LSS Math  
BS, Secondary Education/Math, Valdosta  
State U.

Paine, Mitchell  
English  
MA, English, & BA, English, U. of  
South Carolina

Patterson, Andy  
Sociology/ Psychology  
MA, Social Work, Atlanta U.  
MS, Sociology and Psychology & BA,  
Sociology, Valdosta State U.

Pitts, Evan  
Accounting/Economics  
MBA, Accounting, Old Dominion U.  
BS, Political Science, US Air Force  
Academy

Pope, Geri  
English  
MEd, English, Ga. Southern U.  
BA, English, Tift College

Reynolds, Marsha  
Criminal Justice  
MS, Criminal Justice & BA, Criminal  
Justice, Valdosta State U.

Roberts, Tana  
Computer Info Systems  
MS, Business Education & BS, Educa-  
tion, Valdosta State U.

Saeger, Dr. Richard  
Political Science  
PhD, Political Science & MA, Political  
Science, Miami U.  
BA, Political Science, Moravian College

Santas, Dr. Aristotelis  
Philosophy  
PhD, Philosophy, MA, Philosophy, & BA,  
Philosophy, Florida State U.

Scheuring, Robert  
Computer Info Systems  
MEd, Business Education, & BBA,  
Business Education, Valdosta State U.

Shealy, Ira  
Criminal Justice  
MPA, Justice Admn., Columbus State U.  
BAS, Resource Mgmt., Troy State U.

Shuman, Bart  
Physical Education/Wellness  
MEd, Health & Physical Education &  
BA, Health & Physical Education,  
Valdosta State U.

Smith, Debra  
LSS Math  
MEd, Middle Grades Math, Valdosta  
State U.  
BS, Elem. Ed., Rhode Island College

Spriggs, Renee  
Physical Education/Wellness  
MEd, Health & Physical Education &  
BS, Health & Physical Education,  
Valdosta State U.

Taw, Jimmy  
History  
MA, History & BA, History, Valdosta  
State U.

Thomas, Todd  
English  
MA, English, Valdosta State U.  
BA, English, Indiana U.

Udell, Benita  
LSS Reading and English  
BA, English Ed., Florida A & M U.

Walden, Hope L.  
English  
MEd, Secondary Education/English &  
BS, Secondary Education/English,  
Valdosta State U.

Watkins, Dan  
LSS Mathematics  
BS, Mathematics, Valdosta State U.

### **WARNER ROBINS CAMPUS FULL TIME FACULTY**

Ansbro, Terry  
English  
MA, English/Creative Writing, U. of Ga.  
BA, English/Professional Writing, U. of  
West Florida

Faraone, Linda  
Mathematics  
MEd, Education, Mercer U.  
BS, Mathematics, Mississippi State College  
for Women

Hill, Charles M.  
Education, Psychology, Sociology  
EdD, Educational Adm., U. of Ga.  
MEd, Counseling & Psychological  
Services & BA, English Ed., U. of North  
Carolina

Miller, Joe E.  
Economics, Business  
MSA, Mgmt. & MBA, Business, GC&SU  
BSIM, Mgmt., Ga. Tech

Ramsdell, Theodore (Ted)  
History  
MA, History & BA, History, GC&SU

White, Benjamin  
Natural Sciences  
MS, Biology & BS, Biology, GC&SU

### **STAFF MEMBERS WHO TEACH**

Wilcox, Dianne  
English  
MEd, English & BA, English Education,  
Mercer U.  
AA, Music Ed., Macon State College

### **ADJUNCT INSTRUCTORS**

Allen, Jerry  
Wellness, Physical Education  
MEd, Health, Physical Education &  
Recreation, Delta State U.  
BS, Physical Education, Tennessee  
Wesleyan College

Bass, E. Ralph  
History  
MA, History, U. of Virginia  
BA, History, Mercer U.

Burrell, Sue  
Biology  
EdS, Natural Science Ed., GC&SU  
MEd, Biology/Chemistry & BS, Biology,  
Mississippi State U.

Campbell, Lynn  
English and Public Speaking  
MEd, English Education, Mercer U.  
BA, Behavioral Science, Tift College  
AB, Behavioral Science/English, Mercer U.

Chapman, Marianne  
Early Childhood Education  
EdS, Library Media, GC&SU  
MS, Education K-4, Ft. Valley State U.  
BS, Home Economics Ed., Auburn U.

Chasteen, Stephen  
Computer Info Systems  
MSA, Logistics Management, GC&SU  
BBA, Computer Science, Austin Peavy  
State U.

Dobson, Hubert (Ron)  
Political Science  
MPA, & BS, Political Science, GC&SU  
AA, Logistics Mgmt., Ga. Military College

Dunstan, Shirley  
English/LSS English & Reading  
MEd, English Education & BA, English,  
Mercer U.

Fagundo, Carlos D.  
Accounting/Spanish  
MBA, Business & MSALM, Logistics  
Management, GC&SU  
BS, Indus. Engineering, U. of Puerto Rico

Fondal, Wesley  
Biology, Anatomy & Physiology  
MA, Biology, U. of the Incarnate World  
BS, Biology, Dillard U.

Hambrick, Victor  
LSS Mathematics  
MS, Middle Grades Education, Ft. Valley  
State U.  
BS, Occupational Education, Wayland  
Baptist U.

Hillstrom, Pamela  
LSS, Early Childhood Education/  
Education  
EdS, K-6 Elementary, Troy State U.  
BS, Early Childhood Education, Ga.  
Southwestern U.

Icard, Eddie  
Political Science  
MPA, General Administration, GC&SU  
BBA, Management, GC&SU

Maine, Marguarthe  
Art  
MFA, Art, MA, Art, & BS, Art Educa-  
tion, U. of Ga.

McKeen, Jack  
English  
MEd, English, GC&SU  
BA, English, Ft. Valley State College

Meese, James  
History  
MA, History, & BA, History, Youngstown  
State U.

Porter, Perry  
Music  
MCM, Church Music & Education, New  
Orleans Baptist Theological Seminary  
BME, Music Education, Southeastern  
Louisiana U.

Roquemore, James W.  
Criminal Justice  
MS, Criminal Justice, Ga. State U.  
BA, Criminal Justice, Tift College

Scott, Tim  
Wellness & Physical Education  
EdS, Administration, Troy State U.  
MA, Administration & MA, Health &  
Physical Education, GC&SU  
BS, Health & Physical Education,  
GC&S U

Siemens, Harry A.  
Mathematics  
MBA, Florida State U.  
MS, Electrical Engineering, Florida  
Institute of Technology  
BS, Electrical Engineering, U. of Florida

Skarsaune, Sandra  
Chemistry, Nutrition  
PhD, Cereal Chemistry, North Dakota  
State U.  
MBA, U. of Michigan  
BS, Biochemistry, Cornell U.

Smith, James  
Mathematics  
EdD, Educational Administration, South  
Carolina State U.  
EdS, Middle School Education, Ga. State  
U.  
MS, Math Education, Mercer U.  
BS, Education, Ft. Valley State U.

Stevens, Claire  
Early Childhood Education  
MEd, GC&SU  
BA, Education, Tift College

Van Deventer, Eugene B.  
Political Science & Sociology  
MEd, Counseling, Boston U.  
MS, Political Science, Utah State U.  
BS, Psychology/Soc., St. Martin's College

Wilcox, C. Mark  
Education  
EdS, Educational Leadership, & MEd,  
Educational Leadership, GC&SU  
BS, Health & Physical Ed., Mercer U.

Williford, William H.  
LSS Mathematics/Business and Education  
EdS, Education & MEd, Ed., Mercer U.  
MA, Business Management, U. of  
Northern Colorado  
BS, Business Management, Virginia  
Polytechnic Institute



Valdosta faculty members at their campus graduation are: Janice Livermore, psychology, and Harry Livermore, English.

*Always be ready to learn, for  
this is how we survive the worst  
and create our own destiny.*

*Dr. Betsy Jeffers*

Photos below from the top:  
 Ether Davis, Chair of Business/CIS, and Registrar Patricia Smith at a faculty picnic at the Boylans.

Paul Simon, Augusta English, and Marilu Couch, Milledgeville CIS, are in a good humor at a faculty picnic at the lake lot.

Mouyyed Hassouna, political science – Valdosta campus, and Director of Personal Services Ray Olivier enjoy the faculty picnic at the Boylans.



Photos above from the top:  
 Warner Robins faculty members at the Fort Hawkins project – English tutor, Karan Batchelor, English Coordinator Terry Ansbro, and Asst. Dean Dianne Wilcox.

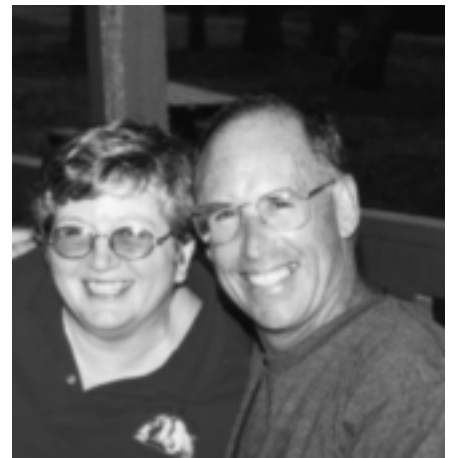
Milledgeville English faculty member, Linda Lawrence, thanks Nancy Richotte for another great meal at the Fall faculty workshop.

Milledgeville faculty members enjoy a break from the Spring faculty meeting with a reception at one of the historical sites – Mark Fairbrass, biology, and Tony Mayo, psychology.

Jack Hayes, Augusta faculty member and Chair of GMC criminal justice, at the faculty picnic by the lake at the Boylans.

These two Milledgeville faculty never miss a football game: Jane Simpson, Director of the Library, and Sonny Harmon, Asst. Athletic Director and PE.

Milledgeville faculty members enjoy a picnic at the lake lot: Jim Rowland, math, and Beverly Council, history and Chair of Social Sciences.





# Will My Credits Transfer



*Graduation at the Valdosta campus.*

## Transferring Credit to GMC

### **CREDIT ACCEPTED BY GMC**

Credits earned in college level courses at universities accredited by a regional accreditation association may be fully transferable according to the general admission policies for transfer students. In addition, credit may be awarded for CLEP/DANTES (College Level Examination Program/Defense Activity for Non-Traditional Education Support) exams, military training and schooling, occupational training, and advanced placement tests.

Credits will be accepted as follows:

- A. Students who are readmitted or admitted to the college and who have earned, at GMC or another institution, college credit which is older than seven years by transcript date will not be assigned credit for course completion in subject areas in which the pace of research or technology has overtaken the content or validity of the instruction until the course work has been reviewed by the appropriate division chair or assistant dean and by the VPAA/DF. At the date of readmission, a decision will be made on whether the credit is applicable to the degree requirements of the catalog currently in place.
- B. College level courses will be accepted for college credit at GMC from colleges accredited by regional accrediting associations such as the Southern Association of Colleges and Schools (SACS).
- C. Certain career courses will be accepted from regionally accredited post-secondary schools.
- D. Military training and schooling will be evaluated for credit toward a GMC degree as recommended by ACE Guide.
- E. Courses accepted in transfer for credit must have a grade of "C" or better.
- F. Upper division courses (those numbered above 299 or obviously junior/senior level classes) generally are not transferable but may be accepted with approval of the Vice President for Academic Affairs and Dean of Faculties under extenuating circumstances.
- G. Formal military training will not be transferred or credited toward ROTC courses. ROTC courses at other colleges may be transferred toward a GMC degree.



H. Students who transfer to Georgia Military College and have not met the Georgia's history/constitution requirements must arrange to take specialized tests through the Testing Coordinator at their campus. This should be done during the first quarter of attendance at GMC. See page 40 for details.

I. Students transferring from institutions with semester hours will have these hours converted by multiplying 1.5 times the semester hours (e.g. 3 SH x 1.5 = 4.5 QH). Students transferring courses may use a course transferred into GMC to satisfy corresponding course requirement in a GMC degree track. Normally, these students will be required to take additional course work in order to complete degree quarter hour requirements.

### **VETERANS**

Georgia Military College recognizes that there are many advantages for educational advancement while serving in our nations armed forces. To enable students to apply such training in formal education programs leading to academic degrees, Georgia Military College will grant credit according to the recommendations contained in A Guide to the Evaluation of Educational Experiences in the Armed Services, published by the American Council on Education.

### **SERVICEMEMBER'S OPPORTUNITY COLLEGE (SOC)**

GMC has been identified as a Servicemember's Opportunity College (SOC) providing educational assistance to active duty servicemembers. A SOC institution offers the following benefits for servicemembers:

- A. Use of admission procedures which ensure access to higher education for academically qualified military personnel and their dependents;
- B. Evaluation of learning gained through military experiences and academic credit awarded when applicable to the servicemember's program of study;
- C. Evaluation of non-traditional learning and awarding of academic credit for such learning where applicable to the servicemember's program of study;
- D. Flexibility to servicemembers in satisfying residency requirements by making adjustments for military students who transfer when there are

other assurances of program balance, and to develop policies and procedures appropriate to the scope of their voluntary educational programs.

The College is also a Charter Member of the Servicemember's Opportunity College Associate Degree Program (SOCAD) and SOCNAV (the Servicemember's Opportunity College Navy) Network. The Network was established by the American Association of State Colleges and Universities at the request of the U.S. Army and Navy to serve military enlisted personnel and dependents. GMC and other participating colleges in the Network offer a flexible degree program in General Studies. Military personnel can complete degree requirements by taking courses at other Network colleges. For information about the program, contact the SOC counselor at the military installation or the Distant Learning Center Director.

### **NON-TRADITIONAL CREDIT TRANSFER**

Students may be allowed credit for non-traditional experience with a maximum ceiling of 65 hours.

Distant Learning Centers do not offer CLEP exams. The Educational Services Office may provide the exam for military personnel.

A. CLEP General Examinations: A maximum of 45 quarter hours of non-traditional CLEP credit may be awarded for the general examination using the American Council on Education (ACE) recommended score. CLEP credits apply as follows:

- Test 1. English 101 with essay, 5 quarter hours.
- Test 2. History 121, 5 quarter hours; Social Science elective, 5 quarter hours. (A Georgia History exam must be taken and passed).
- Test 3. Physical Science 101, 5 quarter hours.
- Test 4. Art, 5 quarter hours; Literature elective, 5 quarter hours.
- Test 5. Math, 5 quarter hours.

B. College credits will be granted for formal service schooling, basic training, and certain civilian occupational schools in accordance with recommendations made by ACE Guide for Experiential Credit toward requirements for the specific degree in which the student is enrolled. Credit will not be accepted for core or concentration areas for science laboratory courses.

- C. CLEP Subject Exams, USAFI/DANTES: Courses and/or examinations will be evaluated based on ACE recommendations and scores. To receive credit for a course, the student's score must be ranked in the 50 percentile or above using sophomore norms.
- D. Correspondence courses successfully completed at regionally accredited colleges/universities will be accepted.
- E. Credit will be given to those entering freshmen who have participated in the Advanced Placement Program and received a score of 3 or above in the applied discipline.

**Exceptions**

- 1. Non-traditional and traditional credit cannot be duplicative. If non-traditional credit is at the same level as traditional credit, the non-traditional credit cannot be used.
- 2. The grade "CE" (credit by examination) will be entered on the transcript, but with no notation of credit points.

**Transferring Credit from GMC**

Students who complete an Associate Arts or Associate Science degree generally find that the degree transfers to the senior college, which enables them to enter as a rising junior. Students who do not complete the degree and thus do not graduate, experience selective articulation of the courses on the transcript by the senior college. Usually the course by course articulation process decreases the number of hours transferred and affects the entry load to the senior college or university. Because GMC is fully accredited, its degree is generally accepted by any four year college or university in the United States. On occasion, because of varying standards in curriculum, course content, state policy or accrediting standards, students may experience the loss of credit hours in transfer. Students experiencing these types of hour and credit losses are encouraged to contact the Registrar at Georgia Military College for assistance. On occasion, discussions between the GMC registrar and the registrar at the senior college can resolve these situations. A student should talk to the admissions office at the four year school well in advance of graduation to be sure of requirements at a particular college.

When planning for a four year degree, ask admissions at the four year college if articulation or cooperative agreements with GMC are in effect.

**ARTICULATION AGREEMENTS**

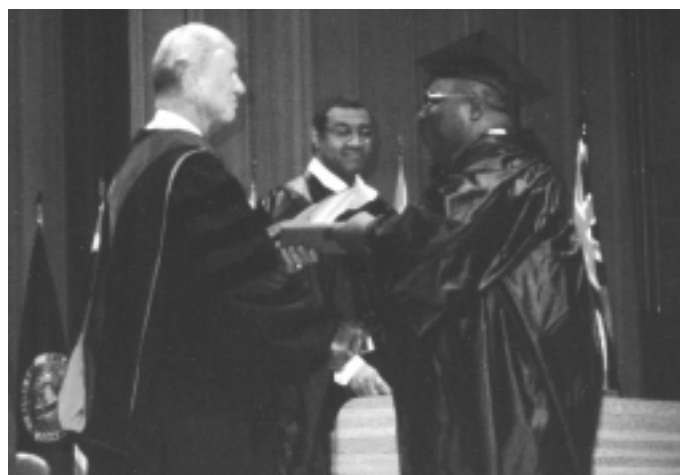
GMC has articulation agreements with several colleges. This means that when you graduate from GMC, the allied college will accept your credits toward a bachelor's degree. In addition, the allied college may offer GMC graduates special incentives to attend their school. Particulars of each agreement are available from the allied colleges.

An articulation agreements exists with:

- Argosy University  
www.argosyu.edu
- Brenau College  
www.brenau.edu  
1-800-252-5119
- Capella University  
1-800-CAPELLA or  
www.capellauniversity.edu  
Capella offers undergraduate (four year) and graduate degrees online.
- LaGrange College  
1-800-593-2885  
www.lgc.peachnet.edu

**COOPERATIVE AGREEMENTS**

Gateway to the Future is a cooperative venture between Georgia College & State University and GMC. This program gives students who complete 35 quarter hours in course work, appropriate to the student's academic needs, transfer directly to GC&SU as a regularly admitted student. Details of this program are available from the GMC VPAA/DF or from Georgia College & State University's admissions office.



*President Boylan awards a degree at the GMC Augusta campus as Asst. Director Freddie Williams stands ready to congratulate the graduate.*



*Signing day at the Sibley-Cone Library on the Milledgeville campus as GMC sophomore football players are accepted by four year colleges and universities.*




*GMC graduates from all campuses should stay in touch with the college through the Alumni & Development Office in Milledgeville. L to R are the smiling faces that will welcome them: Denise Locke, Celes Mason, Maggi Stoner, Lauren Deen and Elizabeth Hines.*



*Dean Anderson congratulates graduates at the Valdosta campus.*



*President Boylan congratulates a graduate at the Columbus campus.*



# What Happens If I Drop/Add or Withdraw from A Course

*The best way to judge a life is to ask yourself, "Did I make the best use of the time I had?"*

*Arthur Ashe*

## **DROPPING/ ADDING COURSES**

A student may drop a course without academic consequence or financial penalty only during the drop/add period. This is accomplished in consultation with the faculty advisor and by complying with the policy of the campus for processing.

The student may also add courses only during the scheduled drop/add period. Your faculty advisor can explain the processes to you.

A student who has changed the number of hours of a course load, either by adding or dropping a class, must talk to financial aid and the business office. Changes in a course load can cause a change in what the student owes the school and in the amount of financial aid the student receives.

## **REFUND POLICY**

The Georgia Military College refund policy and procedure for students who drop a course is as follows:

1. Refunds will be made providing a student is not obligated to GMC in any manner and the established drop/add procedure is followed.
2. A 100% refund of tuition and fees usually will be made if the student drops prior to the published end of the drop/add period.
3. All refunds will be paid by check and in a timely manner after the Business Office has been notified that a refund is due.

**There will be no refund of tuition and course fees if the student chooses to withdraw after drop/add.**

## **WITHDRAWAL FROM A COURSE**

Students may withdraw from classes during the regular term at any time prior to the final week of class provided that the faculty member has not previously withdrawn the student from class for excessive absence (consult your individual course syllabus for the faculty member's attendance policy) and assigned the grade of WF (Withdraw Failing).

Withdrawal from class by a student, accomplished in accord with college policy, will result in the assigning of a grade of W or WF by the faculty member for each course.

## **ELIGIBILITY FOR STATE FUNDS**

A student must be in attendance as a full-time student through 14 days after the drop/add period for each term to receive state funding. If a student

officially or unofficially withdraws, drops, or is expelled before the 14 day period, he/she is not eligible to receive state funds, including Georgia Tuition Equalization Grant (GTEG) and HOPE Scholarship.

### **REFUND POLICY FOR STUDENTS RECEIVING TITLE IV FUNDS**

If a student is receiving Title IV funds, which are listed on the next page, and withdraws officially or unofficially (by not attending classes) before completing 60% of a term, Georgia Military College must determine if funds must be returned to one or more Title IV aid programs. This does not apply to Federal Work Study (FWS).

The process for this calculation is as follows:

The institution must:

1. Determine the date of withdrawal and relate that date to a percentage of the term.
2. Apply that percentage to the total Title IV aid that the student was eligible to receive to determine the amount "earned" by the student.
3. Compare the amount "earned" by the student to the amount disbursed. If the amount "earned" is greater than the amount disbursed, then the student may be eligible for a "late disbursement" of funds. If the student is eligible for a "late disbursement," the institution must make a post-withdrawal disbursement. If the amount "earned" is less than the amount disbursed, then Title IV aid must be returned to the applicable aid programs.
4. Determine the amount of aid that must be returned to the Title IV programs by Georgia Military College and the amount that must be returned by the student. The percentage of Title IV aid the student must return is dependent upon the program from which the funds are received.
5. Distribute the unearned Title IV aid back to the Title IV programs. Funds must be allocated in the following order:

Unsubsidized Federal Stafford loans

Subsidized Federal Stafford loans

Federal PLUS

Federal Pell Grants

Federal SEOG Program

Other Title IV grant or loan assistance

**Note:** Examples of Return of Title IV calculations are available in the Financial Aid Office. Students may contact the Financial Aid Office with any questions regarding student aid.

### **INVOLUNTARY WITHDRAWALS**

Exclusions and other involuntary withdrawals do not relieve the student of financial obligations for tuition and fees.

A student may be administratively disenrolled from the college when, in the judgment of the Vice President for Academic Affairs and Dean of Faculties, the Distant Learning Center Assistant Dean, the Director of Student Health Services and, after consultation with the student's parents and personal physician, it is determined that the student suffers from a physical, mental, emotional or psychological health condition which:

- A. Poses a significant danger or threat of physical harm to the student or to the person or property of others; or
- B. Causes the student to interfere with the rights of other members of the college community or with the exercise of any proper activities or functions of the college or its personnel; or
- C. Causes the student to be unable to meet institutional requirements for admission and continued enrollment, as defined in the Student Conduct Code and other publications of the college.

Except in emergency situations, a student shall, upon request, be accorded an appropriate hearing prior to a final decision concerning his continued enrollment at the college.

# Are There Things To Do Besides Class

## MILLEDGEVILLE CAMPUS

Patrick Beer . . . . . Dean of Students  
 /Commandant of Cadets  
 Graham Bird . . . . . Assistant Dean of Students  
 Brenda Brown . . . . . Adm. Asst.  
 /Community Service Coordinator

Janice Childre

## ATLANTA CAMPUS

Maurice Macguire . . . . . Asst. Director

## AUGUSTA CAMPUS

Fredie Williams . . . . . Asst. Director

## COLUMBUS CAMPUS

Ryan West . . . . . Asst. Director

## VALDOSTA CAMPUS

Billie Washburn . . . . . Asst. Director

## WARNER ROBINS CAMPUS

Maria Goodwin . . . . . Asst. Director



## Student Services

Student services are provided and supervised through the Division of Student Affairs under the direction of the Dean of Students/Commandant of Cadets.

### STUDENT HANDBOOK

A Student Handbook is published by the Office of the Dean of Students/Commandant of Cadets and distributed to students through the office of the Assistant Dean of Students and the office of the Assistant Director at each campus center. It is the responsibility of the student to become familiar with the contents of the Student Handbook, including the Student Code of Conduct and the Honor Code which regulate student life at Georgia Military College.

## Student Health Services

All students' medical records are strictly confidential. Parents are notified in case of any serious injury or illness involving students under 18 years of age.

In emergency situations, transportation to the physician's office or the hospital emergency room is arranged for students on all campuses by calling local emergency medical transportation. The student, not Georgia Military College, is responsible for doctor's fees and other charges should the student be referred to emergency care or to a physician.

All Georgia Military College students are encouraged to make known to the Director of Personal Support Services (office on the Milledgeville Campus, second floor of the library) any diagnosed disability which requires accommodation in academic course work. If the student is attending college at one of the GMC Community College campuses in Atlanta, Augusta, Columbus, Warner Robins or Valdosta, the student should discuss the diagnosed needs with the Assistant Dean or the Distant Learning Center Director. GMC complies with the Americans with Disabilities Act and will address needs within the capabilities of the college and under the college ADA policy and procedures.

### MILLEDGEVILLE CAMPUS

A nurse is available on the Milledgeville campus for first-aid treatment and physical assessment of minor illnesses and injuries. The Nurse's Office is located on the ground floor of Vinson Hall and is open to serve students from 8:00 AM - 5:00 PM.

*Photo to the left: GMC cadets participate in a community wide fund raising event.*

## Student Activities

GMC students are encouraged to participate in a variety of co-curricular and extra-curricular activities in an effort to enhance the sense of community, to develop responsibility and to increase leadership skills. Student government, student organizations, student clubs and student publications, in particular, are not only a vital part of the college, but also are an important part of the student's total educational experience. Students are advised to choose activities wisely and to balance academic activities with participation in service, religious, athletic, social and recreational pursuits.

General administrative responsibility for the student services program rests with the Dean of Students/Commandant of Cadets and is administered through him and the Assistant Dean of Students. Student activities are sponsored by the Student Activities Committee and Student Government Association. Major initiatives in developing organizations and activities appropriate to the educational purposes of the college, as well as implementation of programs which have been planned, is a shared responsibility of staff, students and faculty.

The availability of student activities varies by campus. For a better understanding of the activities available, contact the Assistant Dean of Students at the Milledgeville campus or the Assistant Director at any other campus center.

## Honor Societies

### PHI THETA KAPPA

Phi Theta Kappa is an international honor society for students of two-year colleges. Phi Theta Kappa chapters have been chartered on the Atlanta, Augusta, Columbus, Milledgeville, Valdosta and Warner Robins campuses. Since its founding in 1918, Phi Theta Kappa has been the only national honor fraternity for junior colleges, promoting scholarship, developing character, and cultivating fellowship.

To be eligible for Phi Theta Kappa, a student shall be of good moral character, shall possess recognized qualities of citizenship, shall participate in the development of chapter projects, and shall have established academic excellence as judged by the faculty sponsor in accordance with guidelines set by the international constitution. Membership is by invitation only. Contact the Academic Dean or Assistant Dean on your campus for further information or for the name of the faculty sponsor on your campus.

09/30/02

### MU ALPHA THETA

Mu Alpha Theta, a Mathematics Honors society, has been chartered for the GMC Milledgeville campus. For information, contact the Chairman of the Math Division.

## Intercollegiate Athletics

Georgia Military College fields a growing intercollegiate athletics program at the Milledgeville Campus. Both resident cadets and commuting students may participate in the various sports except football, which requires membership in the corps of cadets for participation. Beginning in the fall of 2002, students from the Atlanta, Augusta, Columbus, Warner Robins and Valdosta campuses are eligible to compete with the golf, tennis, and cross country teams through coordination with the Milledgeville Campus. For information on these programs, contact the Assistant Athletic Director, Sonny Harmon on the Milledgeville campus, 478-445-2668 or sharmon@gmc.cc.ga.us.



*GMC's 2001 NJCAA Football Champions with President Boylan after the National Championship game.*

### FOOTBALL

The 2001 GMC Bulldogs football team captured the NJCAA National Championship after winning the Golden Isle Bowl and posting a perfect 11-0 record. The 2001 Bulldogs had five First Team All-Americans, one Honorable Mention All-American, the National Defensive Player of the Year, the National Coach of the Year, and set an all time NJCAA record for Defense. Team Captain and All-American Jermaine Harris received the 2002 Lea Plarski Award, which recognizes the top junior college student athlete nationwide for academics, character, leadership ability, and community service as well as athletic ability.

## **GOLF**

The Men's Golf Team finished ninth place nationally in its first season of intercollegiate competition in the spring of 2001 and did well in its second season of intercollegiate play.

## **CROSS COUNTRY**

Both Women's and Men's Cross Country enjoyed great success with several runners qualifying for nationals in their first two seasons and one athlete placing in the Top Twenty nationally.

## **SOCCER**

Women's Soccer premiered in the fall of 2001 as a club level sport. Women's soccer is available to all eligible female students on the Milledgeville campus.

Fall 2002 will be the debut year for GMC men's soccer on the Milledgeville campus.

## **TENNIS**

Tennis for both men and women will debut at the club level in the fall of 2002. Tennis will be available to eligible GMC students from all campuses.

Tryouts for each of the athletics teams are governed by the individual Head Coaches and interested students should contact the Athletic Department for information. Football allows open tryouts only in the Spring Quarter. The rules and regulations of the NJCAA, GJCAA, Georgia Military College, and the GMC Athletic Department govern eligibility for participation.

## **Intramural Athletics**

The intramural sports program is open to all students, faculty, and staff on the Milledgeville campus. Activities include basketball, volleyball, golf, tennis, badminton, fishing, bowling, and softball. Information is available on these events from the office of the Assistant Dean of Students.

## **Student Publications**

The official student publications are GMC Today; the student newspaper; Pup Pages, a collection of essays written by students enrolled in Learning Support Services classes, and Reflections, the literary magazine. These publications are produced by students under the supervision of faculty/staff advisors. Financed by the Student Activity Fund, these publications provide opportunities for students in creative writing, art, reporting, business, and design.

## **REFLECTIONS**

The Georgia Military College literary magazine is a compilation of student, faculty, and staff writing and art. It is published yearly under the aegis of the Humanities Division. Students from all of the GMC campuses are encouraged to submit their work, join the staff, and enjoy the imaginative variety of student creations when *Reflections* is printed each spring. For the 2002-2004 publications, submissions should be made by February to Susan Isaac (478-445-1469 or [sissac@gmc.cc.ga.us](mailto:sissac@gmc.cc.ga.us)) in the Humanities Department at GMC, Milledgeville Campus. Ask the Humanities Coordinator on your campus for submission guidelines and assistance.

## **PUP PAGES**

This annual publication is a collection of essays written by students enrolled in Learning Support Services and English 101 and 102 classes. Students revise their essays for publication. This publication provides students with models of good writing and offers students the opportunity to see their work shared with others. Work is selected by faculty at each campus and submitted to Dr. Paula Payne, the Chair of the Humanities Department (478-445-0634 or [ppayne@gmc.cc.ga.us](mailto:ppayne@gmc.cc.ga.us)).

## **GMC TODAY**

The campus student newspaper is published quarterly. It is written, produced, and published by students under the supervision of the Humanities Division. It provides opportunities for students in creative writing, reporting, interviewing techniques, business, and design. All students, alumni, faculty, and staff are encouraged to contribute articles to GMC Today and to read each publication. Submission deadlines are established each quarter by the paper's staff and announced through the Humanities/English coordinators at each campus.

## **Student Organizations**

### **STUDENT GOVERNMENT ASSOCIATION**

Georgia Military College has a Student Government Association (SGA) at the main campus and a designated student government representative at each campus center. The SGA deals with student concerns, promotes understanding within the college community, and administers all matters which are delegated to the student government by the President of Georgia Military College. SGA serves as the primary student voice to the administration in college affairs. Students are encouraged to participate in



SGA and in the institution's decision-making process. Officers are elected by the student body and normally serve for one year. Responsibility for governing the student body is vested in the students. Elections are held annually in the spring.

### **THE STUDENT HONOR COUNCIL**

The student body at each Georgia Military College campus elects fellow students through campus-wide elections under the auspices of the Student Government Association to serve on the Student Honor Council.

The Student Honor Council functions as the elected student judicial body of the college to evaluate alleged academic integrity violations and conduct a hearing on incidents referred to it by the Dean of Students/ DLC Director. The Student Honor Council hears cases involving violations of the Honor Code, including cheating and plagiarism. After a hearing on the referred case, if the Student Honor Council finds that a violation has occurred, it recommends to college officers appropriate sanctions.

Further information on the Student Honor Council may be found in the Georgia Military College Student Handbook.

### **STUDENT ACTIVITIES COMMITTEE**

The Student Activities Committee is composed of representatives from each academic area, athletics, drama, and a sophomore, freshman, and cadet representing the student body. Students are the key in communicating student interests and needs to the activities committee. Activities include movies, dances, lectures, guest entertainers, concerts, field trips, student publications, intramural, and club activities. Notices of upcoming activities are posted on the campus bulletin boards, monthly activities calendar, and faculty announcements in the classroom. Students who wish to suggest activities should contact one of the student representatives or the President of the Student Government Association on the Milledgeville Campus or the Assistant Director at any of the other campus centers.

The President of the Student Government Association can be contacted through the Assistant Dean of Students office.

### **MILLEDGEVILLE CAMPUS COLLEGE-SPONSORED CLUBS WITH FACULTY ADVISORS**

Some of the clubs operating at the college are the Chess Club, Drama/Art Club, Officer Christian

Fellowship (OCF), Pre-Nursing/Biology Club, Adventure Club, Business Club, and Math Club. More information on these and other clubs may be obtained from the office of the Asst. Dean of Students.

### **CHORUS**

Membership in the Georgia Military College Chorus is open to all interested students on the Milledgeville Campus. The chorus plans several off-campus performances as well as performances on campus for students, faculty, staff, and the community. Additional information is available from the chorus director.

### **DEBATE/SPEECH TEAM**

The purpose of the Debate/Speech Team is to develop confidence and expertise in public speaking and enhance vital communication skills through participating in argumentative and interpretative debate through judged competition. The members of the Georgia Military College team travel to several tournaments involving both debate and individual speaking events. Students with minimal experience are encouraged to register for English 261, Public Speaking. To participate in debate, a student should contact the Humanities Department Chair for the name of the faculty sponsor.



*These GMC football players proudly display their 2001 NJCAA National Championship rings.*



# What Else Should I Know

## ANCILLARY ORGANIZATIONS

### The GMC Foundation, Inc.

Bill Craig . . . . . Chair  
 John Williamson . . . . . 1st Vice Chair  
 George Echols . . . . . 2nd Vice Chair  
 David Grant . . . . . Secretary-Treasurer  
 Bill Craig . . . . . Real Property Committee  
 Larry Thompson Development Committee  
 Winston Sibley . . . . . Rules Committee  
 Bob Wise . . . . . Finance Committee  
 Samuel Goodrich . . . . . Past President

### The GMC Alumni Association

Bruce Dempster . . . . . President  
 hs71, Milledgeville, Georgia  
 Cynthia Chipman . . . . . President Elect  
 hs75, Milledgeville, Georgia  
 Selia Geeter . . . . . Past President  
 hs71, Milledgeville, Georgia  
 Merel J. Harrison . . . . . 1st VP  
 hs73, jc74, Milledgeville, Georgia  
 Tara C. Butcher . . . . . 2nd VP  
 hs89, Milledgeville, Georgia  
 Monica L. Wood . . . . . Treasurer  
 hs99, Milledgeville, Georgia  
 David Bill . . . . . Secretary  
 jc81, Milledgeville, Georgia

## ADMINISTRATIVE & SUPPORT STAFF

### MILLEDGEVILLE CAMPUS

Allen, Derick . . . . . Athletic Dept.  
 Avant, Sandra . . . . . Business Affairs  
 Armstrong, Jere Lynn . . . . . Engineering  
 Baugh, Ginger . . . . . Military Science  
 Braddock, David . . . . . Military Science  
 Eaton, Fred . . . . . Military Science  
 Bernichon, Barbara . . . . . Mailroom

Cawley, Jon . . . . . Athletic Dept.  
 Coleman, Desmond . . . . . Athletic Dept.  
 Collins, Maria E. . . . . Business Affairs  
 Deadwyler, Ben . . . . . Information Technology  
 Deen, Lauren . . . . . Alumni & Development  
 Dugger, Desiree . . . . . Bookstore Clerk  
 Frady, Richard . . . . . Library  
 Havior, Sandra . . . . . Food Service  
 Herring, Cathy . . . . . Business Affairs  
 Hill, Chris . . . . . Institutional Research  
 Hines, Elizabeth S. . . . . VP/Alumni &  
 Development  
 Hodnett, MAJ James . . . . . Chief of Security  
 Hohnadel, David . . . . . VP /Information  
 Technology  
 Ingram, Darrell . . . . . Athletic Dept.  
 James, Mark . . . . . Information Technology  
 Johnson, Delpine . . . . . Military Science  
 Joiner, Dick . . . . . Grounds Supervisor  
 Joseph, Beatriz . . . . . VP /Institutional Research  
 Kukua, Susan . . . . . Extension Services  
 LeBrun, Jim . . . . . Principal,  
 GMC High School/Middle School  
 Leverett, Sharon . . . . . Executive Asst.  
 to the President  
 Lindsey, Joan . . . . . Engineering  
 Linder, Renate . . . . . Food Service  
 Locke, Denise . . . . . Alumni & Development  
 McDade, Brenda Bookstore Asst. Manager  
 Mason, Celes . . . . . Alumni & Development  
 Mayor, George . . . . . Asst. Dir. of Facilities  
 Engineering  
 Mitchem, Donna . . . . . Athletic Dept.  
 Moore, Edward . . . . . Dir. of Facilities  
 Engineering  
 Moore, John . . . . . Information Technology  
 Moses, Jane . . . . . Health Services  
 Murray, Lonie T. . . . . Business Affairs  
 Newton, Myron . . . . . Athletic Dept.  
 Niblett, Brenda Kay . . . . . Sec., President's  
 Office  
 Nichelson, Terry . . . . . Security  
 Peecher, Jean . . . . . Information Technology  
 Pinckney, Allen . . . . . Military Science  
 Ray, Shirley . . . . . Food Service  
 Richotte, Nancy . . . . . Food Service  
 Richotte, Robert . . . . . Food Service Dir.  
 Rogers, Dale . . . . . Library  
 Schmid, Paul . . . . . Information Technology  
 Scott, Kimmeshia . . . . . Military Science  
 Seagraves, Karen . . . . . Bookstore Manager  
 Skywatcher, Justin . . . . . Information Technology  
 Smith, Janine . . . . . Public Relations Officer  
 Smith, Susan . . . . . Health Services  
 Sovereign, Linda . . . . . Business Affairs  
 Stamm, Lynda . . . . . Engineering  
 Stoner, Maggi . . . . . Alumni & Development  
 Tatum, Jeff . . . . . Athletic Dept.  
 Thomas, Bruce . . . . . Engineering  
 Thorton, John . . . . . Asst. Principal,  
 GMC High School/Middle School

Van Horn, Fred . . . . . Executive VP  
 Wamhoff, Zach . . . . . Information Technology  
 Winkles, Mike . . . . . Dir. of Academic  
 Computing  
 Wright, Karen . . . . . Athletic Dept.

## ATLANTA

Lester, Ralph . . . . . Custodian & Security

## AUGUSTA

Burchette, Adrienne . . . . . Receptionist  
 Brown, Jim . . . . . Sc. Lab Mgr.  
 Dixon, Willie . . . . . Custodian  
 Hendricks, Bryan . . . . . Ft. Gordon Coord.  
 Zamarron, Henry . . . . . Bookstore Mgr.

## COLUMBUS

Conder, Sydne . . . . . Bookstore Mgr.

## VALDOSTA

Bailey, Rhoda . . . . . Adm. Asst.  
 Graham, Brenda . . . . . Moody Coord.  
 Williams, Jane . . . . . Custodial Services

## WARNER ROBINS

Arnold, Holly . . . . . Adm. Asst.  
 Knight, Lily . . . . . Night Monitor  
 Turnbow, Cindy . . . . . Night Monitor

## STUDENT RIGHTS AND RESPONSIBILITIES

Good citizenship is a hallmark of the Georgia Military College student body dating from the founding of the college. Good citizens are the foundation stones of a college just as they are the foundation of any community in which people live and work. GMC sets and enforces high standards for its student citizens, whether on campus or in the community. Individual students and the student body will conduct themselves in a fashion which will reflect favorably on themselves and the college.

GMC students are expected to demonstrate respect for law and order, to treat the property of the institution and of other people with diligent care, to respect the rights of others, and to exhibit a strong sense of personal honor and integrity. Behavior other than that expected of a conscientious and responsible citizen is not acceptable.

Each student should obtain a copy of the GMC Student Handbook, which outlines expectations of student conduct, student rights and responsibilities, and the disciplinary procedures of the college.

Students who disregard the expectations placed upon them as good citizens subject themselves to the disciplinary process. As noted below, Georgia Military College has a policy on standards and procedures for student non-academic discipline. While the rules and regulations of Georgia Military College are not meant to duplicate civil laws, there are some areas in which the lawful interests of the institution as an academic community coincide with broader public interests. Students who commit offenses against the laws of municipalities, states, or the United States are, of course, subject to prosecution by the appropriate authorities and are liable for disciplinary action under Georgia Military College rules.

The Dean of Students/Commandant of Cadets is the officer of the college with primary responsibility for student discipline. The distant learning center directors have responsibility for student discipline at resident centers.

Students accused of misconduct will have an administrative hearing with the Dean of Students, his designee, or the Distant Learning Center Director. The hearing officer determines guilt or innocence, and imposes appropriate sanctions.

Sanctions may include oral or written reprimands, personal probation, revocation and/or limitation of privileges, restitution, probation, suspension, or expulsion. Depending upon the circumstances, a student may be temporarily suspended from the college after a preliminary hearing pending a final hearing on the incident and its resolution.

### **CATALOG**

A student admitted to the College is granted the right to complete programs as stated in the college catalog at the time of initial matriculation to the program if the student is **continuously** enrolled.

The College reserves their right to make changes in course requirements as long as the total number of credits required for completion of the program does not change. A student who must reapply for admission enters the College under the catalog in effect at the time of readmission.

### **STUDENT PERSONAL SUPPORT SERVICES**

Ray Olivier . . . . . Director  
1-478-445-2717

The Department of Personal Support Services, associated with the Office of Academic Affairs, provides four basic services for students, staff and faculty of GMC: personal problem assessment, assistance and referral; academic advisement and guidance; career planning assistance; and training programs in study skills, stress reduction and coping skills, critical interpersonal skills, time management, and campus life issues. The office also offers consultation and assistance to the various administrative sections of GMC. The Department of Personal Support Services also serves the college in evaluation of academic compliance with Americans with Disabilities Act.

### **POLICY ON DRUGS AND ALCOHOL**

The Board of Trustees, administrative officers, faculty and staff of Georgia Military College endorse and support the laws of Georgia and of the United States with respect to the sale, use, distribution, and possession of illicit drugs and alcoholic beverages on college campuses as well as within the state-at-large. Liability for violation of these laws and related liabilities may be imposed on the purchaser or seller as well as the hosts, chaperones, sponsors, or promoters of any event or occasion involving participants going to, being present at, or departing from such events. To this end, the college and the board have endorsed a program designed to enhance awareness of and curb the use of illicit drugs and alcohol by students and others associated with GMC.

Any student organization which knowingly permits or authorizes the sales, distribution, serving, possession, consumption or use of alcohol, marijuana, a controlled substance or a dangerous drug at any social event or otherwise, when such sale, distribution, serving, possession, consumption, or use is not in compliance with the laws of this state shall have its recognition as a student organization withdrawn for a calendar year from the year of determination of guilt. The organization shall also be prohibited from the use of all property and facilities of the institution. These disciplinary actions are subject to administrative review.

The student handbook provides further detail on issues of student conduct and student liability for violation of college policy.

## **TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

The College adheres to the nondiscrimination provision of Title VI of the Civil Rights Act of 1964, which states: "No person in the United States shall, on the grounds of race, color, or national origin, be subjected to discrimination under any program or activity." The Affirmative Action/Equal Opportunity Officer is the Vice President for Business Affairs and Personnel.

## **TITLE IX OF THE HIGHER EDUCATION ACT OF 1972**

The College also subscribes to the nondiscrimination provision of Title IX of the Higher Education Act of 1972, which states: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity." The Affirmative Action/Equal Opportunity Officer is the Vice President for Business Affairs and Personnel.

Throughout this catalog and all other publications of Georgia Military College, the terms, "he, his, himself, she, hers, herself, and chairman" are used without regard to gender.

## **FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974**

Georgia Military College adheres to the Family Educational Rights and Privacy Act of 1974 as amended. In summary, this act entitles parents of dependent students or eligible students the right to inspect and review the student's educational records. Parents of dependent students or eligible students have the right to contest inaccurate or misleading information contained in the records. The college must have written permission from the student before it will release

information from a student record. Transcripts are a vital part of the student's personal record. No transcript of a student's record will be issued without the express, written authorization of the student. No telephone or third-party requests will be honored by the college for information from or transmittal of the student record.

The college will not issue official transcripts if the student's financial accounts are in arrears or if there is a disciplinary hold on the transcript.

GMC designates the following as directory information: student's name, address and telephone number, date and place of birth, major field of study, student status, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent previous school attended and photograph. GMC may disclose any of those items without prior written consent, unless the student formally requests in writing that the information not be disclosed.

Educational records requested by court order or valid subpoena do not require prior consent under FERPA regulations. Prior to rendering such requested information the college will make reasonable attempts to notify the student of the legal request so that he/she may raise legal objections.

In cases where there is a valid emergency where such personal information is necessary to avert harm or threat to health and safety of individuals, and the situation requires immediate action, the institution must release that information as needed.

All requests for student records and consent documents must be

registered with the Registrar or the Director of the Distant Learning Center.

## **POLICY CONCERNING STUDENT RECORDS**

Georgia Military College will abide by the following guidelines concerning student records:

- A. Inform parents of students and students of their rights concerning student records kept by GMC;
- B. Allow parents and spouses of students who have the written permission of their children or spouses access to the educational records of their children/spouses;
- C. Non disclosure of personally identifiable information from the educational record of a student to any outside agency without the prior written consent of the student; and
- D. Maintain a record of disclosure to outside agencies of personally identifiable information from the educational records of a student.

As a general rule, the following information will be kept by the Registrar (copies will be kept by Distant Learning Centers) and will remain in the student's academic file:

- A. The official academic transcript (Registrar's Office only);
- B. The original application for admission;
- C. Secondary and post-secondary official transcripts;
- D. Application for graduation and/or degree;
- E. Official notice of admission;
- F. Evaluation of transfer credits; and
- G. Memoranda or correspondence pertaining to:
  1. Registration form, student schedule;

2. Grades, grade changes, explanations, and special course descriptions;
3. Drop/Add, official withdrawals;
4. Special honors or special problems; and
5. Name and address changes.

As a general rule, all academic files are destroyed three years after graduation, withdrawal, or suspension of the student, with the exception of the official transcript, which is kept indefinitely.

### **AMERICANS WITH DISABILITIES ACT OF 1990**

Georgia Military College provides program accessibility and reasonable accommodations for persons defined as disabled in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. No handicapped student who is qualified to enter Georgia Military College shall be denied admission or be subjected to discrimination in the application of admission standards.

Disabled persons should visit the campus and tour the facilities prior to enrollment to better understand the status of the college's physical environment and building accessibility. All disabled students who have been admitted to the college should notify the office of the Vice President for Academic Affairs, the Director of Personal Support Services 1-478-445-2717, or the Distant Learning Center Director of their disability and request an assessment of their needs prior to the first term of enrollment at the college. The Vice President for Academic Affairs, the Director of Personal Support Services, or Distant Learning Center Director will direct a review of all requests for assessment and assistance. Provisions for assistance will be based on the following criteria: (1) medical and/or psychological documentation of the degree of disability; (2) specific limitations of the disability; and (3) the specific requirements of the course. Students with a disability should identify themselves to their advisor and each of their instructors at the beginning of each quarter.

To receive accommodations, a student must be certified as disabled by the review process. It is the responsibility of certified students to notify their instructors of the disability and the accommodation recommendations. Documentation of a disability is the responsibility of the student. Georgia Military College is committed to providing reasonable accommodations for the disabled to achieve the standard academic requirements of the course and the institution.

Students with a hearing or speech impairment may contact Georgia Military College through the State TDD Relay Service by dialing 1-800-255-0056.

09/30/02

The Director of Personal Support Services (1-478-445-2717) is the contact person for students with disabilities. The Executive Vice President is the designated official for ADA accommodations to the physical plant.

Each GMC campus provides parking accommodation for vehicles of those certified as disabled. In all cases, the student's vehicle must be properly identified and registered with the appropriate campus office.

### **ADDITIONAL GUIDANCE FOR ADA 1990**

Students with life threatening medical conditions (such as allergies, epilepsy, respiratory problems, heart conditions, etc.) that may require emergency treatment must submit such information to Georgia Military College as a part of the admissions process, or as soon as the condition is identified, and provide valid medical documentation that contains recommendations for specific emergency medical and list any medications needed to facilitate medical stabilization. (The student will be expected to maintain in his or her possession the essential medications while attending GMC.)

Failure to provide such self identification information and supporting information will release Georgia Military College from any and all liability in addressing emergency conditions related to the medical problem.

The information submitted as a part of the disability review process will not be used to determine eligibility for admission to academic programs. However, Georgia Military College reserves the right to limit access to those programs that by their nature are contraindicated by the medical condition.



*A student on the Milledgeville campus visits with Mike Winkles, director of academic computing.*

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*Some people drink from the  
fountain of knowledge;  
others just gargle.*

*Anon*

# Notes



*I Am An American*

*These duties I share with my fellow citizens:*

*It is my duty to obey my country's laws.*

*It is my duty to vote, so my government may truly represent the will of the people.*

*It is my duty to keep informed as to the honesty and ability of candidates for public office.*

*It is my duty, by my vote and my influence, to correct injustice.*

*It is my duty to pay such taxes as have been devised by representatives elected by me, to defray the cost of government.*

*It is my duty to serve on juries when called on.*

*It may sometimes become my duty to hold a public office for which I am suited, so my government may function efficiently.*

*It is my duty to defend my country, if need should arise.*

*It is my duty to abide by the will of the majority, to stand behind my government, so my nation may be unified in time of crisis.*

*Anon.*